



LALA LAJPATRAI COLLEGE OF LAW

(Affiliated to University of Mumbai and Approved Bar Council of India)

Lala Lajpatrai Marg, Mahalaxmi, Mumbai - 400 034.

Tel. : 2354 8240 / 2354 8241 • Fax : 2353 2896

E-mail : principal.llcl@gmail.com • Gram : LAJCOL

Composition of Examination Committee

Signature

PRINCIPAL

Lala Lajpatrai College of Law
Lala Lajpatrai Marg,
Mumbai - 400 034.

SK



LALA LAJPATRAI COLLEGE OF LAW

(Affiliated to University of Mumbai and Approved Bar Council of India)

Lala Lajpatrai Marg, Mahalaxmi, Mumbai - 400 034.
Tel. : 2354 8240 / 2354 8241 • Fax : 2353 2896
E-mail : principal.llcl@gmail.com • Gram : LAJCOL

Academic Year 2022-23

ADMISSION COMMITTEE

Sr. No.	Name of the Person	Designation
1	Dr. Smita Karve	Chairperson
2	Neeta Rajani	Member Teacher
3	Prapti Prabhulkar	Staff Member
4	Aniket Bordavekar	Staff Member

EXAMINATION COMMITTEE

Sr. No.	Name of the Person	Designation
1	Dr. Smita Karve	Chairperson
2	Dipak Pawar	Member Teacher
3	Aniket Bordavekar	Staff Member
4	Prapti Prabhulkar	Staff Member

COLLEGE DEVELOPMENT COMMITTEE (CDC)

Sr. No.	Name of the Member	Designation
1	Dr. Kamal Gupta	President
2	Dr. Sunil Gupta	Trustee
3	Shree Naresh Gupta	Trustee
4	Shree. Vinod Gupta	Social Service
5	Dr. Neelam Arora	Research
6	Dr. Asmita Vaidya	Education
7	Dipak Pawar	Faculty
8	Neeta Rajani	Faculty

[Signature]

PRINCIPAL
Lala Lajpatrai College of Law
Lala Lajpatrai Marg,
Mumbai - 400 034.

[Signature]

PRINCIPAL
Lala Lajpatrai College of Law
Lala Lajpatrai Marg,
Mumbai - 400 034.



LALA LAJPATRAI COLLEGE OF LAW

(Affiliated to University of Mumbai and Approved Bar Council of India)

Lala Lajpatrai Marg, Mahalaxmi, Mumbai - 400 034.
Tel. : 2354 8240 / 2354 8241 • Fax : 2353 2896
E-mail : principal.llcl@gmail.com • Gram : LAJCOL

9	Dr. Smita Karve	Principal
10	Prapti Prabhulkar	Non-Teaching Staff
11	Krushna Chavan	Student

IQAC COMMITTEE

Sr. No.	Name of Member	Designation
1	Dr. Smita Karve	Chairman
2	Dr. Sunil Gupta	Member From Management
3	Dipak Pawar	IQAC Co-ordinator
4	Neeta Rajani	Member
5	Dr. J.H. Kadli	Member
6	Dr. Khushpat Jain	Academician
7	Dr. Asmita Vaidya	Academician
8	Rakesh Tiwari	Industrialist
9	Uday Rege	Stakeholder (Parent)
10	Aniket Bordavekar	Administrative Staff
11	Prapti Prabhulkar	Administrative Staff
12	Bhethena Huafrid	Alumni
13	Mayur Dalvi	Alumni
14	Krushna Chavan	Student

ANTI-RAGGING COMMITTEE

Sr. No.	Name of Member	Designation
1	Dr. Smita Karve	Chairperson
2	Dipak Pawar	Coordinator
3	Neeta Rajani	Member
5	Saachi Bhiwandkar	Member (Student)

PRINCIPAL
Lala Lajpatrai College of Law
Lala Lajpatrai Marg,
Mumbai - 400 034.

PRINCIPAL
Lala Lajpatrai College of Law
Lala Lajpatrai Marg,
Mumbai - 400 034.



LALA LAJPATRAI COLLEGE OF LAW

(Affiliated to University of Mumbai and Approved Bar Council of India)

Lala Lajpatrai Marg, Mahalaxmi, Mumbai - 400 034.
Tel. : 2354 8240 / 2354 8241 • Fax : 2353 2896
E-mail : principal.llcl@gmail.com • Gram : LAJCOL

6	Vaishnavi Kambli	Member (Student)
7	Dr. Gaurav Malhotra	Member (Parent)

COLLEGE GRIEVANCE REDRESSAL COMMITTEE

Sr. No.	Name of the Person	Designation
1	Dr. Smita Karve	Chairperson
2	Dipak Pawar	Coordinator
3	Prapti Prabhulkar	Non-teaching staff

INTERNAL COMPLAINT COMMITTEE (ICC)

Sr. No.	Name of the Person	Designation
1	Dr. Smita Karve	Convenor
2	Dr. Neelam Arora	External Member
3	Dipak Pawar	Member
4	Aniket Bordavekar	Non- Teaching Staff Member

ALUMNI ASSOCIATION

Sr. No	Name of the Student	Designation
01.	Rajiv Bahal	President
02.	Prachi Lad	Secretary
03.	Mayur Dalvi	Treasurer
04.	Dhanawade Prasad	Member
05.	Jyotsna Krishnamoorthy	Member
06.	Huafrid Bhathena	Member
07.	Disha Jain	Member
08.	Azmin Colah	Member
09.	Gaurav Bhosle	Member

PRINCIPAL
Lala Lajpatrai College of Law
Lala Lajpatrai Marg,
Mumbai - 400 034.

PRINCIPAL
Lala Lajpatrai College of Law
Lala Lajpatrai Marg,
Mumbai - 400 034.



LALA LAJPATRAI COLLEGE OF LAW

(Affiliated to University of Mumbai and Approved Bar Council of India)

Lala Lajpatrai Marg, Mahalaxmi, Mumbai - 400 034.
Tel. : 2354 8240 / 2354 8241 • Fax : 2353 2896
E-mail : principal.llcl@gmail.com • Gram : LAJCOL

COMMITTEE FOR WELFARE OF SC, ST, OBC & MINORITY

Sr. No.	Name of the Person	Designation
1	Dr. Smita Karve	Convenor
2	Dipak Pawar	Member
3	Shreya Raut (OBC)	Member
4	Chopra Satvir (Panjabi)	Member
5	Hankare Pratishtha (SC)	Member

CODE OF CONDUCT COMMITTEE

Sr. No.	Name of the Person	Designation
1	Dr. Smita Karve	Convenor
2	Neeta Rajani	Member
3	Aniket Bordavekar	Non- Teaching Staff Member
4	Krushna Chavan	Student Representative

COMMITTEE FOR THE WELFARE OF PERSONS WITH DISABILITIES(PWD)

Sr. No.	Name of the Person	Designation
1	Dr. Smita Karve	Chairperson
2	Dipak Pawar	Member Teacher
3	Aniket Bordavekar	Staff Member
4	Karan Bohra	Student representative

STUDENT COUNCIL

Sr. No.	Name of the Person	Designation
1	Dr. Smita Karve	Chairperson
2	Dipak Pawar	Member Teacher
3	Koyande Ayusha	Student
4	Naik Ajit	Student
5	Potdar Pooja	Student



LALA LAJPATRAI COLLEGE OF LAW

(Affiliated to University of Mumbai and Approved Bar Council of India)

Lala Lajpatrai Marg, Mahalaxmi, Mumbai - 400 034.
Tel. : 2354 8240 / 2354 8241 • Fax : 2353 2896
E-mail : principal.llcl@gmail.com • Gram : LAJCOL

6	Rege Shefali	Student
7	Santosh Pal	Student
8	Shah Vruddhi	Student
9	Vaishya Padmavati	Student
10	Kapoor Ankit	Student
11	Mhadgut Pooja	Student
12	Kulshreshtha Sanjeev	Student
13	Bhavnagarwala Tasneem	Student

CULTURAL COMMITTEE

Sr. No.	Name of the Person	Designation
1	Dr. Smita Karve	Chairperson
2	Dipak Pawar	Member Teacher
3	Neeta Rajani	Member Teacher
4	Dhanjal Manpreet Singh	Student
5	Darshan Satam	Student

FREESHIP AND SCHOLARSHIP COMMITTEE

Sr. No.	Name of the Person	Designation
1	Dr. Smita Karve	Chairperson
2	Dipak Pawar	Member Teacher
3	Neeta Rajani	Member Teacher
4	Prathishta Hankare	Student
5	Desai Avinash	Student

WOMEN DEVELOPMENT CELL

Sr. No.	Name of the Person	Designation
1	Dr. Smita Karve	Chairperson
2	Neeta Rajani	Member Teacher
3	Prapti Prabhulkar	Staff Member
4	Dipak Pawar	Staff Member
5	Bajaj Satyanarayan	Student



LALA LAJPATRAI COLLEGE OF LAW

(Affiliated to University of Mumbai and Approved Bar Council of India)

Lala Lajpatrai Marg, Mahalaxmi, Mumbai - 400 034.
Tel. : 2354 8240 / 2354 8241 • Fax : 2353 2896
E-mail : principal.llcl@gmail.com • Gram : LAJCOL


6	Pawale Vidya	Student
7	Bhavnagarwala Tasneem	Student


CAREER COUNSELLING AND PLACEMENT COMMITTEE

Sr. No.	Name of the Person	Designation
1	Dr. Smita Karve	Chairperson
2	Neeta Rajani	Member Teacher
3	Dipak Pawar	Member Teacher
4	Prapti Prabhulkar	Staff Member
5	Bajaj Satyanarayan	Student
6	Kulshreshtha Sanjeev	Student

RIGHT TO INFORMATION (RTI) COMMITTEE

Sr. No	Name	Designation	Contact Details
1	Dr. Smita Karve (Principal)	Appellate Authority	Email ID –smitaKarve10@gmail.com Phone No. – 23548240 Add.: -Lala Lajpatrai Marg, Mahalaxmi, Mumbai – 400034.
2	Dipak Pawar	Information Officer	Email ID – principal.llcl@gmail.com Phone No. – 23548240 Add.-Lala Lajpatrai Marg, Mahalaxmi, Mumbai – 400034.
3	Neeta Rajani	Asst. Information Officer	Email ID – principal.llcl@gmail.com Phone No. – 23548241 Add.: -Lala Lajpatrai Marg, Mahalaxmi, Mumbai – 400034.


PRINCIPAL
Lala Lajpatrai College of Law
Lala Lajpatrai Marg,
Mumbai - 400 034.


PRINCIPAL
Lala Lajpatrai College of Law
Lala Lajpatrai Marg,
Mumbai - 400 034.



LALA LAJPATRAI COLLEGE OF LAW

(Affiliated to University of Mumbai and Approved Bar Council of India)

Lala Lajpatrai Marg, Mahalaxmi, Mumbai - 400 034.
Tel. : 2354 8240 / 2354 8241 • Fax : 2353 2896
E-mail : principal.llcl@gmail.com • Gram : LAJCOL

Interface for Online Downloading of Question Papers

[Handwritten Signature]

PRINCIPAL

Lala Lajpatrai College of Law
Lala Lajpatrai Marg,
Mumbai - 400 034.

University of Mumbai



Secretariat of Controller of
Examinations,
M.J. Phule Bhavan,
Kalina, Santacruz (East),
Mumbai-400 098

No. EX / ICC / 2014-15 / 6

CIRCULAR

All Principals, Directors / Head of the Departments of affiliated Colleges / Institutions / Conducted Colleges / University Departments are hereby informed that the University of Mumbai is planning to deliver the Question papers of **Second Half 2014 Examinations** by DEPD (Digital Exam Paper Delivery). The college should be prepared with the following requirements:

I **Requirements for accessing the Question Paper e-delivery system:**

- One PC / Laptop with higher configuration.
- UPS with at least 30 minutes of back up.
- Broadband Internet Connection.
- One data card with 3G Internet connection (MTNL, Idea, Reliance, Tata Photon, etc.) (whichever works better) for back up.
- Two registered mobile numbers (one of the Principal and another of IT Coordinator from the college) preferably of different service provider, Fax number and email ID for receiving the password. These numbers and e mail address submitted to the University should be in working condition. Any change should be communicated to the University, well in advance. The College shall be held responsible if any of these modes of communication are inaccessible or not in working condition.
- High Intensity Printer (attached to the computer (PC/Laptop) which will be used for accessing the web link).
- One extra cartridge for emergency.
- Photocopier (30-40 PPM).
- Licensed copy of antivirus installed on the computer and regularly updated through internet.
- MS-Office 2003 and above.
- Secured environment for paper printing.
- CCTV camera with back up of one month.
- They are also requested to fill-up the Check-list form on the link <https://mu-exam.net/muforms> to enable us to deliver the question papers through DEPD systems immediately.

Jay

PRINCIPAL
Lala Lajpatrai College of
Lala Lajpatrai Marg,
Mumbai - 400 034.

Please do not change the Mobile No. of the Principal / I.T. Coordinator & Email ID of the Principal and College once given, till the examination is over.

(Except Change /Resignation/Transfer of Principal or Resignation of IT Coordinator with Permission of MSS Unit before 1 week of intimation.

Primary Process (Watermark)

From the Second Half October 2014, we are introducing another safety feature in our existing Digital Exam Paper Delivery System. This feature has been established to ensure another layer of security of question papers and to avoid paper leakages. The following guidelines have to be followed for the examinations to be conducted from Second half 2014, however before the actual examination, there shall be, mock drills scheduled on 4th, 11th, & 16th, of September, 2014 at 12.00 noon to 2.00 pm.

- For downloading the Question Paper, following procedure should be followed scrupulously by the colleges:

One time process to be performed for setting up software

Date: 4th September, 2014

Time: 12.00 Noon to 2.00 p.m.

Each exam centres will have to follow the process as described below:

1. They shall receive 2 emails from University DEPDS from admin.muexam@euni.in to your registered college email ID

1st Email: You will find the link. Click the link and software shall be downloaded automatically. The downloaded software should then be installed in your PC / Laptop which is used for downloading and printing of question papers.

2nd Email: This mail shall be with the name of **Lock Lizard Licensing** containing a license of the software which should be installed in your dedicated PC / Laptop which ever you are using for downloading and printing

2. They shall see a link (like below) in the 2nd email for downloading license just click that link

 **Your license**

To view documents from Intelligent Quotient Security System you must activate your license:

[COLLEGE OF ENGINEERING License](#) ← View this License (2.5MB) (link)

NOTE: Your license file may also be supplied as an attachment to this email (.lv and .zip files).

2/3 After download double click license to install in your PC / Laptop automatically

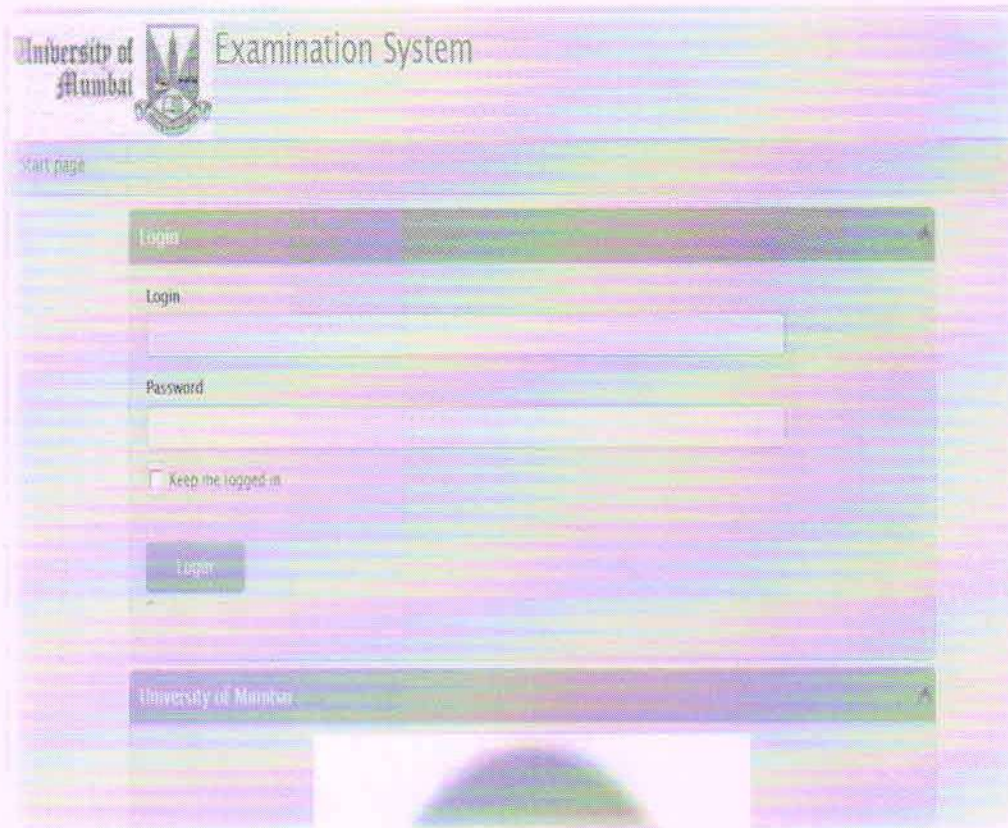


PRINCIPAL
Lala Lajpatrai College of Engineering
Lala Lajpatrai Marg,
Mumbai - 400 034.

4. Now you should be ready for opening the question papers in the software given by university

BACKUP/SECONDARY PROCESS

- 01 The college shall receive, through SMS on the mobile number registered with the University, the first set of Login and Password, an hour before the commencement of examination on the first day. This password shall be applicable throughout the duration of the Examination. It is the responsibility of the college to keep this password secure and confidential only with the Principal or responsible person.
- 02 The college shall receive, every day, **the second password, 90 minutes** before the commencement of the examination. It is the responsibility of the college to keep this password secure and confidential only with the Principal or responsible person.
- 03 The question paper will be uploaded by the University on the Web site. www.mu-exam.net, an hour before the commencement of the examination on the day of every examination.
- 04 Following is the process of downloading the question paper from the web site:
 - a. Exam Centre shall visit the web link www.mu-exam.net through internet
 - b. The first page of the web link will look like as under:

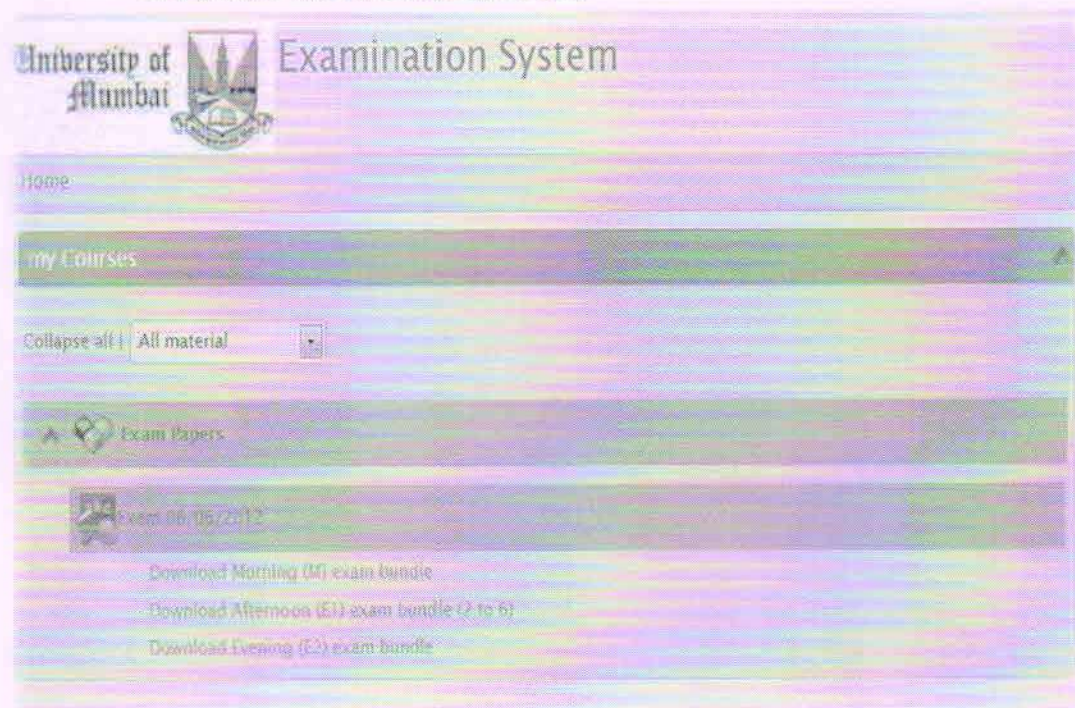


- c. Enter the first set of Login and the Password received by you on the first day of the examination through SMS or email ID, as the case may be, from the University. The Login and Password will be case sensitive hence while entering the Login and Password proper care should be

Jay
PRINCIPAL
Lala Lajpatrai College of Law
Lala Lajpatrai Marg,
Mumbai - 400 034.

taken; it should be typed exactly as provided (Delock various locks such as caps lock, numeric lock, etc. before entering the password and use only when required).

- d. If you enter wrong Login or Password the link will not proceed further and will ask for re-entering of Login and Password. (After three attempts if it is locked, do not try again but contact the contact persons at the examination centre of the University immediately).
- e. After three failed attempts to Login/Password, the user account will automatically lock itself.
- f. Every account runs on session, if user is logged in the system and no activity is performed, the session of user expires and account is closed. In such situation visit the web link www.mu-exam.net again.
- g. After successful Login into the system you will get a screen containing the Question paper link. At any given time there would be paper links (Old/CBSGS/Revised) scheduled as morning/afternoon question paper. The screen will look like as under:



- h. These links will become active, **90 minutes** before the commencement of the Examination on the scheduled dates.
- i. Click on the respective question paper link. This link will contain the question paper in encrypted form. Download only required question papers e.g. Old/CBSGS/Revised, etc. The Chief Conductor should select the relevant and correct question paper only.
- j. Once downloading is complete the link of question paper will not open as document is protected with strong encryption.

05 The downloaded question paper will be a password protected word document


06 Open the downloaded word document containing the question paper.

07 It will ask for a password. Enter the second password, which is received by the college through SMS, 90 minutes prior to the commencement of the examination.


Password will be case sensitive hence while entering proper care should be taken while entering the password, which should be typed exactly as it is provided.

- 08 Once the document (question paper) is accessed (opened), its printout should be taken in the presence of Principal /Joint Chief Conductor or University officials in safe and secure environment.
- 09 Print/Photocopy necessary number of copies, in presence of Joint Chief Conductor in safe and secure environment, and keep proper record of the printed question papers including wastage, if any.
- 10 No question paper shall go out in any form before actual commencement of the examination of that day of that particular course/paper. If it is found that the paper has gone out, appropriate disciplinary action will be taken.

Time to perform a small mock drill for Primary Watermark process to check the software

1. Visit your DEPDS account now at <http://muexam.euni.in> or <http://mu-exam.net.in>, open the **mock drill** link and download the sample question paper
2. You will see the file similar to this 
3. Remember you will only be able to open the question paper if you are qualifying on the following sub-points:
 - a. You have the software and license installed in the PC / laptop as explained above
 - b. You are authorised by university to open that file
 - c. Your internet connection should be ON
 - d. If any screen grabber software such as PrntScr, Onenote screen capture etc. is ON your file will not be opened
4. After opening the file / question paper, please take print out, scan it and send it to admin.muexam@euni.in and CC to manuscripts@exam.mu.ac.in. This is just to ensure that the mock drill was successful at your end. For the actual examination paper you should not scan and send the paper via email to us.
5. If you are facing any kind of difficulties in above process, feel free to contact us on 022-26535300, 022-26534266, it will be our pleasure to help you.

~Points to Remember~

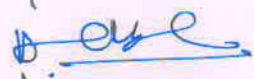

PRINCIPAL
Lala Lajpatrai College of Law
Lala Lajpatrai Marg,
Mumbai - 400 034.

1. While opening the ZIP file the exam paper will be in **.PDC instead of .PDF**
2. You will **not be able to open** this file in any **other software** except the software by university exam department
3. If you face any **technical issue in opening the file in the existing PC / laptop** you are free to **change the PC / Laptop**. Keep your **alternate PC / Laptop** ready with Internet. **Install the software and the license**. You shall now be ready to view and **print the university question paper**
4. When you take out the print of your question paper please remember to **Turn OFF** the

- In case of any emergency, please contact

- | | |
|-----------------------------------|---|
| ➤ Deputy Registrar (MSS UNIT) | - Phone No. 022 – 26534264 / 9223833009 |
| ➤ Assistant Registrar (MSS UNIT) | - Phone No. 022 – 26534267 / 9223833005/6 |
| ➤ Senior Clerk (MSS UNIT) [DEPDS] | - Mobile No. 9223833010 |
| ➤ Exam Control Room | - 022-26535300 |

Place : Mumbai
Date : 25th August, 2014



(Dinesh Bhone)
Controller of Examinations

To ,

All College Principals /Directors/HOD's of affiliated Colleges/Institutes/ University Departments.

Copy for Information:

- 1) All Deputy Registrar (Exam Department) & (Public Relation).
- 2) All Assistant Registrar (Exam Department / Ratnagiri & Thane sub- center).
- 3) Co-ordinator / A.R (U.C.C.) for uploading the same on University website.
- 4) E.S. to Vice Chancellor, University of Mumbai.
- 5) P.A. to Pro-Vice Chancellor, University of Mumbai.
- 6) P.A. to Director, BCUD, University of Mumbai.
- 7) P.A. to Registrar, University of Mumbai.
- 8) P.A. to Finance & Accounts Officer.
- 9) P.A. to Controller of Examinations.

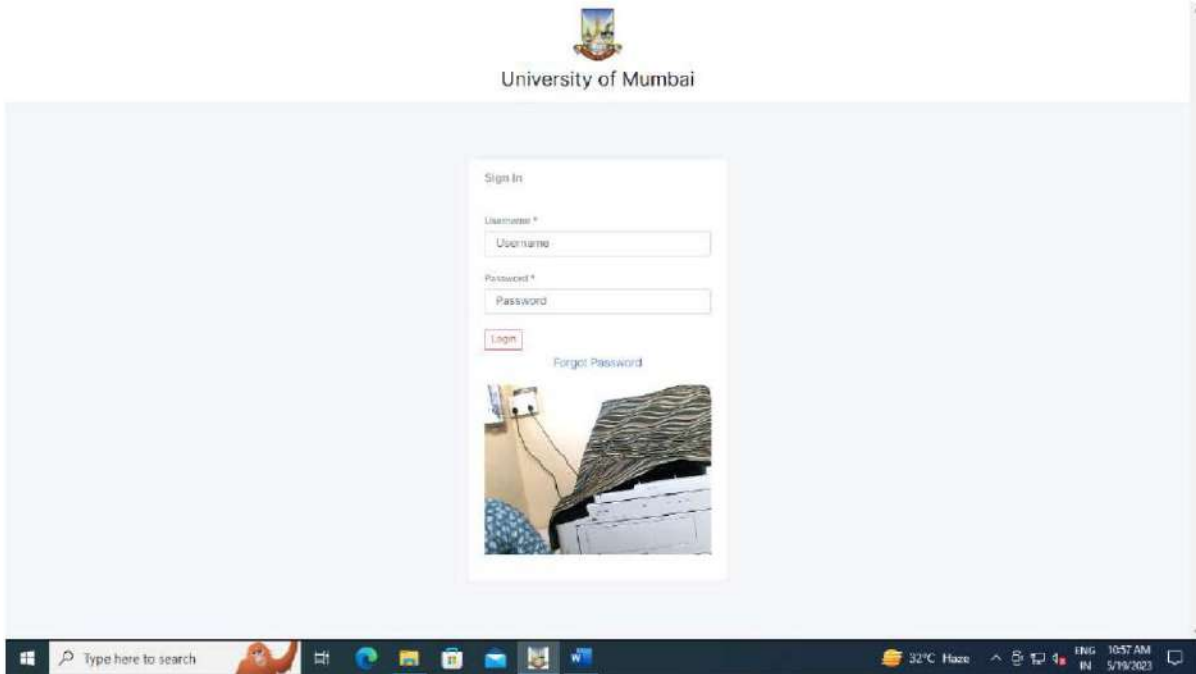

PRINCIPAL
Lala Lajpatrai College of Law
Lala Lajpatrai Marg,
Mumbai - 400 034.



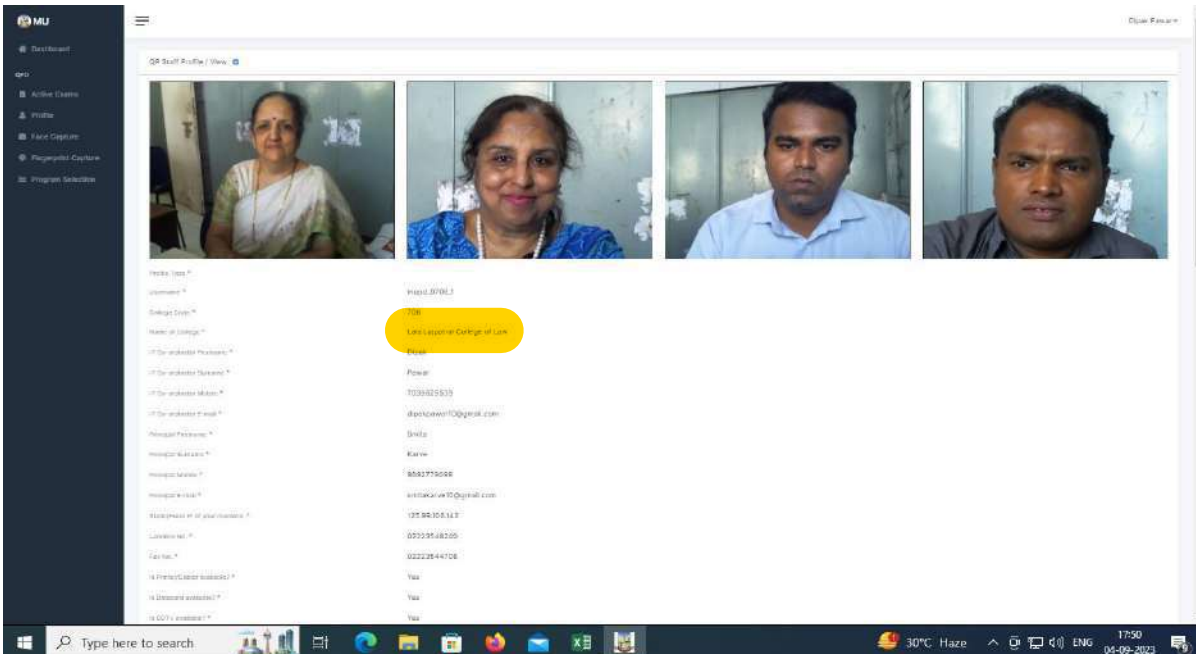
LALA LAJPATRAI COLLEGE OF LAW

(Affiliated to University of Mumbai and Approved Bar Council of India)

Lala Lajpatrai Marg, Mahalaxmi, Mumbai - 400 034.
Tel. : 2354 8240 / 2354 8241 • Fax : 2353 2896
E-mail : principal.llcl@gmail.com • Gram : LAJCOL



University of Mumbai Interface for Download of Question Papers one Hour before the Starting of Question Paper



Face Recognition Feature for Security Purpose for Downloading Question Papers

Signature

PRINCIPAL
Lala Lajpatrai College of Law
Lala Lajpatrai Marg,
Mumbai - 400 034.



LALA LAJPATRAI COLLEGE OF LAW

(Affiliated to University of Mumbai and Approved Bar Council of India)

Lala Lajpatrai Marg, Mahalaxmi, Mumbai - 400 034.
Tel. : 2354 8240 / 2354 8241 • Fax : 2353 2896
E-mail : principal.llcl@gmail.com • Gram : LAJCOL

Interface for Online Screen Marking System (OSM)

[Handwritten Signature]

PRINCIPAL

Lala Lajpatrai College of Law
Lala Lajpatrai Marg,
Mumbai - 400 034.

मुंबई विद्यापीठ

दुरध्वनी क्र - ०२२ २६५४ ३०३५ / २६५३ ०२८३
ईमेल - cap.exam@mu.ac.in



केंद्रिय मुल्यांकन केंद्र, परीक्षा विभाग,
महात्मा ज्योतीराव फुले भवन,
विद्यानगरी, सांताक्रुझ (पूर्व),
मुंबई- ४०० ०९८.

क्र. परीक्षा/कें.मु.कें./ 1327 / २०१७

दिनांक : १६ डिसेंबर, २०१७

परिपत्रक :-

मुंबई विद्यापीठाशी संलग्नित सर्व महाविद्यालये/संस्था/विभाग यांचे प्राचार्य/संचालक/विभाग प्रमुख यांना सदर परिपत्रकाद्वारे सुचित करण्यात येते की, विद्यापीठाने प्रथम सत्र २०१७ पासून सर्व परीक्षांचे OSM द्वारे उत्तरपुस्तिकांच्या मुल्यांकन करून आपल्या सहकार्यानि निकाल घोषित केलेले आहेत त्याबद्दल आपणा सर्वांचे अभिनंदन.

विद्यापीठाने द्वितीय सत्र २०१७ मध्ये देखील घेण्यात येणा-या परीक्षांच्या OSM द्वारे उत्तरपुस्तिकांच्या मुल्यांकन करण्याचे आयोजिले असून विविध CAP Centre वर मुल्यांकनाची कामेही सुरू करण्यात आलेली आहेत.

आपणांस विनंती करण्यात येत आहे की, खिसमस व्हेकेशन कालावधी मध्ये सर्व CAP Centre सकाळी ७.३० ते रात्री १०.३० पर्यंत सुरू राहतील याबाबत संबंधिताना सूचित करावे. ज्या महाविद्यालयात CAP Centre सुरू नाहीत त्या महाविद्यालयातील प्राध्यापकांना इतर CAP Centre सुरू असलेल्या महाविद्यालयांनी मुल्यांकन करण्याची परवानगी दयावी तसेच सर्व प्राध्यापकांनी वेळेत निकाल लावण्याच्या दृष्टीने उत्तरपुस्तिकांचे मुल्यांकन करून सहकार्य करण्याचे आवाहन करण्यात येत आहे आणि आपल्या सहकार्याची अपेक्षा बाळगत आहे.

प्रा. (डॉ.) अर्जुन घाटुळे
प्रभारी संचालक
परीक्षा व मुल्यांकन मंडळ

PRINCIPAL
Lala Lajpatrai College of Law
Lala Lajpatrai Marg,
Mumbai - 400 034.



LALA LAJPATRAI COLLEGE OF LAW

(Affiliated to University of Mumbai and Approved Bar Council of India)

Lala Lajpatrai Marg, Mahalaxmi, Mumbai - 400 034.
Tel. : 2354 8240 / 2354 8241 • Fax : 2353 2896
E-mail : principal.llcl@gmail.com • Gram : LAJCOL

Onscreen Digital Evaluation

Technical Support: 7447457194,7447436317,7447439565,7447462103,7447458508,7447455467,9527656926,9527656242,9527656051,9527656175
Technical Support: mu.osdeshelpdesk@gmail.com

Flash...Flash...ASSESSMENT AVAILABLE FOR Pharmacy, Law, Architecture and Commerce

Your IP Address: 125.99.106.142

User Login

Event: MU APR23

User ID: 706

Password: Password

Login

Forgot Password?

Interface for Online Screen Marking System (OSM)

College DashBoard

Evaluation Summary

Evaluation Status

Login Status

Add Evaluator

Change Password

Logout

Login Status Summary

706-Lala Lajpatrai College of Law

Excel PDF Search:

SIno	Center	CenterName	Principal Name	Principal Mobile	Registered	Commerce	Total	Total LoggedIn	Total Evaluated
444	706	Lala Lajpatrai College of Law	Smita Karve	9892779099	0	0	1	0	0

Showing 1 to 1 of 1 entries

College Webpage for Online Screen Marking System (OSM)

Smy

PRINCIPAL
Lala Lajpatrai College of Law
Lala Lajpatrai Marg,
Mumbai - 400 034.



LALA LAJPATRAI COLLEGE OF LAW

(Affiliated to University of Mumbai and Approved Bar Council of India)

Lala Lajpatrai Marg, Mahalaxmi, Mumbai - 400 034.

Tel. : 2354 8240 / 2354 8241 • Fax : 2353 2896

E-mail : principal.llcl@gmail.com • Gram : LAJCOL

Circular on Photocopy and Revaluation

[Handwritten Signature]

PRINCIPAL

Lala Lajpatrai College of Law
Lala Lajpatrai Marg,
Mumbai - 400 034.



University of Mumbai

Ref. No.: AA / ICD / 2016-17 / 101

Date : 01 / 07 / 2016

To,

All the Directors / Heads of the University Departments, Director of IDOL Director of JBIMS, Director of ADMIMS, Director of GICD, The Principal of Sir J. J. College of Architecture and all the Principals / Directors of the affiliated colleges / Institutes are requested to implement the **VCD for Rules & Procedure for providing the Photocopies of assessed Answer - book(s) & Process of Revaluation of the Answer - Book(s) immediately. (copy attached)**

(Datta D. Ghuge)

I/c. Controller of Examinations

Copy forwarded with compliments for information to :

1. The Secretary to His Excellency & Chancellor of University of Mumbai.
2. The Principal Secretary, Higher & Technical Education Department.
3. The Secretary to the Chairman, University Grant Commission, Delhi.
4. The Director of Higher Education, Pune – 411 001.
5. The Director of Technical Education Mumbai.
6. The Joint Director, Higher Education, Mumbai Region, Mumbai.
7. The Joint Director, Technical Education, Mumbai Region, Mumbai.
8. The Deans of faculties (Co-ordinators) of Arts, Science, Commerce, Technology, Management & Fine Arts of University of Mumbai.

Copy to :

1. Executive Secretary to the Vice - Chancellor.
2. Personal Assistant to the Pro-Vice – Chancellor.
3. Personal Assistant to the Registrar.
4. Personal Assistant to the Director (BCUD)
5. Personal Assistant to the Controller of Examinations
6. Personal Assistant to the Finance & Accounts Officer.
7. The Director (CCF), the Director (Students Welfare), Director (Adult & Continuation Education & Extension), the Co-ordinator (Ratnagiri Sub Centre).
8. All Deputy Registrars and All Assistant Registrars.

PRINCIPAL
Lala Lajpatrai College of Law
Lala Lajpatrai Marg,
Mumbai - 400 034.

(Datta D. Ghuge)

I/c. Controller of Examinations.

VCD / 1 of 2016

Rules & Procedure for providing the Photocopies of assessed Answer-book(s)
to the examinee & Process of Revaluation of the Answer-Book(s)

WHEREAS as per the Order of the Hon'ble High Court of judicature at Bombay passed by a division bench consisting of their Lordship Chief Justice Dalvir Bhandari and Justice D.Y. Chandrachud, while hearing a group/ bunch of petitions filed by students from different faculties, directing the University to restart the revaluation in all faculties that has been scrapped since 2002, it was decided to restart the revaluation system in order to bring transparency on the examination system, and accordingly the Vice-Chancellor of University of Mumbai issued Directions No. Exam./ Rev./ VCD/785 of 2004 dated 17th November, 2004, and **further issued Directions No. Exam./Rev./VCD/4637 of 2010 dtd. 5th April, 2010,**

AND

WHEREAS considering the delay being caused due to the modalities and procedure of revaluation, it was decided to modify the procedure of issuing **photocopy** and revaluating the answer books,

AND

WHEREAS **it is required to review the existing revaluation process and to suggest modifications for making the process more effective and faster due to demands from various segments, students and teachers.**

AND

WHEREAS considering the observation passed by the Hon'ble High Court in Writ Petition bearing No. 52 of 2009 dated 31st August 2009, regarding completion of the process of revaluation expeditiously and considering the importance and urgency of the matter,

AND

WHEREAS, making of the new Ordinance or Rules and Regulations in this respect by the Management Council will take some time,

Now therefore, I, **Dr. Sanjay V Deshmukh**, holding the charge of the Vice-Chancellor, University of Mumbai in exercise of powers conferred upon me under sub-section (8) of section (14) of the Maharashtra Universities Act, 1994, hereby issue the revised Directions in supersession of the earlier **Directions No. Exam. / Rev. / VCD / 4637 of 2010 dated 5th April, 2010** as under:-

1. These directions may be called “Rules & Procedure for providing the Photocopies of assessed Answer-book(s) to the examinee & Process of Revaluation of the Answer-Book(s).”
2. These directions shall come into force with immediate effect i.e. from the examinations to be held in the **First Half of the Year 2016**.
3. In these directions unless the context otherwise requires:
 - (a) “Act” means Maharashtra Universities Act, 1994.
 - (b) “Directions” means directions issued in accordance with the provisions of sub-section (8) of Section 14 of the Act.
 - (c) “College” means a College conducted by the University or affiliated to the University, situated in the University area, including autonomous College, academic institution/ Department of higher learning not being a College, associated with and admitted to the privileges of the University including autonomous institution, University Institution and recognized institution, University department of higher learning, research or specialized studies, recognized to be so by the University and imparting undergraduate/ post-graduate instructions or guidance for research.
 - (d) “Principal” means a head of ‘the College’ {as defined in rule 3(c)}.
 - (e) “Examinee” means the student, who appeared for the examination conducted by the University during the current session.
 - (f) The “32 (5) (a) Committee” and The “32 (6) (a) Committee” means a committee constituted by the Board of Examinations in accordance with the provisions of Clause (a) of sub-section (5) and sub-section (6) of Section 32 of Maharashtra Universities Act, 1994, respectively in order to appoint paper-setters, examiners and moderators. And in order to investigate and recommend disciplinary action for malpractices and lapses against the person or persons involved in the malpractices directly or indirectly.

PART – I
General Rules

4. Applying for Photocopy of answer book and applying for Revaluation will be two independent processes.
5. Applying for the Photocopy of the answer book or having Photocopy of the answer book shall not be a pre-requisite for applying for revaluation of the answer book in the said subject.
6. **The Examinee can independently apply for Revaluation or photocopy or both simultaneously, if he desires so.**
7. The Examinee who desires to apply for revaluation are requested to note that, his / her original marks will become **null & void** as soon as he submits his application for the revaluation.
8. The Examinee shall check the University website, time to time for the various details regarding his / her result status / information / list etc., as the entire process of photocopy of revaluation is carried out through online system. It is the responsibility of the Examinee to verify the online detail. No complaint will be entertained in this respect after due date is over.
9. However, The University may adopt any other procedure for acceptance of the application / fees, which will be circulated for the information of examinees.

PART – II

Rules & Procedure for providing the Photocopy(ies) of assessed answer-book(s)

10. The facility of obtaining Photocopy(ies) of assessed and / or moderated answer book(s) by the examinee is extended with a view to bring transparency in the examinations system and ensure its credibility.

11. Under these rules applying for the Photocopy(ies) of answer-books shall be permitted in respect of :

For theory papers of all the examinations conducted by the University in the current session.

- (ii) The examinations conducted by the Director of the Institute of Distance Education / Principals of constituent / affiliated Colleges or Directors / Heads of University Department / Recognized Institutions on behalf of the University, in the current session.
- (ii) The Scripts of practical examination / session work / project work / dissertation / internal assessment / term work (including theory part) **wherever the written scripts are available**, in the current session.
12. The Examinee(s) shall apply for the photocopy to the Principal / Directors of the respective College / Institution to which the candidate has registered for the said course in the prescribed format along with the non-refundable fee prescribed for the purpose by Controller of Examinations, as per the procedure & the manner decided by the University, time-to-time. The examinee belonging to the reserved categories shall be granted 50% concession in the Fees.
13. The Principal / Directors of the respective College / Institutions to which the candidate has registered for the said course shall process the applications of practical examination / session work / project work / dissertation / internal assessment / term work (including theory part) wherever the written scripts are available as per the procedure laid down here-in-after *mutatis mutandis*.
14. The Principal / Directors of the respective College / Institutions shall accept the prescribed application form for obtaining Photocopy(ies) of answer book(s) of the examinations conducted by University within Ten (10) working days from the date of the declaration of result of the examination. He shall forward these applications to the University within **next three days. No application after the due date will be entertained on any ground whatsoever.**
15. Incomplete application forms, applications with false Information, unsigned applications shall be rejected without assigning any reason whatsoever and the fees paid along with the application form neither shall be refunded nor will any representation be entertained in such cases.
16. The University shall endeavor to supply Photocopy(ies) of answer books as far as possible within twenty five (25) working days from the date of receipt of application(s) to the University.

17. On receipt of Photocopy(ies) the applicant examinee shall be the sole custodian of it and under any circumstances the examinee shall not part with the custody / possession of the same and also shall not use the same for any other purpose(s).
18. The Photocopy(ies) so obtained by the examinee shall be for his / her exclusive and relevant use. Neither the said examinee nor any other person can use the said copy to dispute or challenge the quality of assessment or quantum of marks assigned to the answer there-in.
19. If the examinee is found guilty of indulging in any act / attempt he / she shall be liable to be tried before the Unfair Means Inquiry Committee of the University and the decision taken by the authorities based on the recommendation of the said committee shall be final.
20. If his / her indulgence / commission in unfair act / attempt are proved, the examinee shall be liable for the punishment ranging from:
- (i) Cancellation of his / her marks in the said subject either original or after revaluation,
 - (ii) Cancellation of his / her result in full of the said examination,
 - (iii) Annulment of examination(s) maximum up to 5 exams.
21. On receipt of the photocopy, if the discrepancy of following nature is noticed by the examinee, he should apply to the University **within seven (07) working days** to the Controller of Examinations along with the **fees of Rs.100** as Grievance Redressal fee.
- i) Mistake in totaling
 - ii) Non assessment of question / sub-question
 - iii) Improper photocopy
22. After due verification, the Controller of Examinations shall make necessary rectification in the marks allotted to the said subject and consequently in the result of the candidate without charging any further fee for such rectification & also declare the same on University website.
23. It will be binding on the concern examiner / moderator to attend the call of the University and be present for revaluation work. It will also be the responsibility of the Principal / Director to relieve the examiner / moderator to attend University **on the given date or within next three (03) working days**.

24. Not attending the University Revaluation work within stipulated period will be treated as misconduct. Appropriate action and / or penalty of Rs.100/- per day will be imposed on concerned teacher and also the concerned Principal, if he / she does not relieve the teacher in time.
25. The examinee is free to apply for Photocopy(ies) of answer books of as many subjects as he / she desires.

PART - III

Rules and Procedure for the Revaluation of the Answer- book(s)

26. If the examinee is not satisfied with the marks awarded, he / she may apply for revaluation to the University / Institutions / College in the prescribed form within the prescribed period and in the manner prescribed here-in-after.
27. The revaluation facility shall be for theory papers of all the examinations conducted by the University for the respective current session **and the applications received within prescribed time limit.**
28. Under these rules the revaluation of answer books shall also be permitted in respect of;
- ii) The examinations conducted by the director of the institute of Distance Education/ Principals of constituent / affiliated Colleges or Directors / Heads of University Departments / Recognized institutions, on behalf of the University,
 - iii) The marks awarded to the scripts of practical examination / session work / project Work / dissertation / internal assessment / term work (including theory part) **wherever written scripts are available.**
29. All Examinees can apply for the revaluation of the answer book(s) with whatever marks he / she secured **and even the Zero Marks.**
30. The Examinee can apply for the revaluation of the his / her answer book(s) of the **as many subjects as he / she desires.**

32. The candidates belonging to the reserved categories shall be given 50 % concession in the fees, provided the Principal of the concern college certify the same.
33. For the examinations conducted by the University, the prescribed application form for revaluation of answer book should be submitted to the college, **within Ten (10) working days** from the date of the declaration of the result of the respective examination. **No documents are to be attached with application.**
34. For the examinations conducted by the college / Department / Institutions, and also for practical examination / sessional work / project Work / dissertation / internal assessment / term work (including theory part) **wherever written scripts are available**, the prescribed application form for revaluation of answer book should be submitted to the respective college / Department / Institutions, **within Ten (10) working days** from the date of the declaration of the result of the respective examination.
35. Examinee has to endorse all details / marks correctly in the application form. Any false information, if observed at any time, the application will be summarily rejected. No refund will be entertained in such cases.
36. The examinee shall submit the application and remit the prescribed fees in the manner & procedure decided by University. The Principal of the concerned College shall verify the application data, especially the reserved category cases, certify & forward the applications of the examinations conducted by the University **within next five days**, to the University. The applications of the examinations conducted by the respective college / Department / Institution shall process the applications as per the manner and process defined by this VCD *mutatis mutandis*.
37. The processing and co-ordination of the revaluation cases will be done by the concern Unit. The verification and rectification, if required, in these cases will be done by the concern Unit. Assessment of the Revaluation process will be done by arranging the CAP. Marks statement will be send to the Revaluation Unit / CCF for processing and result(s) will be declared with new result file of the revaluation by the respective Results Units of the Examinations Section.

38. The applications for revaluation received after the last date shall not be accepted by the University under any circumstances, whatsoever.

39. Effect shall be given to the change in original marks on revaluation, as under:-

- (i) The marks obtained after revaluation shall be accepted, if the marks **awarded** to a paper as a result of revaluation, increase or decrease in revaluation by ten percent (10%) or more than the maximum marks assigned to that paper, and in such case(s) the marks originally obtained by the candidate in the paper shall be treated as null and void and the marks obtained by the candidate after revaluation shall be accepted as the marks obtained in that paper. The fractions shall be ignored / rounded off as the case may be for the purpose of computing the ten percent (10%) difference in marks.

Notwithstanding what is stated above, the marks obtained after revaluation shall be accepted by the University, if the candidate gets benefit of passing the subject / examination or change of class or grade in that paper or in the overall result at the said examination with or without grace marks under the provisions of relevant Ordinances or as resolved by the examiners in the said subject.

- (ii) Notwithstanding what is contained in clause 39(i) where the difference between the marks originally obtained by the candidate in the paper without any grace marks and the marks obtained after revaluation will be accepted up to twenty five percent (25%) of the maximum marks assigned to that paper.

However, if the difference between the marks originally obtained by the candidate in the paper, without any grace marks, and marks obtained after revaluation increase or decrease by more than twenty five percent (25%) of the maximum marks assigned to that paper, a second revaluation of the said answer book(s) be done by a third examiner from the panel of examiners for the said subject. In such an event the marks assigned by the third examiner in the second revaluation be treated as the final marks in the said subject.

- (iii) An answer book shall also be sent for second revaluation to another examiner (third examiner) if on the first revaluation, a candidate's marks are decreased below the passing marks and in the such event the marks assigned by the third examiner in the second revaluation be treated as the final marks in the said subject.
- (iv) The revised marks obtained by a candidate after revaluation, as accepted by the University shall be taken into account for the purpose of amendment of his results only and the said result will be communicated to the student(s) through University website.

PART – IV

Other Rules

40. The Principals of the Colleges / Departments / Institutions shall be bound to make available the teachers required for revaluation on top priority basis on the day and date communicated by the Controller of Examinations.
41. It will be mandatory for the teachers of the Colleges to attend the revaluation work on top priority basis. If any teacher fails to comply with the orders, it shall be treated as misconduct and such teacher shall be liable for disciplinary action.
42. If the Principal of the College fails to relieve the teacher for revaluation or the teacher fails to attend the work of revaluation, penalty of Rs. 100/- per day may be imposed on all concerned and the same shall be recovered from the pay and the same shall be credited to the University funds.
43. The remuneration for examiner(s) appointed shall be paid at the rate of Rs.25/- per answer book and Rs.200/- as Local travelling allowance per day; or the lump sum remuneration of Rs.450/- shall be paid to the examiner if the answer books available for revaluation at the revaluation center are less than 10 (ten) when the examiner visits the revaluation center from other colleges. The examiner(s) from the University Department shall not be entitled for the travelling allowance.

44. The answer books already revaluated shall not be moderated or further re-evaluated, unless so directed by the Vice-Chancellor, in exceptional cases.
45. The whole process of revaluation shall be completed as far as possible within a period of forty five (45) working days from the date of receipt of the application for revaluation by the University.
46. The Photocopy of the Revaluated Answer-Book(S) shall not be provided to the Examinee(S) in any case.
47. Pending the process of revaluation, and subject to the availability of the seats in the college, the student may be admitted to the next higher class to which he could have been admitted if, he / she had passed in the said examination or had been granted A.T.K.T. for admission to the next class in the original examination as per the rules applicable for the stream and faculty of his education, as per the following norms:-
- (i) The student may be admitted to the next higher class to which he could have been admitted if, he / she had passed in the said examination or had been granted A.T.K.T. for admission to the next class in the original examination as per the rules applicable for the stream and faculty his / her education, if he / she had originally obtained required passing marks in the papers in which he / she had applied for revaluation,
 - (ii) The college shall be entitled to charge fees of Rs.500/- at the time of granting admission to *such students* to the next class before declaration of the result of the revaluation,
 - (iii) Such admission shall be provisional; and automatically stands cancelled on receipt of the result of revaluation process, if the student is not declared passed in the requisite number of the subjects on revaluation which would entitle him / her to take admission in the next higher class, and in such case the fees originally collected by the college or any part of the same shall not be refunded.


48.

In case if the student is declared pass in the requisite number of the subjects on revaluation which would entitle him / her to take admission in the next class as per the Ordinances / regulations, the provisional admission will be regularized in the college.

49. In case of the reserved category student or other students who are entitled to get the fee concession, on appropriating the amount equal to the amount of fees which the College can collect from the student and the balance amount shall be refunded to the student at the time of confirmation and continuation of his / her admission. In case of other students, the said amount shall be deducted from the total fees which the College or the institution is entitled to collect from the student as per the rules applicable.
50. Pending the declaration of the result of the revaluation, the students who have taken admission to next higher class, as mentioned above, shall be allowed to appear at the examination of the next class however, their results of the next examinations shall not be declared if they could not pass the requisite number of the subjects on revaluation which would entitled them to take admission in the next class; and in case the students does not succeed in passing in such requisite number of subjects, their admission to the examinations of the next class, their performance and **the results of the same shall be treated as null and void.**
51. Examiners and / or moderators, if found careless in the original assessment, it will be treated as the unfair means of the examinations and the appropriate action will be taken as per the rules and regulations of the University.
52. This VCD shall come into force with immediate effect i.e. **First Half 2016** Examinations and shall remain in force till new rules and regulations in pursuant to the subject matters dealt with in this VCD are made by the appropriate authorities.
53. With the issuance of this VCD, earlier VCD 4637 & 4636 of 2010 stands repealed.

Sd/-

Dr. Sanjay Deshmukh
Vice-Chancellor


Mumbai.
PRINCIPAL
Date 01/07/2016
Lala Lajpatrai College of Arts
Lala Lajpatrai Marg,
Mumbai - 400 034.



LALA LAJPATRAI COLLEGE OF LAW

(Affiliated to University of Mumbai and Approved Bar Council of India)

Lala Lajpatrai Marg, Mahalaxmi, Mumbai - 400 034.
Tel. : 2354 8240 / 2354 8241 • Fax : 2353 2896
E-mail : principal.llcl@gmail.com • Gram : LAJCOL

Circular on Moderation of Answer Books

[Handwritten Signature]

PRINCIPAL

Lala Lajpatrai College of Law
Lala Lajpatrai Marg,
Mumbai - 400 034.



ORDINANCE - 5046

1. The Moderation System shall be applicable to all the faculties for under graduate and post graduate examinations.
2. 100% moderation of the answer book shall be carried out in the case of candidates failing by 10% of marks of the aggregate marks of that paper.
3. In case of professional faculties / courses, 100% moderation shall be carried out in case of candidates obtaining 70% and above marks. For non-professional faculties / courses 100% moderation shall be carried out in case of candidates obtaining first class and above marks.
4. The moderation of answer books of *at least 5% of total number of candidates obtaining marks between minimum passing marks and marks required for first class / distinction* shall be carried out on random sample basis.
5. One moderator shall be appointed per five examiners. However Chairman, Board of paper setters will act as the moderator, where there are less than five examiners.
6. Moderation work shall be carried out simultaneously with the central assessment of answer books at CAPs.
7. Where marks awarded by the moderator vary from those awarded by original examiner, the marks awarded by the moderator shall be taken as final.
8. Each University shall formulate detailed scheme of moderation on the basis of guidelines given above.

[Handwritten Signature]

PRINCIPAL

Lala Lajpatrai College of Law
Lala Lajpatrai Marg,
Mumbai - 400 034.



Annexure 'D-2'

University of Mumbai

Norms for Moderation of Answer-books
(as per Ordinance-5046)

(For Professional Courses - Faculty of Engineering & Technology)

Maximum Marks	Passing Marks	FAILING BY 10% OF THE TOTAL MARKS OF THE PAPER	70% AND ABOVE	MARKS BETWEEN PASSING AND FIRST CLASS
		100 % Moderation	100 % Moderation	5 % Moderation on Random Basis
100 Marks Paper	40	30 to 39 Marks	70 Marks & Above	40 to 69
100 Marks Paper (M. E. / M.C.A.)	45	35 to 44 Marks	70 Marks & Above	45 to 69
80 Marks Paper	32	24 to 31 Marks	56 Marks & Above	32 to 55
80 Marks Paper (M. E. / M.C.A.)	36	28 to 35 Marks	56 Marks & Above	36 to 55
75 Marks Paper	30	22 to 29 Marks	53 Marks & Above	30 to 52
60 Marks Paper	24	18 to 23 Marks	42 Marks & Above	24 to 41
50 Marks Paper	20	15 to 19 Marks	35 Marks & Above	20 to 34
40 Marks Paper	16	12 to 15 Marks	28 Marks & Above	16 to 27
50 Marks Paper (M. Pharm.)	25	21 to 24 Marks	35 Marks & Above	25 to 34

NOTE :

- 1) If Answer-books are to be assessed section-wise, the moderation norms should be applied on pro-rata basis of the marks in each section.
- 2) The Answer-books should be moderated as per above Moderation Rules Only.
- 3) Papers not falling in Moderation Range should not be moderated, which pls note.

[Handwritten Signature]