



LALA LAJPATRAI COLLEGE OF LAW

(Affiliated to University of Mumbai and Approved Bar Council of India)

Lala Lajpatrai Marg, Mahalaxmi, Mumbai - 400 034.
Tel. : 2354 8240 / 2354 8241 • Fax : 2353 2896
E-mail : principal.llcl@gmail.com • Gram : LAJCOL

Policy Document on Continuous Internal Assessment



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Being an affiliated institution, the College follows Continuous Internal Assessment Policy laid down by the University of Mumbai, the affiliating university. The University has mooted 60:40 pattern of assessment for all undergraduate law programmes, whereby 60 marks have been assigned to Semester-end Examination and the remaining 40 marks have been assigned to internal assessment.

Continuous internal assessment, also known as formative assessment, serves several objectives in educational settings. Here are some of the primary objectives of giving 40% weightage to internal assessment in the overall evaluation of students:

- (1) **Monitoring Learning Progress:** Continuous internal assessment aims to monitor and track students' learning progress throughout a course or academic program. It provides regular feedback on individual performance, enabling students and teachers to gauge the level of understanding, identify areas of improvement, and make necessary adjustments to enhance learning outcomes.
- (2) **Diagnostic Assessment:** Continuous internal assessment helps diagnose students' strengths and weaknesses in specific subject areas or skills. By assessing students' understanding and identifying gaps in knowledge, teachers can tailor instruction to meet individual learning needs effectively.
- (3) **Promoting Active Learning:** By engaging students in ongoing assessments, continuous internal assessment encourages active participation in the learning process. It prompts students to reflect on their knowledge, apply concepts, and develop critical thinking and problem-solving skills.
- (4) **Encouraging Self-Regulated Learning:** Regular self-assessment and reflection are key components of continuous internal assessment. Students are encouraged to evaluate their own learning, set goals, and take responsibility for their progress. This fosters self-regulated learning habits, helping students become independent and lifelong learners.



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- (5) **Providing Timely Feedback:** Continuous internal assessment facilitates the provision of timely feedback to students, allowing them to understand their strengths, weaknesses, and areas for improvement. Feedback can be specific, actionable, and personalized, guiding students in their learning journey and enhancing their overall performance.
- (6) **Informing Instructional Practices:** Continuous internal assessment provides valuable data for teachers to inform and adjust their instructional strategies. By identifying common misconceptions or learning gaps, teachers can adapt their teaching methods, differentiate instruction, and address students' specific needs effectively.
- (7) **Motivating Students:** Regular assessments can serve as motivational tools, as they provide students with a sense of progress and achievement. By recognizing their accomplishments and identifying areas for growth, continuous internal assessment encourages students to stay engaged and motivated in their learning.
- (8) **Improving Accountability:** By integrating continuous internal assessment into the learning process, educational institutions promote accountability among students and teachers alike. It ensures that learning outcomes are aligned with educational objectives and standards, while also fostering a culture of continuous improvement.

Overall, continuous internal assessment supports the holistic development of students by facilitating ongoing feedback, personalized learning experiences, and targeted interventions. It plays a crucial role in enhancing learning outcomes, promoting student engagement, and informing instructional practices.

Scheme of Continuous Internal Assessment for UG 3 Years LL.B. programme is as under:

The performance of the learners shall be evaluated into two components. The learner's performance shall be assessed by Internal Assessment with 40% marks in the first component by



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conducting the Semester End Examinations with 60% marks in the second component. The allocation of marks for the Internal Assessment and Semester End Examinations are as shown below:

Internal Assessment – 40% (40 Marks)

1	One periodical class test held in the given semester	10 Marks
2	Subject specific Term Work Module/assessment modes as decided by the department in the beginning of the semester (like Extension/(field or experimental work, Short Quiz; Objectivetest, open book etc and written assignments, Case study, Judgment Analysis, Projects, Papers and exhibits etc as shall be designed by the respective colleges for which the assessment isto be based on class room presentations if so found desirable by the college) to be selflessly assessed by the teacher/s concerned.	20 Marks
3	Active participation in routine class instructional deliveries (and in practical work, tutorial, field work, extra/co curricular Activities etc as the case may be)	05 Marks
4	Overall conduct as a responsible learner, mannerism and Articulation and exhibit of leadership qualities in organizing related academic activities.	05 Marks

Internal Assessment at the College Level:

As per the guidelines issued by the University of Mumbai with respect to continuous internal assessment, the College conducts internal assessment as per the present policy as under:

- The College conducts 20 marks class test on the basis of 25-50% of the syllabus completed in each course.
- For 15 marks, students are asked to prepare PPT on project topics related to syllabus and present in the class. Post-presentation teachers ask questions to evaluate students.
- Remaining 5 marks are awarded to students on the basis of their class attendance, class participation and involvement in various co-curricular and extra-curricular activities.



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Mode of Internal Assessment:

- Class test is conducted on the basis of completion of at least 25-50% of the course syllabus.
- Tentative time-table of class test is reflected in the Academic Calendar. Time-table for class test is notified in advance.
- All internal examinations are conducted by the Examination Committee constituted as per the University guidelines.

Additional Internal Assessment:

Eligibility norms to appear for the additional class test or assignment or project for learners who remained absent:-

- (a) The learner must apply to the Head of the Institution giving the reason(s) for absence within 8 days of the conduct of the examination along with the necessary documents and testimonials.
- (b) If the learner is absent for participation in Inter Collegiate events, State or National or International level events, Training camp or coaching camp organized by authorized university or state or national or international bodies, NSS / NCC Events / Camps / cultural activities / sports activities / research festival or any other activities authenticated by the head of the institution, or for any other reason which is considered valid under the circumstances and to the satisfaction of the Principal or the Head of the Institute OR fails in Internal Assessment the head of the Institution shall generally grant permission to the learner to appear for the additional class test or assignment.
- (c) The Head of the Institution, on scrutiny of the documents and testimonials, may grant the permission to the learner to appear for the additional examination.

Class test or assignment for Internal Assessment:

- (a) A learner who is absent for the class test and the assignment/s will be declared fail in the Internal Assessment Scheme.
- (b) A learner who is absent for the class test and has appeared for the assignment/s will be allowed to appear for the additional class test of 10 marks.



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- (c) A learner who has appeared for the class test but remains absent for the assignment/s will be allowed to appear for one additional assignment/class test for of 30 marks and the internal assessment will be calculated as out of 40 marks.
- (d) A learners who is absent for the class test or one assignment as the case may be the learner will be allowed to appear for the additional class test/assignment and the internal assessment will be calculated as out of 40 marks.
- (e) The Additional Class Test (or viva examination) or Assignment must be conducted 15 days prior to the commencement of the Semester End Examination afterfollowing the necessary procedure and completing the formalities.

Dipak Pawar

Exam Committee Head

Dr. Smita Karve

PRINCIPAL
Lala Lajpatrai College of Law
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Mumbai - 400 034.