



LALA LAJPATRAI COLLEGE OF LAW

(Affiliated to University of Mumbai and Approved Bar Council of India)

Lala Lajpatrai Marg, Mahalaxmi, Mumbai - 400 034.
Tel. : 2354 8240 / 2354 8241 • Fax : 2353 2896
E-mail : principal.llel@gmail.com • Gram : LAJCOL

Date-05/08/2021

To,

Respected Committee Members,

Anti-ragging Committee,

Lala Lajpatrai College of Law,

Mumbai

Notice - Anti Ragging Committee Meeting

Anti-Ragging Committee Meeting will be held on **13 August 2021 at 10:30 a.m.** in the Staff Common Room. Members are requested to attend the meeting on time.

Agenda

- Reading of notice
- Constitution of Anti Ragging Squad
- Awareness Campaign and Orientation of Students
- Any other point with permission of chairperson.


Dr. Smita Karve

PRINCIPAL
I/C Principal
Lala Lajpatrai College of Law
Lala Lajpatrai Marg,
Mumbai - 400 034

Note: If within half an hour after the time scheduled for the meeting, the quorum is not present, the meeting would stand adjourned and this adjourned meeting shall be held on the same day and same place. This adjourned meeting called after half an hour will not require any quorum.



LALA LAJPATRAI COLLEGE OF LAW

(Affiliated to University of Mumbai and Approved Bar Council of India)

Lala Lajpatrai Marg, Mahalaxmi, Mumbai - 400 034.
Tel. : 2354 8240 / 2354 8241 • Fax : 2353 2896
E-mail : principal.llel@gmail.com • Gram : LAJCOL

Date- 13/08/2021

Members Present

1. Dr. Smita Karve (Chairperson) *SK*
2. Mr. Dipak Pawar (Coordinator) *L*
3. Ms. Neeta Rajani (Member) *Rajani*
4. Ms. Saachi Bhiwandkar (Member Student) *Saachi B*
5. Mr. Malhotra Gaurav (Member Student Parent) *Gaurav M*

Minutes of the Meeting

The meeting began at 10.30 a.m., Dr. Smita Karve (I/C Principal) welcomed all the members. She then briefed all the staff members about the UGC Guidelines about the constitution of Anti-ragging Squad. She also highlighted the duties and responsibilities of the Anti-ragging Committee and Anti-ragging Squad.

It was resolved in the meeting that the Committee should create awareness among students about the menace of ragging and its consequences.

Anti-ragging Committee Members and Anti-ragging Squad were instructed to take rounds during the admissions and course of lectures to prevent the incidences of ragging and create awareness and consequences of ragging.

All complaints regarding ragging to be dealt with as per the provisions of the guidelines of the UGC, Government of Maharashtra and the University of Mumbai issued from time to time in this regards.

SK

Dr. Smita Karve

PRINCIPAL
I/C Principal
Lala Lajpatrai College of Law
Lala Lajpatrai Marg,
Mumbai - 400 034.



LALA LAJPATRAI COLLEGE OF LAW

(Affiliated to University of Mumbai and Approved Bar Council of India)

Lala Lajpatrai Marg, Mahalaxmi, Mumbai - 400 034.
Tel. : 2354 8240 / 2354 8241 • Fax : 2353 2896
E-mail : principal.llel@gmail.com • Gram : LAJCOL

Date: 11/05/2022


To,
Respected Committee Members,
Anti-ragging Committee,
Lala Lajpatrai College of Law,
Mumbai

Notice - Anti Ragging Committee Meeting

Anti-Ragging Committee Meeting will be held on **18th May, 2022 at 11.00 a.m.** in the Staff Common Room. Members are requested to attend the meeting on time.

Agenda

- Reading of notice
- Reading and approval of the minutes of the last meeting
- Review of complaints of ragging received, if any
- Any other point with permission of chairperson.


Dr. Smita Karve
PRINCIPAL
I/C Principal
Lala Lajpatrai College of Law
Lala Lajpatrai Marg,
400 034

Note: If within half an hour after the time scheduled for the meeting, the quorum is not present, the meeting would stand adjourned and this adjourned meeting shall be held on the same day and same place. This adjourned meeting called after half an hour will not require any quorum.



LALA LAJPATRAI COLLEGE OF LAW

(Affiliated to University of Mumbai and Approved Bar Council of India)

Lala Lajpatrai Marg, Mahalaxmi, Mumbai - 400 034.
Tel. : 2354 8240 / 2354 8241 • Fax : 2353 2896
E-mail : principal.lcl@gmail.com • Gram : LAJCOL

Date : 18/05/2022

Members present:

1. Dr. Smita Karve (Chairperson) *SK*
2. Mr. Dipak Pawar (Coordinator) *Dipak*
3. Ms. Neeta Rajani (Member) *Neeta*
4. Ms. Saachi Bhiwandkar (Member Student) *Saachi B*
5. Mr. Malhotra Gaurav (Member Student Parent) *Gaurav M*

Minutes of the meeting:

- 1) Mr. Dipak Pawar read the notice of the meeting.
- 2) The minutes of the meeting held on 13.08, 2021 was approved.
- 3) The Committee observed that there was no ragging complaint filed by any of the stakeholder.
- 4) The Principal appreciated the work of Anti-ragging Committee and Anti-ragging Squad.
- 5) The meeting ended with the formal vote of thanks.

SK
Dr. Smita Karve

Principal

Lala Lajpatrai College of Law
Lala Lajpatrai Marg,
Mumbai - 400 034.



LALA LAJPATRAI COLLEGE OF LAW

(Affiliated to University of Mumbai and Approved Bar Council of India)

Lala Lajpatrai Marg, Mahalaxmi, Mumbai - 400 034.
Tel. : 2354 8240 / 2354 8241 • Fax : 2353 2896
E-mail : principal.llel@gmail.com • Gram : LAJCOL

Date-19/08/2021

To,

Respected Members

Grievances Redressal Committee,

Lala Lajpatrai College of Law,

Mumbai

Notice – Grievance Redressal Committee Meeting

Grievance Redressal Committee Meeting will be held on **23 August 2021 at 11:30 a.m.** in the Staff Common Room. Members are requested to attend the meeting on time.

Agenda

- Reading of notice
- Formal Approval of College Grievance Redressal Committee
- Orientation and Awareness of stakeholders
- Any other point with the permission of chair


Dr. Smita Karve

PRINCIPAL

Lala Lajpatrai College of Law
Lala Lajpatrai Marg,
Mumbai - 400 034.

Note: If within half an hour after the time scheduled for the meeting, the quorum is not present, the meeting would stand adjourned and this adjourned meeting shall be held on the same day and same place. This adjourned meeting called after half an hour will not require any quorum.






LALA LAJPATRAI COLLEGE OF LAW

(Affiliated to University of Mumbai and Approved Bar Council of India)

Lala Lajpatrai Marg, Mahalaxmi, Mumbai - 400 034.
Tel. : 2354 8240 / 2354 8241 • Fax : 2353 2896
E-mail : principal.llel@gmail.com • Gram : LAJCOL

Date: 23/08/2021

Members Present:

1. Dr. Smita Karve(Convenor) 
2. Mr Dipak Pawar(Member)
3. Ms. Prapti Prabhulkar (Member) 
4. Ms. Nidhi Sawant (Member) 


Minutes of the meeting:

The meeting of Grievance Committee Meeting began at 11.30 a.m. Dr. Smita Karve, the Chairperson of the committee welcomed all the members. He, then, oriented the committee members about the UGC Guidelines with reference to the constitution of College Grievances Redressal Committee and its role and functions. He also discussed the Institutional Grievances Redressal Policy for receiving the grievance and manner in which the grievances are to be dealt with. At the same time, he emphasised on settlement of grievances at the primary level to the satisfaction of both the parties.

The Grievances Committee announced notified by the Principal was formally approved.

It was decided that all stakeholders, especially students are to be oriented about the role and functions of the College Grievances Committee and means and methods of filing grievances. Awareness should be created about the online link for submission of grievances.

It was also decided that any grievance received from staff members and students are to be dealt with as per the guidelines of the UGC, Government of Maharashtra and the University of Mumbai from time to time in this regard.


Dr. Smita Karve

(Chairperson)

PRINCIPAL
Lala Lajpatrai College of Law
Lala Lajpatrai Marg,
Mumbai - 400 034.



LALA LAJPATRAI COLLEGE OF LAW

(Affiliated to University of Mumbai and Approved Bar Council of India)

Lala Lajpatrai Marg, Mahalaxmi, Mumbai - 400 034.
Tel. : 2354 8240 / 2354 8241 • Fax : 2353 2896
E-mail : principal.llel@gmail.com • Gram : LAJCOL

Date-04/05/2022

To,

Respected Staff Members

Grievances Redressal Committee,

Lala Lajpatrai College of Law,

Mumbai

Notice – Grievance Redressal Committee Meeting

Grievance Redressal Committee Meeting will be held on **7th May 2022, at 12:30 p.m.** in the Staff Common Room. Members are requested to attend the meeting on time.

Agenda

- Reading of notice
- Approval of last meeting minutes
- Updates on the grievances received and resolved
- Any other point with the permission of chair

Convener

DR. SMITA KARVE

Lala Lajpatrai College of Law
Lala Lajpatrai Marg,
Mumbai - 400 034.

Note: If within half an hour after the time scheduled for the meeting, the quorum is not present, the meeting would stand adjourned and this adjourned meeting shall be held on the same day and same place. This adjourned meeting called after half an hour will not require any quorum.



LALA LAJPATRAI COLLEGE OF LAW

(Affiliated to University of Mumbai and Approved Bar Council of India)

Lala Lajpatrai Marg, Mahalaxmi, Mumbai - 400 034.
Tel. : 2354 8240 / 2354 8241 • Fax : 2353 2896
E-mail : principal.llcl@gmail.com • Gram : LAJCOL

Date: 07/05/2022

Members Present:

1. Dr. Smita Karve (Convenor) *SK*
2. Mr Dipak Pawar (Member) *Dipak*
3. Ms. Prapti Prabhulkar (Member) *P.P. Prabhulkar*
4. Ms. Nidhi Sawant (Member) *Nidhi*

Minutes of the meeting:

1. Dr. Smita Karve read the notice and agenda of the meeting.
2. The meeting of the last meeting held on 23/08/2021 was approved unanimously.
3. The committee observed that there was no formal complaint filed by any stakeholder.
4. The petty issues between various stakeholders or grievances related to the functioning of the college were resolved at the primary stage to the satisfaction of the complainants.
5. The convener Dr. Smita Karve expressed her gratitude to all members for their support and cooperation and the meeting ended with the formal vote of thanks.

Convener

Dr. Smita Karve

PRINCIPAL

Lala Lajpatrai College of Law
Lala Lajpatrai Marg,
Mumbai - 400 034.



LALA LAJPATRAI COLLEGE OF LAW

(Affiliated to University of Mumbai and Approved Bar Council of India)

Lala Lajpatrai Marg, Mahalaxmi, Mumbai - 400 034.
Tel. : 2354 8240 / 2354 8241 • Fax : 2353 2896
E-mail : principal.llel@gmail.com • Gram : LAJCOL

Date: 16th August, 2021

To,

Respected Members

Internal Complaint Committee,
Lala Lajpatrai College of Law,
Mumbai

Notice: Internal Complaint Committee (ICC) Meeting

Internal Complaint Committee Meeting will be held on 23rd August 2021 at 12.00 noon in the Staff Common Room. Members are requested to attend the meeting on time.

Agenda

- Reading of Notice
- Formal Approval of Internal Complaint Committee
- Orientation and Awareness of Stakeholders
- Any other point with the permission of chair.

Dr. Smita Karve

PRINCIPAL

Lala Lajpatrai College of Law
Lala Lajpatrai Marg,

Note: If within half an hour after the time scheduled for the meeting, the quorum is not present, the meeting would stand adjourned and this adjourned meeting shall be held on the same day and same place. This adjourned meeting called after half an hour will not require any quorum.



LALA LAJPATRAI COLLEGE OF LAW

(Affiliated to University of Mumbai and Approved Bar Council of India)

Lala Lajpatrai Marg, Mahalaxmi, Mumbai - 400 034.
Tel. : 2354 8240 / 2354 8241 • Fax : 2353 2896
E-mail : principal.lcl@gmail.com • Gram : LAJCOL

Date: 23/08/2021

Members Present:

1. Dr. Smita Karve (Convenor) *SK*
2. Dr. Neelam Arora (External Member) *N. Arora*
3. Mr. Dipak Pawar (Member) *D. Pawar*
4. Mr. Aniket Bordavekar (Non – Teaching Staff Member) *A. A. Bordavekar*

Minutes of the Meeting:

The meeting of Internal Complaint Committee began at 12.00 noon. Dr. Smita Karve, the Chairperson for the Committee, welcomed all the members. She expressed her gratitude towards Dr. Neelam Arora for accepting the invitation of the College and act as the external member for the Committee as per the UGC guidelines.

At the outset, the Chairperson oriented the meeting about the UGC guidelines regarding the formation of the ICC in each educational institution. Accordingly, the ICC announced previously was given formal approval.

She also emphasized the role of women themselves in ensuring their safety and security. Some of the measures in this direction as suggested by Dr. Neelam Arora were as under:

- (a) Orientation of Students about ICC and its objectives
- (b) Bridging the gap between female teachers and girls students
- (c) Ensuring proper security at the college gate and CCTV surveillances
- (d) Provision of girls common room with attached toilets

Dr. Neelam Arora emphasized the role of Women Development Cell in creating awareness about the acts that amount to sexual harassment and how to keep oneself safe and secured.

It was also decided that any complaint of sexual harassment should be dealt with strictly as per the guidelines of the UGC, Government of Maharashtra and the University of Mumbai issued from time to time in this regard. The College decided to adhere to 'Zero Tolerance' Policy on any act of sexual harassment.

SK
Dr. Smita Karve (Chairperson)

PRINCIPAL
Lala Lajpatrai College of Law
Lala Lajpatrai Marg,
Mumbai - 400 034.



LALA LAJPATRAI COLLEGE OF LAW

(Affiliated to University of Mumbai and Approved Bar Council of India)

Lala Lajpatrai Marg, Mahalaxmi, Mumbai - 400 034.
Tel. : 2354 8240 / 2354 8241 • Fax : 2353 2896
E-mail : principal.llcl@gmail.com • Gram : LAJCOL

Date: 8th May, 2022

To,

Respected Members

Internal Complaint Committee,
Lala Lajpatrai College of Law,
Mumbai

Notice: Internal Complaint Committee Meeting

Internal Complaint Committee Meeting will be held on 16th May, 2022 at 10.30 a.m. in the Staff Common Room. Members are requested to attend the meeting on time.

Agenda

- Reading of Notice
- Approval of the last meeting minutes
- Updates of complaints received
- Any other point with the permission of chair.


Dr. Smita Karve

Principal

Lala Lajpatrai College of Law
Lala Lajpatrai Marg,
Mumbai - 400 034.

Note: If within half an hour after the time scheduled for the meeting, the quorum is not present, the meeting would stand adjourned and this adjourned meeting shall be held on the same day and same place. This adjourned meeting called after half an hour will not require any quorum.



LALA LAJPATRAI COLLEGE OF LAW

(Affiliated to University of Mumbai and Approved Bar Council of India)

Lala Lajpatrai Marg, Mahalaxmi, Mumbai - 400 034.
Tel. : 2354 8240 / 2354 8241 • Fax : 2353 2896
E-mail : principal.llel@gmail.com • Gram : LAJCOL

Date: 16/05/2022

Members Present:

1. Dr. Smita Karve(Convener) *S.K.*
2. Dr. Neelam Arora (External Member) *N.A.*
3. Mr Dipak Pawar(Member)
4. Mr. Aniket Bordavekar (Non – Teaching Staff Member) *A.A. Bordavekar*

Minutes of the Meeting:

1. Dr. Smita Karve read the notice of the meeting.
2. The minutes of the meeting held on 23/08/2021 was unanimously approved.
3. The committee observed that there was no complaint of sexual harassment received by the institution.
4. The cooperation of all the members in the smooth functioning of the Committee was appreciated by the Chairperson.
5. It was also decided to continue Dr. Neelam Arora as an external member for the A.Y. 2022-23. Dr. Neelam Arora was kind enough to give her consent for the same.
6. The convener, Dr. Smita Karve expressed gratitude to all the members for their support and co-operations and the meeting was ended with formal vote of thanks.

S.K.
Dr. Smita Karve

PRINCIPAL Convener

Lala Lajpatrai College of Law
Lala Lajpatrai Marg,
Mumbai - 400 034.