SELF STUDY REPORT

FOR

1ˢᵗ CYCLE OF ACCREDITATION

LALA LAJPATRAI COLLEGE OF LAW

LALA LAJPATRAI MARG, HAJI ALI GOVERNMENT COLONY, MAHALAXMI, MUMBAI - 400034
400034
www.lalacollegelaw.in

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NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Lala Lajpatrai Memorial Trust (LLMT) was registered on July 13, 1959, with a vision to establish, oversee, and manage schools, institutes, academic institutions, and colleges dedicated to advancing education across all domains, tailored to the diverse needs of individuals, regardless of their caste, religion, or creed. This noble endeavour aimed to not only foster educational growth, but also promote cultural, literary, and social welfare among the people. The Trust secured the current parcel of land, **strategically situated on the Western Coast of Mumbai city,** through a government lease. Subsequently, a seven-story building was erected on this land. On February 10, 1972, the Trust leased this building to the Lala Lajpatrai Institute (LLI) for educational purposes. The Institute, **in honour of the esteemed freedom fighter and revered figure, Shri Lala Lajpatraiji, inaugurated a college specializing in Commerce and Economics in 1972.** Recognizing the increasing demand for management education, the **Lala Lajpatrai Institute of Management (LLIM) was established in 1995**. Furthermore, in **2005, the institute introduced the Lala Lajpatrai College of Law (LLCL).** It's worth noting that the college obtained the status of Punjabi linguistic minority on November 14, 2007, cementing its commitment to diversity and education.

Lala Lajpatrai College of Law is **affiliated to University of Mumbai and is recognized by the Government of Maharashtra and the Bar Council of India (BCI).** The College offers LLB 3 Years in addition to certificate courses as per the demand of the students. The College aims at **providing Legal Education to the needy and underprivileged sections of the society at an affordable cost**. This is in perfect tune with the vision and mission of the institution.

Lala Lajpatrai College of Law has unique and **strategic location offshore the western coast of India facing the Arabian Sea** in the heart of the Mumbai city. It is due to this strategic location that the College that many bureaucrats and government officers holding the positions of honour in several government organizations seek admissions to the College. The College has well ventilated, spacious and ICT enabled 5 classrooms. It is a unique feature of this college **that it has 100% ICT enabled classrooms**. All teachers make use of ICT in the teaching-learning process. The College provides free access to **DigiLegal database** to all its students.

The dedicated and devoted staff members take keen and active interest to shape career and personality of students. The **staff turnover is very less** in our institution due to healthy and positive work environment and empathetic approach of the Management.

The College has a **Legal Aid Clinic**, which provides free legal services to the students, staff and people in the vicinity. As a commitment to society and environment, the College organizes **tree plantation drives, beach cleaning drives and visits to hospitals meant for differently-abled children**. The College organizes **field

visits to police stations, courts, forensic labs and parliaments. The College has entered into **several collaborations with Law Colleges and Law Universities** to organizes students exchange and faculty exchange programmes.

As per the University rules, **75% attendance criteria is strictly followed. The average pass percetange of students for the final year examination is 87%, which is much higher than the University average of about 60%.**

Vision

"To provide comprehensive education to train our students to be globally competitive and socially responsible citizens"

Mission

Mission:

- To provide education and training to students in legal field so as to make them fit and ready for the legal profession.
- To collaborate Academia with Industry for equipping our students with relevant knowledge, skills and attitude.
- And above all, to make our students socially sensitive with high sense of civility.

Objectives:

- To adopt a holistic approach towards education.
- To provide students with equal opportunities for self-development and growth.
- To enable students to explore their potentials and capitalize on them to make their careers.
- To become able and contributing members of the society.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Central location in the heart of the commercial capital of India.
- Affiliation with the University of Mumbai and approval from BCI.
- Adequate full-time dedicated staff with experienced Principal.
- Transparent admissions through CET Cell of Government of Maharashtra.
- Legal Aid Clinic for providing free legal support to stakeholders.

- 100% ICT Enabled Class Rooms and free access to DigiLegal database for all students.
- 87% average final year results, much higher than the University average of about 60%.
- Affordable fees structure as per the approval of Fee Regulatory Authority (FRA).

Institutional Weakness

- Limited scope for expansion due to space constraints in metropolitan cities.
- Limited staff due to financial constraints resulting from controlled fee structure.
- Non-availability of qualified staff due to alternative lucrative options for law graduates.

- Poor research commitments due to professional nature of programme.
- Language barrier due to vernacular educational background of students.
- Limited scope for upgradation of syllabus.
- Poor demand for Diploma and Certificate Course.
- Limited involvement of students in extra-curricular activities.

Institutional Opportunity

- To seek autonomy under the New Education Policy, 2020, if provided for by the BCI.
- Opportunities for expansion due to online mode of teaching under NEP.
- To start LLM programme post-NAAC Accreditation.
- To offer university approved certificate and diploma courses in IPR and Forensic Science.
- To augment support of alumni for placement and practical training of the students
- To establish collaborations with reputed law institutions and research organizations.
- To set quality benchmarks post-NAAC accreditation.
- To strengthen bonds with other law colleges and universities for better synergy.

Institutional Challenge

- Extensive government control in admissions and financial matters.
- Outdated curriculum with limited scope of upgradation.
- Little scope for promotion of research due to professional nature of the programme.
- Difficult to involve students fully due to their profession and other commitments.
- Seeking financial autonomy and self sufficiency.
- Increasing competition due to opening of new law colleges in the vicinity.
- Increasing competition from private universities with better infrastructure and resources.
- Need to customize law courses as per the need of the society.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

- The institution adheres to the **curriculum prescribed by the Board of Studies (BoS)** for the respective courses affiliated with the University of Mumbai.

- Our **institutional Academic Calendar** aligns with the **Academic Calendar of the University** to ensure seamless coordination.
- The College adheres to **180 days of teaching per year as per the University Grants Commission (UGC) guidelines.**
- The College faculty has participated in the **university assessment** and contributed to the **question bank for online examinations during the COVID-19 pandemic**.
- **The results of all university examinations conducted by college are declared within 30 days** of the conclusion of the examinations as per the Maharashtra Universities Act, 2016.
- **Teacher workloads and timetables** are prepared as per the guidelines outlined by the **Government of Maharashtra and the University Grants Commission (UGC).**
- **A Choice-based Credit System (CBCS)** has been successfully implemented for all programs, aligning with University guidelines.
- Our curriculum incorporates various **cross-cutting themes, including gender equity, professional ethics, human values, and environmental sustainability**.
- Though limited, our dedicated teaching staff prepares **teaching plans as per the University guidelines** and executes the same as per the plan.
- To enrich the learning experience, we regularly organize **guest lectures and workshops covering topics integrated into the curriculum**.
- We provide students with **comprehensive orientation on the syllabus, evaluation methods, as well as co-curricular and extracurricular activities**.
- Student **attendance is carefully monitored**, and in case of **default parents of the students are communicated regarding deficiencies.**
- Our teaching methodology places a strong emphasis on student-centric approaches such as **moot court, advocacy training, drafting, pleading, and presentations**.
- **Continuous Internal Evaluation (CIE) to the extent of 40% of the total marks** is conducted as per the University of Mumbai's protocols.
- While the occurrence of examination failures is minimal, we organize **special guidance lectures for the academically weaker students**.
- The College has offered **Certificate Course on IPR** and **Certificate Course on Taxation** as per the demand of the students.
- **Feedback on syllabi and course content is actively gathered, analyzed, and reported to the Board of Studies** at the University of Mumbai.

Teaching-learning and Evaluation

- Over the past five years, the **average enrollment rate** for the LLB (3 years) programs **has been 99.33%.**
- Being a Minority Institution, reservations as per the state policy does not apply to the institution. However, the college has constituted a **Cell for the Welfare of Reserved Category and Minority Students** admitted on merit.
- At the entry level, **students' learning abilities are assessed** based on their performance in the **qualifying examination and the state CET**.
- Students are segregated into **slow learners and advanced learners** to customize teaching methodologies as per their learning levels.
- The institution employs a **Continuous Internal Assessment (CIA) based on class attendance, class participation, project work and performance in class test**.
- The teaching-learning process incorporates **experiential learning through field visits and project**

assignments, enriching the educational experience of students.

- With a **student-to-faculty ratio of 63:1, 88% of the faculty positions approved by the management are filled with full-time staff**.
- The college has a **low teacher turnover rate and a high retention rate**, attributed to a nurturing and positive work culture fostered by the empathetic management.
- **Practical training courses** are taught using **participative learning and problem-solving methodologies** as required, ensuring a well-rounded education.
- **ICT facilities are extensively utilized** in the teaching-learning process, **with all classrooms equipped with the necessary technology.**
- **Mentoring system is in place**, **involving both faculty and senior students,** with proper reporting of mentoring sessions and mentoring issues.
- **Internal assessments are conducted transparently, adhering to University guidelines,** and are overseen by the Examination Committee, headed by the Principal.
- **There have been no examination-related grievances** in the last five years due to diligent role of the Examination Committee.
- The institution has **clearly defined and displayed Programme Outcomes (POs) and Course Outcomes (COs),** with outcomes being analyzed at the end of the year.
- Over the past five years, **the average pass rate has been 87.67%,** surpassing the University's average of about 60-65%.
- **A comprehensive Students Satisfaction Survey (SSS) has been conducted**, and the report is readily accessible on the college's website for transparency and accountability.

Research, Innovations and Extension

- Being an undergraduate institution, the emphasis on research has continued to be low. However, **the Principal has made appreciable contribution to research activities**.
- Being a fully self-financed institution, **all research endevours of the Principal have been financially supported by her and the institution.**
- The **Research Committee plays a pivotal role in promoting research culture** by organizing workshops and encouraging both faculty and students for research.
- Students are made to prepare **field based projects as a part of internal assessment** to develop research mindset.
- The Research Committee has organized **workshops on Research and Methodology, Intellectual Property Right and Entrepreneurship in Law.**
- **The Principal is recognized research guide of UGC approved JJT University, Rajasthan. 12 students have completed Ph.D. under her guidance,** 7 being during the assessment period.
- **Seven research papers and articles co-authored by the Principal have been published** in the journals of national repute.
- **Our college is self-sustained in its research initiatives,** as it does not receive grants from governmental or non-governmental agencies for the advancement of research activities.
- To enable students to undertake research-based projects for internal assessment, **our college provides access to an extensive library and well-equipped computer centers.**
- Our **Legal Aid Clinic is providing valuable service to students, teachers, staff members and people in the vicinity of the College**.
- As a part of social commitments, **students participate in tree plantation drive, beach cleaning drive and visits to homes for differently-abled children**.
- **26.6% of our students have enthusiastically participated in various community engagement**

activities organized by the college.

- Our college has **forged academic partnerships with five institutions through formal MOUs** to facilitate faculty and students exchange to promote the growth of legal education.
- Several **collaborative activities of faculty exchange and students exchange have been organized** under the collaborations with the collaborating institutions.

Infrastructure and Learning Resources

- In the seven storied building, **the College occupies fourth floor, while the second floor is dedicated to principal chamber, administrative office, library and seminar hall.**
- The College is situated on a **0.67-acre campus**, off the coast of Arabian Sea **in the heart of Mumbai city** with good road and railway connectivity.
- **Spread over 15277 sq.ft. area,** the College campus houses facilities of **moot court, indoor games, auditorium, gymnasium and canteen**.
- There are **5 spacious classrooms,** all of which are well-ventilated and equally well lit with necessary infrastructure.
- **All classrooms and the seminar hall have ICT (Information and Communication Technology) facilities**, enhancing the teaching-learning process.
- The College has a **seminar hall which can accommodate 80 persons** and is used for lectures by renowned academicians and industry experts.
- **College Auditorium** is **air-conditioned with 650 seating capacity**. IQAC, Council Room, Legal Aid Clinic, Girls Common Room and, Health & Counselling Centre** are available.

- The **College IT lab is housed on the fourth floor and has 27 computers,** which are used by students for project work. The **Student-Computer ratio is 7:1.**
- There are **7 wall mounted projectors and 3 Printers**. IT resources are updated regularly. **Internet speed is 100 mbps.**

- **The college library is partially automated** with **e-granthalaya software** and houses **1878 books, 7 journals and 17 newspapers. Seating capacity of reading room is 80 students.**
- The college has subscribed to **DigiLegal Database,** which is **made available to all students free of cost through remote access**.

- The Library has **e-library section which provides access to students to large number of open access resources** on legal education. **Video-conferencing** facility is available.

- Students can access **EBSCO, JGATE and CMIE-Prowess** using the log-in ID and Password of the sister institution of the trust.
- The library sees an **average of 1.5 teachers and 11.1 students visiting per day** (as per the records for 2021-2022).
- The **average online log-in** of students on **DIGILEGAL database** as per the data retrieved from and certified by the vendor **is 19.5 students per day.**
- **Expenditure on infrastructure augmentation** stood at **5.51%** and on **repairs and maintenance** stood at **9.74%** of **total expenditure excluding salary during the assessment period.**

Student Support and Progression

- **Students receive financial assistance in the form of freeships and scholarships from the Social Welfare Department** of the State Government.
- Being a Minority institution, **the number of students eligible to seek freeship and scholarship from government department is limited**.
- The **Trust provides freeships to needy students on a case-by-case basis** on the basis of application submitted by the student.
- The college **organizes skill enhancement events** related to **soft skills, communication skills, yoga, health and hygiene, and ICT and computing skills** for holistic development of students.
- Statutory Committees like **Anti-ragging Cell, Internal Complaint Committee, and Grievance Redressal Committee have been constituted.**
- There has been no **serious grievance reported** in the past five years with petty issues resolved at the primary level.
- **Career Counseling Cell** connects talent seekers and job seekers in the legal field. From the **total four counseling sessions, 13.81% students have benefitted.**
- As per the records available, **2.97% of students seek employment** upon completing their studies, while **13.21% pursue higher degrees.**
- From the 2021-22 batch, **94.64 students have enrolled with the State Bar Council** as per the records available with the College.
- During the last five years, **60% students have qualified All India Bar Exam** as per the records available with the College.
- Our students have brought laurels by winning **23 awards, medals and certificates in several state, national and international level events** during the last five years.
- The college organizes **moot court competitions, debate competitions, indoor games and cultural events** to enable students showcase their talents.
- **Students are represented** on several committees such as **Students Council, IQAC, CDC, Women Development Cell, College Grievances Rederessal Committee** and so on.
- The College has **rich alumni which visit college as mentor, guest speakers, chief guests for several functions** and guide students.
- As a management policy, the College **does not accept any donation or assistance in cash from any source including alumni**.

Governance, Leadership and Management

- Lala Lajpatrai Memorial Trust, registered on July 13, 1959, **is committed to provide quality education to masses in the city of Mumbai at an affordable cost.**
- The **College was founded in 2004** with a vision **to provide comprehensive education to train our students to be globally competitive and socially responsible citizens**.
- The College **trustees are highly educated and belong to a family of industrialists**, who founded several institutions of higher education.
- **All major financial decisions and decision pertaining to infrastructural development are taken in the meetings of College Development Committee (CDC).**
- In spite of deficit in financial statements, **the management has provided ICT facilities in all class rooms, rich library and well-equipped computer lab** for the students.
- **Subscription to Digilegal database for all students is another progressive step of the management** towards creating right learning environment.
- The College has **lowest staff turnover rate,** which is a testament to the management's positive stance

towards its employees.

- As a commitment to affordable higher education for all, **the College charges fees strictly in accordance with the approval received from the Fee Regulatory Authority (FRA).**
- The **Principal is the academic, administrative and financial head**. She holds a vast **teaching experience of 25 years** and **administrative experience of 16 years**.
- The College has setup various **statutory and non-statutory committees for the smooth functioning. Students and non-teaching staff are represented** on these committees.
- These committees **plan and take independent decisions pertaining to the scope of their activities**.
- All **financial decisions and decision concerning infrastructure development are** deliberated and decided upon in the meetings of the **CDC.**
- **A Perspective Plan (2021-25) has been approved by the CDC** and is available on the college website.
- The college makes use **of e-governance for various administrative, financial, admission, and examination processes.**
- The college **celebrates festivals and birthdays of employees together**. Teachers are provided **financial assistance for attending conferences and publishing research papers**.
- **An institutional organogram is available on the college website** and is followed for policy decisions.
- Teaching and non-teaching staff receive their **salaries on first of every month, Provident Fund and Mediclaim benefits** are provided.
- **Confidential Report and Performance Appraisal Reports** are submitted by the Teachers at the end of the year.
- The **college's accounts are audited annually by an external auditor**, and there have been **no audit objections during the assessment period**.
- The college **established an Internal Quality Assurance Cell (IQAC) in July 2018, with a focus on accreditation**. **Regular meetings have been held since then and minutised.**

Institutional Values and Best Practices

- The College has established **Internal Complaint Committee (ICC) and Women Development Cell (WDC)** to ensure welfare of female students and staff.
- **CCTV surveillance, Security at College Gate, ICC, Appointment of Counsellor, etc.** are some of the measures initiated the safety of female students and staff.
- **Gender Audit** has been undertaken by an external expert Ms. Rashmi Joshi in the year **2017-18 and 2021-22.**
- **Workshops on Health and Hygiene, Self-defense and Women Empowerment** has been undertaken to empower girl students and female staff.
- The college has installed **solar panels, replaced traditional lights with LED and promoting use of star-rated electrical appliances** to save energy consumption.
- **Three Bin System for solid waste management and responsible disposal of e-waste** demonstrates the college's commitment to environmental sustainability.
- **Rain water harvesting, efficient water management through ground-level storage and overhead storage tank** showcase the college's responsible approach to water resources.
- **The ban on outside vehicles, plastic-free campus, and the presence of trees and indoor plants** contribute to a greener and more environmentally friendly campus.
- **Green and Energy Audits by experts highlight the college's dedication to sustainability and resource efficiency**.
- As a commitment to inclusive approach, **divyangjan have been provided with ramp and lift facility. Scribe and extra time is provided to then as per the University guidelines.**

- Although being a Minority Institution, the College has constituted **committee for the welfare of SC, ST and OBC students**.
- **Encouraging adult students to register for voter cards aligns with civic responsibility and participation in the democratic process.**
- By **celebrating state, national, and international commemorative days and events,** the college promotes awareness and respect for cultural and historical significance.
- The **Code of Conduct has been drafted and displayed on the website**. Students are oriented about the same in the orientation programme at the beginning of the session.
- The college's emphasis on simplicity and high performance standards reflects a dedication to quality education and overall excellence.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	LALA LAJPATRAI COLLEGE OF LAW
Address	Lala Lajpatrai Marg, Haji Ali Government Colony, Mahalaxmi, Mumbai - 400034
City	MUMBAI
State	Maharashtra
Pin	400034
Website	www.lalacollegelaw.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal(in-charge)	Smita Karve	022-23548240	9892779099	022-23544708	principal.llcl@gmail.com
IQAC / CIQA coordinator	Dipak Pawar	022-23548241	9773301206	-	dipakpawar10@gmail.com

Status of the Institution	
Institution Status	Self Financing

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	Yes Minority Certificate.pdf
If Yes, Specify minority status	
Religious	NA
Linguistic	PUNJABI LINGUISTIC MINORITY
Any Other	NA

Establishment Details

State	University name	Document
Maharashtra	University of Mumbai	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC		
12B of UGC		

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
BCI	View Document	12-06-2023	12	Valid for current academic year

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Lala Lajpatrai Marg, Haji Ali Government Colony, Mahalaxmi, Mumbai - 400034	Urban	0.6	2502.53

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	LLB,Law	36	GRADUATION AND CET	English	60	60

Position Details of Faculty & Staff in the College

	Teaching Faculty											
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	1				0				2			
Recruited	0	1	0	1	0	0	0	0	1	1	0	2
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				7
Recruited	4	3	0	7
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	1	0	0	0	0	0	0	0	1
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	1	1	0	2
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	2	0	0	2

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		**From the State Where College is Located**	**From Other States of India**	**NRI Students**	**Foreign Students**	**Total**
UG	Male	72	16	0	0	88
	Female	87	6	0	0	93
	Others	0	0	0	0	0
Certificate / Awareness	Male	0	0	0	0	0
	Female	0	0	0	0	0
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	1	1	0	0
	Female	0	0	1	2
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
OBC	Male	1	0	0	0
	Female	2	1	0	0
	Others	0	0	0	0
General	Male	81	83	83	72
	Female	87	80	77	76
	Others	0	0	0	0
Others	Male	4	9	7	13
	Female	12	13	10	16
	Others	0	0	0	0
Total		188	187	178	179

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	Lala Lajpatrai College of Law is a professional college approved by the Bar Council of India (BCI) and affiliated to the University of Mumbai. Being an affiliated college, the College has limited flexibility with regards to development of curriculum. The College implements curriculum developed by the University of Mumbai. At present, the College offers Bachelor of Law (3 Years) degree programme. In addition to that the College also provides short duration certificate courses as per the students demand from time to time. Lala Lajpatrai College of Law operates under the aegis of Lala Lajpatrai Memorial Trust, which also runs a Degree College and a Management Institute. Therefore, the College is

	well prepared to offer multidisciplinary and interdisciplinary programmes in Law, Commerce and Managements fields as Major and Minor components under the National Education Policy, 2020. Also due to its location in the heart of metropolitan city of Mumbai, the College is ready to offer new multi-disciplinary and interdisciplinary programmes related to Legal Education in collaboration with industry. In conclusion, it can be said that the Law College in collaboration with Degree College can offer several multidisciplinary and interdisciplinary courses as proposed by the National Education Policy, 2020.
2. Academic bank of credits (ABC):	Academic Bank of Credit is one of the important components and the pre-requisite for the success of the National Education Policy. It is a repository of credits accumulated by students at various stages of their academic journey at the UG and PG level. The repository will facilitate the movement of students from one course to other course, from one discipline to other discipline and from one institution to the other institution. The student will also have a convenience of multiple entries and multiple exits. The Academic Bank of Credit is typically administered by a central authority or organisation, which maintains records of student credits and helps to facilitate the transfer of those credits between institutions. The College is well aware that ABC Framework is the core of the National Education Policy and therefore, awareness sessions have been conducted at the College level to orient students about the ABC mechanism and its registration process. 99% of the students from the College have already downloaded the digilocker and registered on the ABC portal. The College has set up a designated helpdesk for registering newly admitted students on ABC portal for the academic year 2023-2024.
3. Skill development:	Skill development as per the National Skill Qualifications Framework (NSQF) is an essential component of the higher education system, as it helps students to get assured placement on completion of degree programme. The course curriculum for Law Colleges develop a host of skills among students in the areas of legal research and writing, oral advocacy, negotiation, mediation, and conflict resolution. Skill Enhancement Courses, On-job Training and Research are imbibed in the framework of the National Education Policy, 2020. These courses will allow

	students to apply their knowledge and skills in real-world settings, working with clients, judges, and other legal professionals. This type of hands-on experience can help students develop critical thinking, problem-solving, and communication skills, as well as build their confidence and professional networks. Under the NEP framework, the College proposes to offer specialized training programmes in areas such as legal technology, commercial and criminal laws, intellectual property, cyber laws, international laws and corporate law. These programmess can help students develop highly sought-after skills that are relevant to specific industries or legal practice areas. The College proposes to sign MOUs with law firms and other agencies for providing practical training and developing necessary skills among students as per the need of the course structure.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	As a step in the direction of the furtherance of the goals of the New Education Policy, the College is well-equipped in terms of human resource and infrastructure to offer courses in languages such as Marathi, Hindi, Sanskrit and Spoken English to its students. India has a rich legal tradition and has made significant contributions to the legal systems of the world. Here are a few examples: (1)The concept of rule of law: The concept of rule of law, which is fundamental to modern legal systems, has its roots in ancient Indian texts such as the Arthashastra and the Manusmriti. (2)The development of the jury system: The jury system, which is widely used in many common law countries, is said to have originated in India during the Mauryan period (3rd century BCE). (3)The concept of legal aid: India was one of the first countries in the world to recognize the importance of legal aid and provide it to those who cannot afford it. The Legal Services Authorities Act, 1987 established a national legal aid system in India. (4)The concept of habeas corpus: The concept of habeas corpus, which is used to protect individual liberty, has its roots in ancient Indian texts such as the Arthashastra and the Vedas. (5)The concept of natural justice: The concept of natural justice, which is fundamental to modern legal systems, has its roots in ancient Indian texts such as the Arthashastra and the Manusmriti. (6)The development of arbitration: India has a long tradition of resolving disputes through arbitration, and the

	country has been a leading player in the international arbitration scene in recent years. In conclusion, it can be said that India has made significant contributions to the legal systems of the world, and its rich legal tradition continues to influence legal thinking and practices around the globe. The College will include these contributions to the compulsory course in Indian Knowledge System under the New Education Policy.
5. Focus on Outcome based education (OBE):	Outcome-based education (OBE) is a key feature of the National Education Policy (NEP), 2020. The New Education Policy, 2020 aims to shift the focus of education from rote learning and memorization to the development of skills, knowledge, and competencies of the students that are relevant to their lives and future careers. Outcome based education will focus more on outcomes and will monitor students progress on continuous basis. Under the NEP, assessments will be designed to measure learning outcomes rather than just content knowledge. This means that assessments will focus on evaluating students' ability to apply their knowledge in real-world situations, rather than just their ability to memorize and recall information. Overall, OBE is a key component of the NEP, and it aims to create a more flexible and student-centric education system that prepares students for the challenges of the 21st century. The NEP envisions a future, where students are empowered to take charge of their own learning and to develop skills and competencies that they need to succeed in their chosen careers. Being an affiliated College, the College will implement OBE system as per the NEP framework prepared by the University of Mumbai
6. Distance education/online education:	Considering the space constraints in the metropolitan city like Mumbai and huge demand for programmes leading to Law degree, bachelors and masters programmes can be offered to students through online mode to give them flexibility of studying legal education at their own pace. Advances in technology have made it possible for law schools to deliver high-quality legal education online, using a variety of digital tools and platforms. Online law programmes may include pre-recorded lectures, live webinars, online discussion forums, and interactive simulations, among other learning activities. From this perspective, all classrooms in the College have smart boards to give a real time teaching learning

experience to students. While online law programmes may not be suitable for everyone, they offer several benefits, including greater flexibility, lower costs, and the ability to learn at one's own pace. As per the guidelines of the UGC, as also incorporated in the National Education Policy, 2020, the College has adequate infrastructure for offering 40% of the programme contents through online mode. The College also proposes to conduct workshops for its faculty and students in means and methods of accessing SWYAM platform. Also training courses may be organized for teachers to train them in development of MOOCs and e-contents.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes, the College has constituted Electoral Literacy Club (ELC). The Club is registered with District Election Officer. The composition of the Electoral Literacy Cub is as under: Name of the Member Designation Neeta Rajani – Faculty Representative Aniket Bordavekar – Non-teaching Staff Representative Santosh Pal – Student Member Vruddhi Shah – Student Member
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Yes, students' co-ordinator and co-ordinating faculty members have been appointed by the College. ELC is functional and representative in character. The Club draws members from teaching staff, non-teaching staff and students' community.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	The Club has conducted an orientation programmes for students to encourage them to register for voting and vote. Being a professional institution with entry level criteria being graduation, most of the students are registered voters. However, awareness about voting as a responsibility needs to be created, which is being taken care of by the Club through orientation programmes.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content,	Awareness drives such as orientation and poster making and slogan writing competitions are organized to sensitize students and masses in the

publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	local area about their duty of active participation in electoral process. Some of the activities organized by Electoral Literacy Cell: (1)Celebration of National Voter's Day on 25th January every year by taking Oath to vote. (2)Voters Registration Drive has been organized in the college.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	Being a professional institution with entry level criteria being graduation, most of the students are registered voters. As per the data available with the College, about 90% of the college students are registered voters.

Extended Profile

1 Program

1.1

Number of courses offered by the Institution across all programs during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
37	37	37	37	37

File Description	Document
Data Template	[View Document](#)
Other Upload Files	
1	[View Document](#)

1.2

Total Number of Courses offered by the institution in all programs (without repeat count and include courses that are dropped)

Response: 37

2 Students

2.1

Number of students year-wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
188	187	178	179	174

File Description	Document
Data Template	[View Document](#)
Other Upload Files	
1	[View Document](#)

1.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five

years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Data Template	View Document

Other Upload Files	
1	View Document

1.3

Number of outgoing / final year students year-wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
56	63	57	44	43

File Description	Document
Upload Supporting Document	View Document

Other Upload Files	
1	View Document

2 Teachers

2.1

Number of full time teachers year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
3	4	5	5	5

File Description	Document
Data Template	View Document

Other Upload Files	
1	View Document

1.2

Number of sanctioned posts year-wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
5	5	5	5	5

File Description	Document
Data Template	[View Document](#)
Other Upload Files	
1	[View Document](#)

2 Institution

2.1

Total number of classrooms and seminar halls

Response: 6

2.2

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
24.28	25.53	33.87	26.98	8.97

2.3

Number of Computers/ laptops

Response: 27

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum delivery through a well planned and documented process

Response:

Lala Lajpatrai College of Law is affiliated to the University of Mumbai and is approved by the Bar Council of India (BCI). Being an affiliated college, the curriculum for all courses under Bachelor of Law programme are devised by the respective Board of Studies and approved by the Academic Council of the University. The College has well-drafted and equally well-implemented plan for the effective delivery of curriculum.

1. Curriculum Planning:

- **Academic Calendar** of the College is coterminous with the Academic Calendar of the University.
- IQAC prepares the Academic Calendar **on the basis of inputs received from teachers and committee heads.**
- While designing the Academic Calendar, it is ensured that adequate provision is made for **180 days teaching**.
- Academic Calendar outlines **curricular, co-curricular and extra-curricular activities**.
- Various co-curricular activities such as **court visits, police station visits, forensic lab visits,** etc. are reflected in the Academic Calendar.
- **Course-wise workload** for the programme is calculated and **allotted to full-time teachers and visiting faculty** as per the UGC Norms.
- Time-table Committee prepares the **time-table** and the same is communicated to the students through website.
- Teachers prepare **Teaching Plan** and design necessary i**nstructional and teaching materials**.
- **Examination Committee** prepares **Examination Schedule and CIE time-table** well in advance and communicates to the students and teachers.

2. Curriculum Delivery:

- **Induction Programme** is organized to newly admitted students to orient them about teaching-learning and evaluation practices.
- Being academic head, the **Principal ensures that lectures and practical trainings sessions are conducted as per the time-table**.
- Teachers conducted **extra lectures to complete course curriculum** on time before the examination schedule.

- Teachers make use of various **student-centric methods** to add value to teaching-learning process. This includes:

- Discussion on recent judgements.
- Use of ICT (All classrooms have ICT Facility)
- Guest Lectures by eminent personalities.
- Legal aid activities, debates and competitions and quiz.
- Visit to Jail, Forensic Lab, NGOs and Courts.
- Visit to Supreme Court and Bar Council of India (BCI).
- Electives are offered at SY and TY Levels.
- 20% weightage is given to project work for all courses.
- 10% weightage is given to viva based on project work for all courses.
- 10% weightage is given to attendance and class participation.
- Moots courts are organised as per the syllabus.

- **Certificate courses** are conducted to supplement curriculum provided by the University.
- Under **Mentorship Programme,** students are assigned a mentor, who provides guidance and counseling to the students.
- **Final year students mentor** students at the undergraduate level and also contribute to **peer learning**.
- Students are encouraged to **participate in moot court, debate and quiz competitions are university, state and national levels**

3. Monitoring and Documentation Mechanism:

Teaching, Learning and Evaluation processes are monitored by the Principal and documented by teachers using the following documents:

- Academic Calendar
- Workload Distribution
- Time-table
- Teaching Plan
- Report of Student Centric Methods
- Report of Use of ICT in Teaching-learning Process
- Report of Guest Lectures by eminent personalities
- Report of Visit to Jail, NGOs and Courts
- List of Projects Assigned to Students
- Reports of Moot Courts
- List of Certificate Courses
- Report on Mentoring
- Result Analysis
- Feedback on Curriculum

File Description	Document
Upload Additional information	[View Document](#)
Link for Additional information	[View Document](#)

1.1.2

The institution adheres to the academic calendar including for the conduct of CIE

Response:

The Academic Calendar of the College is co-terminus with the Academic Calendar of the University of Mumbai. Academic Calendar reflect the dates of starting and ending of terms, tentative dates of CIE and Semester-end Examinations, visits to courts, jails and forensic labs and various other co-curricular and extra-curricular activities.

Preparation of Academic Calendar:

- IQAC prepares the **Academic Calendar** on the basis of the **Academic Calendar of the University of Mumbai,** which outlines the beginning and closing of each term, vacations and mid breaks.

Process of Preparing Academic Calendar:

- Academic Calendar is prepared by IQAC on the basis of inputs received from admission committee, examination committee and various committees for co-curricular and extra-curricular activities.

Display of Academic Calendar:

- Academic Calendar is displayed on the College website and notice boards in the College. A copy of Academic Calendar is also made available in the library for ready reference.

Composition of Academic Calendar:

Academic Calendar outlines curricular and co-curricular and extra-curricular activities separately.

- **Curricular Activities:** Academic Calendar outlines the academic activities such as starting of teaching and its completion during the First Half and the Second Half of the Academic Year as per the University Guidelines. It ensures that 180 days teaching is completed during the year as per the UGC guidelines. In case of some unavoidable circumstances, teachers engage extra

lectures to complete their course curriculum.

- **Continuous Internal Evaluation (CIE) and Semester End Examinations:** Academic Calendar also includes the tentative schedule of internal and external examinations. Time-table for internal and external examinations is prepared by the Examination committee well in advance and notified to the students. Project titles for internal examinations are assigned to students at the beginning of the semester and viva dates are notified.

- **Project Work:** CIE has been given 40% weightage for each course. Accordingly, students are assigned 20 marks project work and viva is conducted for 10 marks and the remaining 10 marks are assigned to attendance and class participation. Project topics are assigned to the students at the beginning of the Semester and viva dates are notified in advance. Moot Courts are organized as per the syllabus.

- **Co-curricular & Extra-curricular Activities:** Academic Calendar also includes the tentative dates for various co-curricular and extra-curricular activities. Various co-curricular and extra-curricular activities organized by the College and their tentative period is as under:

– Independence Day	– 15th August
– Police Station Visit	– August
– Teacher's Day	– September
– Gandhi Jayanti	– 2 October
– Constitution Day	– November
– Republic Day	– 26th January
– National Voters Day	– January
– Marathi Bhasha Diwas	– February
– Court Visit	– February
– Police Station Visit	– March
– Educational Visit	– March
– Women's Day	– March

Any change in the Academic Calendar due to unforeseen developments is communicated to the students and staff through the College Website.

In addition to yearly academic programme schedule, the academic calendar also projects information regarding public holidays, official vacation and mid-break period, thus helping staff and students to plan their personal activities in advance.

File Description	Document
Upload Additional information	View Document

1.1.3

Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and other colleges and/are represented on the following academic bodies during the last five years

1. *Academic council/BoS of Affiliating university*
2. *Setting of question papers for UG/PG programs*
3. *Design and Development of Curriculum for Add on/ certificate/ Diploma Courses*
4. *Assessment /evaluation process of the affiliating University*

Response: 4. Any 1 of the above

File Description	Document
Institutional data in prescribed format (Data Template)	View Document
Details of participation of teachers in various bodies/activities provided as a response to the metric	View Document

1.2 Academic Flexibility

1.2.1

Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

Response: 100

1.2.1.1 **Number of Programmes in which CBCS / Elective course system implemented.**

Response: 1

1.2.1.2 **Total number of Programs offered by the institution for last five years**

Response: 1

File Description	Document
Minutes of relevant Academic Council/ BOS meetings	[View Document](#)
Institutional data in prescribed format	[View Document](#)
Link for Additional information	[View Document](#)

1.2.2

Number of Add on or value added courses /Certificate programs offered during the last five years

Response: 2

File Description	Document
List of Add on /Certificate programs (Data Template)	[View Document](#)
Brochure or any other document relating to Add on /Certificate programs	[View Document](#)

1.2.3

Average percentage of students enrolled in Add on or value added courses /Certificate programs as against the total number of students during the last five years

Response: 6.4

1.2.3.1 **Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
30	30	0	0	0

File Description	Document
Institutional data in prescribed format (Data Template)	[View Document](#)
Details of the students enrolled in Subjects related to certificate/Add-on programs	[View Document](#)

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Constitutional and Human Values, Environment and Sustainabilityetc. into the Curriculum

Response:

Being an affiliated college, the course curriculum for various courses under the Bachelor of Law programme are formulated by the respective Board of Studies. The Board of Studies in Law has taken due care to incorporate various cross-cutting issues in the formal curriculum to the programme. Below are some highlights of various cross-cutting issues that have been incorporated in various courses at different levels of the programme:

1. **Professional Ethics**: Legal ethics is an integral part of the LLB curriculum. The course titled **Labour Laws (First Year of LLB 3 years) and Practical Training-I (First Year of LLB 3 years)** aims to instill professional ethics and responsibilities in aspiring lawyers.
2. **Gender Equality**: The study of **Constitutional Laws – I (First Year of LLB 3 years), Family Law-I (First Year of LLB 3 years), Human Rights Law (Second Year of LLB 3 years) and Laws relating to Women and Children (First Year of LLB 3 years)** offer students with the knowledge and skills needed to address gender disparities and protect women's rights in the society.
3. **Constitutional and Human Values:** The study of courses such as **Law of Crimes (First Year of LLB 3 years), Constitutional Laws-I (First Year of LLB 3 years), Administrative Laws (Second Year of LLB 3 years), Constitutional Laws-II (Second Year of LLB 3 years), Human Rights Laws (Second Year of LLB 3 years) and Intellectual Property Laws (Third Year of LLB 3 years)** promote fundamental human rights enshrined in the Universal Declaration of Human Rights (UDHR) and various human values which are the pre-requisite of a civilized society.
4. **Environment and Sustainability**: **Environmental Laws (First year of LLB 3 years) and Human Right Laws (Second year of LLB 3 years)** equip students with the knowledge and skills needed to contribute to environmental stewardship, advocate for environmental justice, and participate in legal and policy efforts aimed at protecting the environment for current and future generations.

Apart from curriculum, the institution organizes several workshops, seminars and awareness programmes on various cross-cutting issues under Women Development Cell and Legal Aid Clinic.

File Description	Document
Upload the list and description of courses which address the Professional Ethics, Gender, Constitutional and Human Values, Environment and Sustainability into the Curriculum	[View Document](#)

1.3.2

Average percentage of courses that include experiential learning through project work/field work/internship during last five years

Response: 100

1.3.2.1 **Number of courses that include experiential learning through project work/field work/internship year-wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
37	37	37	37	37

File Description	Document
Minutes of Faculty Meeting/ BOS/Academic Review Committee meeting and subsequent Academic Council Meeting	[View Document](#)
List of Programmes and courses within it related to Moot Courts, Court visits, Arbitration/Mediation/Client Counseling Exercises, and internship in law firms/NGOs/Judicial Clerkships etc.,	[View Document](#)
Institutional data in prescribed format	[View Document](#)

1.3.3

Percentage of students undertaking Moot Courts, Court visits, Arbitration/Mediation/Client Counseling Exercises, and internship in law firms/NGOs/Judicial Clerkships etc.,(Data to be given for the latest completed academic year)

Response: 100

1.3.3.1 **Number of students undertaking** *Moot Courts, Court visits, Arbitration/Mediation/Client Counseling Exercises, and internship in law firms/NGOs/Judicial Clerkships/ field projects etc.,***(for the latest completed Academic year)**

Response: 188

File Description	Document
Participation Certificate in Moot Courts, Court visit report submitted to the University, certificate endorsing the student participation in Arbitration/Mediation/Client Counseling, internship completion certificate provided by the host law firm, NGO. Certificate of clerkship assistances from judiciaries. Note: all documents should have clear dates of engagements and should be on official letterhead	[View Document](#)
List of Programmes and number of students undertaking Moot Courts, Court visits, Arbitration/Mediation/Client Counseling Exercises, and internship in law firms/NGOs/Judicial Clerkships etc.,	[View Document](#)
Institutional data in prescribed format (Data Template)	[View Document](#)

1.4 Feedback System

1.4.1

Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders

1. *Students*
2. *Teachers*
3. *Law-firms/Judges/Sr. Counsels and employers*
4. *Alumni*

Response: A. All of the above

File Description	Document
Institutional data in prescribed format (Data Template)	[View Document](#)
Five filled in forms of each category opted by the institution	[View Document](#)
URL for stakeholder feedback report	[View Document](#)

1.4.2

Feedback process of the institution may be classified as follows: (Opt one)

Response: A. Feedback collected, analysed and consolidated action taken on feedback for last five years available on website

File Description	Document
Upload any additional information	[View Document](#)
Institutional data in prescribed format (Data Template)	[View Document](#)
URL for feedback report	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Average Enrolment percentage (Average of last five years)

Response: 99.33

2.1.1.1 **Number of students admitted year-wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
60	60	58	60	60

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
60	60	60	60	60

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

2.1.2

Average percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 0

2.1.2.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Average percentage of seats filled against seats reserved	[View Document](#)
Any additional information	[View Document](#)

2.2 Catering to Student Diversity

2.2.1

The institution assesses the learning levels of the students and organises special Programmes/ have policies in place for different levels of learners

Response:

Students exhibit a wide spectrum of learning abilities and aptitudes. Therefore, it is necessary to gauge and evaluate their learning levels and learning abilities so that suitable methods of teaching, learning and evaluation can be employed for them to suit their learning abilities.

The College employs several methods to evaluate and assess learning abilities of students at the entry level as well as post-admission at various stages of their academic journey to adapt teaching, learning and evaluation methodologies to suit their needs and level within the framework of the University guidelines.

Assessment of Learning Levels at Entry:

Upon entry, students' proficiency levels are ascertained through their performance in the CET Examination. Those achieving scores exceeding 60% are categorized as advanced learners, whereas those falling below this threshold are identified as slow learners. It's important to note that while the criteria remain consistent annually, they may be subject to revision based on CET results. Although, this criterion remains same every year, the College may revise the same on the basis of CET results.

Assessment of Learning Levels during the Course:

The college employs a variety of methodologies to continually evaluate students' learning levels during their academic tenure:

1. **Student's Attendance in the Class:** Regular attendance is monitored to gauge students' engagement and participation in the class.
2. **Class Interactions:** Interactions within the classroom setting offer insights into students' comprehension and engagement.
3. **Participation in Co-curricular and Extra-curricular Activities:** Involvement in extracurricular activities can reveal a student's potential and aptitudes beyond the classroom.
4. **Performance in Continuous Internal Evaluation (CIE):** Continuous internal assessments provide an ongoing measure of a student's academic progress.

Institutional Policies to Bridge Learning Gaps:

To address varying learning needs, the institution has implemented several policies:

1. **Orientation Programme:** New students undergo orientation to acquaint them with the institution's values, mission, and teaching and evaluation practices.
2. **Bilingual Mode of Instructions:** Bilingual instruction supports students from vernacular backgrounds, allowing them to express themselves comfortably in either English or Marathi.
3. **Mentoring System:** Mentoring by teachers and senior students help weak students to adapt to studies in legal courses and get guidance on several critical issues.
4. **Intensive Coaching and Mentoring Assignments:** Advanced learners are provided with intensive coaching, including practical assignments and mentoring of juniors.
5. **Field Visits:** Visits to Police Stations, Courts and Forensic Labs are organised to provide hands-on experiences and opportunities to students to learn in practical environment.
6. **Moot Courts:** Preparing memorials for respondents and petitioners in moot court competitions enhances critical thinking and courtroom exposure of students.
7. **Statutory Committees:** Statutory Committees such as Ant-ragging Committee, Grievance Redressal Committee and ICC have been constituted to boost morales of students.
8. **Seminars, Workshops, and Guest Lectures:** Eminent personalities and academicians are invited to the colleges to conduct sessions various topics to enrich the learning experience.
9. **Student-centric Teaching Methodologies:** Visits, debates, quizzes, case studies, discussions, presentations, tests, and vivas are conducted to engage students.
10. **Online Teaching Methodologies:** ICT-equipped classrooms enable the integration of online resources into teaching and give students live exposure to course contents.
11. **Peer Learning:** Advanced students serve as mentors for slower learners, facilitating regular mentoring sessions.
12. **Certificate Courses:** Certificate courses have been introduced to enhance students' skills and knowledge.

These comprehensive approaches ensure that our institution caters to the diverse learning needs of all students, fostering an inclusive and enriched educational environment.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional Information	[View Document](#)

2.2.2

Student- Full time teacher ratio (Data for the latest completed academic year)

Response: 62.67	
File Description	**Document**
Any additional information	[View Document](#)

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning peer learning, team teaching, case law method and problem solving methodologies are used for enhancing learning experiences

Response:

The College teachers employ several student-centric methods to make teaching-learning process interesting and enhance and improve learning outcomes. The institution admits students from varied socio-economic backgrounds. There is a mix of slow as well as advanced learners. Student-centric approach has led to improvement in performance of weak students over a period of time. This is clearly reflected in the institutional results, which have been much higher at 87.34%, much above the average University success rate of 60-65% during the assessment period.

Experiential Teaching-Learning Methodologies:

1. **Legal Aid Centre:** The College Legal Aid Centre is headed by the Principal, Dr. Smita Karve. The Centre provides free legal services to the needy people from the vicinity.
2. **Moot Court: Moot Courts** proposition are given to students and are asked to prepare memorials for both sides to enhance their ability of critical thinking and also to get hands-on practical experience about the court room environment.
3. **Field Work:** Visits to police stations, jails, courts, forensic labs, the Parliament, BCI and Supreme Court are organised to give first-hand experience of their structure and functioning to the students.

Participative Teaching-Learning Methodologies:

1. **Group Discussions:** Teachers organise group discussion on various issues to facilitate peer learning, develop their communication skills, and gain a deeper understanding of the subject matter.
2. **Role-playing:** Role plays are used to help students develop their practical legal skills, such as advocacy, negotiation, and client counselling. Students take on the roles of lawyers, clients, judges, or arbitrators.
3. **Case Studies:** Students are assigned case laws for interpretation, understanding of ethical dilemmas and precedent analysis in cases to help them develop their problem-solving and analytical skills.
4. **Debates:** Debates on various social, economic, political and international issues are organised to

help students develop critical thinking, public speaking and argumentation skills.

Peer Learning Methodologies:

1. **Peer Learning:** Advanced learners at UG Level act as **student mentors**. They mentor juniors, especially slow learners, to cope up with complicated courses and adjustment issues.
2. **Group Projects:** Project is a compulsory component for all courses under the CBCS system. Students are assigned group projects to facilitate practical learning. This promotes teamwork and collaboration among students.

Problem Solving Teaching-Learning Methodologies:

1. **Negotiation:** Negotiation is used in Practical Training, whereby students are trained in resolving disputes through a mutual agreement. It helps students to develop their negotiation, and problem-solving skills.
2. **Mediation:** Mediation is also a part of Practical Training. Students are given a practical training in settling disputes through mediation. It helps students to develop their collaboration, and problem-solving skills.
3. **Socratic Method:** Teachers use Socratic method, which involves asking questions to encourage students to think critically and arrive at conclusions. This method is used in teaching legal ethics and in developing argumentative skills.
4. **Legal Writing:** Legal writing, another component of practical training, involves teaching students how to write legal documents, such as briefs, memoranda, and legal opinions. This helps students develop writing and research skills.

In addition, teachers make extensive use of ICT in teaching-learning methods. All classrooms in the college are ICT enabled and teachers make use of online resources such as legal case laws, e-books, statues, regulations, judgements and annotations in teaching-learning process.

File Description	Document
Upload any additional information	View Document
Link for additional information	View Document

2.3.2

Teachers use ICT enabled tools for effective teaching-learning process.

Response:

In the modern era, Information and Communication Technology (ICT) has become an invaluable tool in

education, transforming the teaching-learning process. At Lala Lajpatrai College of Law, we recognize the pivotal role of ICT in enhancing the educational experience. Our commitment to technological integration is evident through the comprehensive utilization of ICT in classrooms, training sessions, and student initiatives.

Classrooms with ICT Facility

Our college boasts state-of-the-art classrooms, each equipped with essential ICT amenities, including projectors, screens, and CPUs. These technological resources are harnessed by our dedicated faculty to enrich the teaching-learning process. Teachers leverage online repositories of legal case laws, e-books, statutes, regulations, judgments, and annotations to provide students with up-to-date and easily accessible learning materials.

Teacher and Student Training Sessions

Recognizing the importance of digital literacy, especially in the context of the COVID-19 pandemic, our institution has organized specialized training sessions for both teachers and students. Teachers were equipped with the skills necessary to effectively use various online platforms and create digital resources.

High-Speed Broadband Connectivity

To ensure uninterrupted access to online resources, high-speed broadband connectivity is available in all our classrooms. With a speed of 100. mbps, students can readily access digital materials, engage in virtual discussions, and conduct research, enhancing their overall learning experience.

Computer Lab

Our computer lab, equipped with 27 computers and internet connectivity provide ready access to various online resources related to law to the students and teachers. It serves as a creative workspace for students to prepare their projects and explore legal databases. This facility is especially vital for the successful completion of field projects, an integral component of LLB course under the Choice-Based Credit System (CBCS).

Digilegal Database

The College has subscribed to DigiLegal database. DigiLegal is a valuable tool for teaching and learning law as it offers features like document automation, legal research, case management, and access to a vast database of legal resources. It equips law students with practical skills, efficient research capabilities, and organization tools, enhancing their overall legal education.

PPT Presentations and Viva

Students are encouraged to create PowerPoint presentations (PPTs) for vivas and deliver presentations related to their field visits. These activities not only enhance students' ICT proficiency, but also cultivate presentation and communication skills, essential for their future careers.

Use of ICT by Students

Our students are encouraged to proactively utilize ICT tools to access legal resources. Mobile phones serve as powerful tools for accessing Bare Acts, legal websites such as the Supreme Court of India's website, Live Law, legal judgments, and updates on important cases before the Supreme Court.

The integration of ICT into the teaching-learning process at Lala Lajpatrai College of Law is a testament to our commitment to providing a dynamic and relevant legal education. By harnessing the power of technology, we empower our students to access the vast legal landscape and equip them with the skills necessary to excel in the modern legal profession. Our investment in ICT infrastructure and training ensures that our students and faculty remain at the forefront of legal education, ready to embrace the digital future of the legal field.

File Description	Document
Upload any additional information	[View Document](#)
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	[View Document](#)

2.3.3

Ratio of faculty mentor to students for academic and other related issues (Data for the latest completed academic year)

Response: 62.67

2.3.3.1 *Number of faculty mentors assigned to students for academic and other related issues:*

Response: 3

File Description	Document
Mentor diary and progress made	[View Document](#)
Institutional data in prescribed format (Data Template)	[View Document](#)
Circulars pertaining to assigning the mentors to mentees	[View Document](#)

2.3.4

Percentage of Students identified as mentors for mentoring other students for academic and other related issues (Data to be provided only for the latest completed academic year)

Response: 3.19

2.3.4.1 **Number of Student mentors/teaching assistant identified for student to student mentoring (Latest completed academic year)**

Response: 6

File Description	Document
Official Proceeding of Student Council selecting the student mentors or Minutes of the relevant Faculty Meeting/ BOS/Academic Review Committee meeting and subsequent Academic Council Meeting identifying the student mentors or teaching assistants for mentoring students	[View Document](#)
Institutional data in prescribed format (Data Template)	[View Document](#)
Any additional Information	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1

Average percentage of full time teachers against sanctioned posts during the last five years

Response: 88

File Description	Document
Year wise full time teachers and sanctioned posts for 5years(Data Template)	View Document
List of the faculty members authenticated by the Head of HEI	View Document
Any additional information	View Document

2.4.2

Average percentage of full time teachers with Ph. D. / LL.D during the last five years (consider only highest degree for count)

Response: 40.67

2.4.2.1 *Number of full time teachers with Ph.D./LL.D year-wise during the last five years*

2021-22	2020-21	2019-20	2018-19	2017-18
1	2	2	2	2

File Description	Document
Phd/LLD Degree certificates of the faculty	View Document
List of full time teachers with Ph.D./LL.D. and number of full time teachers for 5 years (Data Template)	View Document

2.4.3

Average teaching experience of full time teachers (Data for the latest completed academic year in number of years)

Response: 12.67

2.4.3.1 **Total experience of full-time teachers**

Response: 38

File Description	Document
Teaching experience as certified by the head of the institution	[View Document](#)
Institutional data in prescribed format (Data Template)	[View Document](#)

2.4.4

Measures taken by the institution for faculty retention

Response:

Lala Lajpatrai College of Law aims at making its students globally competitive and socially responsible. In achieving the vision and mission of the College, the role of teachers is of immense importance and more importantly their associations with institutions and rapport with students' matters. Teachers association with the institution for a longer period is of immense importance to realize the institutional vision and mission. From this perspective, the College Management has streamlined a policy framework for the retention of teachers. Some of the highlights of the policy guidelines are as under:

1. **Structured Recruitment Procedures:** Implementing recruitment procedures aligned with guidelines set by competent authorities, including the Joint Director of Higher Education and Mumbai University.
2. **Adherence to UGC Qualification Standards:** Ensuring strict adherence to UGC-prescribed qualification standards for faculty members to ensure quality in recruitment.
3. **Continuous Feedback Loop:** Maintaining an institutional mechanism where the Principal and IQAC Coordinator regularly engage with faculty members to exchange feedback.
4. **Workload Management Oversight:** Allotting workload to teachers as per the UGC and University of Mumbai guidelines to ensure that faculty workloads are reasonable and balanced.
5. **Policy Communication:** Disseminating institutional policies clearly during orientation or induction on recruitment to prevent misunderstandings, if any, among faculty members.
6. **Two-way Communication:** Encouraging two-way free flow of communication to empower faculty to raise their concerns and give their suggestions for institutional development.
7. **Positive Work Culture:** Being a small unit with limited number of teachers and office staff, the institution has healthy and positive work culture contributing to the work efficiency of the staff.
8. **Support for Research Endeavours:** Encouraging faculty to engage into research activities, attending seminars, conferences and workshops and publish research papers.
9. **Recognition of Faculty Achievements:** Institutional recognition and commendation of outstanding contributions and achievements by faculty members.
10. **Career Advancement Support:** Providing moral and institutional support to facilitate the career advancement of faculty members, making efforts to retain valuable teaching staff.
11. **Faculty Involvement in College Administration:** Foster opportunities for faculty members to actively participate in college administration through various institutional committees.
12. **Infrastructure Provision:** Providing necessary infrastructure and resources to enhance faculty to enable to perform their task effectively and efficiently.
13. **Empowerment for Co-curricular and Extra-curricular Activities:** Institutional encouragement for faculty members to plan and conduct co-curricular and extra-curricular

activities.

14. **Leave Management Adherence:** Institutional compliances with government guidelines and UGC leave rules, enabling staff to avail various types of leaves.

15. **Cohesiveness Initiatives:** Institutional planning and organization of activities throughout the year to foster cohesiveness among faculty and staff members.

The staff turnover ratio in the college is very low in comparison to other law colleges under the purview of the University of Mumbai. All these efforts on the part of the college management helps to retain qualified and talented faculty in the institution.

File Description	Document
Policy measure taken by the institution to combat faculty attrition and to retain experienced and quality faculty.	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal assessment is transparent and robust in terms of frequency , mode and innovation introduced in the internal evaluation

Response:

Being an affiliated college, the framework of internal and external examination is approved and notified by the statutory bodies of the University. All external examinations are conducted by the University. However, internal examination is conducted at the college level. The University follows 60:40 patterns for UG programmes, whereby 40 marks internal examinations are conducted at the College level. The Colleges have flexibility to undertaking internal examinations in terms of mode of examination, its frequency and timing.

Mechanism for Assessment:

For all **UG Programmes**, external examination is of 60 marks and internal examination is of 40 marks per course per semester.

Frequency of Internal Assessment:

Internal assessment for UG programmes consists of continuous internal evaluation, which constitutes the following components:

Class Test	10 marks
Subject-specific Term Work Module/assessment	20 marks

modes like extension/field or experimental work, short quiz; objective test, open book examination, written assignments, case study analysis, judgment analysis, projects, papers and exhibits etc. to be selflessly assessed by the teacher/s concerned	
Active participation in routine class instructional deliveries and in practical work, tutorial, field work, extra/co-curricular activities etc. as the case may be	5 marks
Overall conduct as a responsible learner, mannerism and articulation and exhibit of leadership qualities in organizing related academic activities	5 marks

The Colleges have flexibility to internally increase or decrease marks assigned to each component for internal assessment.

All the above components of CIE are conducted at regular intervals depending upon the progress of the completion of syllabus.

Mode of Internal Assessment:

- Class test is conducted on the basis of completion of at least 25-50% of the course syllabus.
- Tentative time-table of class test is reflected in the Academic Calendar. Time-table for class test is notified in advance.
- All internal examinations are conducted by the Examination Committee constituted as per the University guidelines.

Innovation in Internal Assessment:

- The College conducts 10 marks class test on the basis of 25-50% of the syllabus completed in each course.
- For 20 marks, students are assigned filed based projects. Students conduct field survey on the topics allotted to them and prepare a report. Post-submission of project report, students appear for viva or give presentations in the class with the help of power point presentations. Post-presentation teachers ask questions to evaluate students.
- Remaining 5 marks are awarded to students on the basis of their class attendance and 5 marks for class participation and involvement in various co-curricular and extra-curricular activities.

The examination committee monitors the internal assessment process. No grievances have been received from any students regarding internal assessment at the College level.

File Description	Document
Any additional information	[View Document](#)
Link for additional information	[View Document](#)

2.5.2

Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Response:

All external examinations are conducted by the University, while internal examinations are conducted by the College on behalf of the University. The University of Mumbai has developed a robust examination system to minimize examination related grievances:

- **Examination Committee:** Examination Committee, consisting of senior teachers and the Principal as the Chief Conductor, has been constituted to ensure that internal and external examinations are conducted as per the University guidelines.
- **Three Sets of Question Paper:** Three sets of question papers are submitted in sealed envelope to the University by a panel consisting of senior teachers from different colleges, from which one is randomly transmitted to the Examination Centres for examination.
- **Online Transmission of Question Paper:** Question Papers for the University conducted examinations are made available to colleges through a designated portal of the university just one hour before the examination for printing.
- **Online Screen-based Marking (OSM) System:** Answer books of University Level exams are scanned and assessed by the registered examiners online through OSM portal of the University at the designated online assessment centres.

All grievances related to the Internal and External Examination are dealt with as per the guidelines of the University of Mumbai in a fair, transparent and time-bound manner.

Mechanism to Deal with Internal Examination Related Grievances:

- Grievances related to internal assessment, if any, are handled by concerned teachers at their level to the satisfaction of the student. The College has not received any grievance related to internal examination during the last five years.

Mechanism to Deal with External Examination Related Grievances:

All grievances related to the External Examination are dealt with in fair, transparent and time-bound manner as per the University Circular No. Exam/Photo&Rev./College/VCD/4636-A of 2010 dated 05.04.2010.

- **Photocopy:** A student is provided with a photocopy of his/her assessed answer book on demand within stipulated time period. The students have to apply for the same as per the University notification.
- **Revaluation:** A student can also apply for revaluation. The original marks are masked, and the paper is re-evaluated. If there is deviation of more than 10% marks in re-assessment, then the candidate is awarded the revised mark.

A student may apply for both a photocopy of assessed answer book and its revaluation.

Moderation of Answer Books:

The answer books assessed by the examiners are moderated as per the University Circular No. Exam/CAP/604/2015 dated 09.04.2015. There is a system of 100% moderation of answer papers of students who fail examination by 10% of the total marks and those who secure more than 60% of the total marks in any course. From the remaining answer books, i.e. those securing marks between 41% to 59%, 10% of the papers are moderated.

File Description	Document
Any additional information	[View Document](#)
Link for additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1

Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Response:

The Program Outcomes (POs), Program-Specific Outcomes (PSOs), and Course Outcomes (COs) of the LLB program have been meticulously defined and are effectively communicated to diverse stakeholders, including students, faculty, employers, and alumni, through various channels.
Programme Ourcomes (POs) for LLB:
PO1. Legal Knowledge:
To acquire & apply legal knowledge to the complex Socio-legal problems.

PO2. Professional Practice:
To make students eligible to practice in Courts, Industries, Companies as legal practitioner.

PO3. Professional Skills:
To possess professional skills required for legal practice such as Argument, Pleading, drafting,

conveyancing, etc.

PO4. Professional Ethics:
To understand and apply principles of professional ethics of legal profession.

PO5. Legal Research and Legal Reasoning:
To develop legal research skills and legal reasoning and apply it during programme & in Legal practice.

PO6. Self-reflection and Lifelong Learning:
To develop an attitude of self-reflection, while learning and recognize the need for, and have the preparation and ability to engage in independent and life-long learning in the broadest context of changing legal contexts.

PO7. Self-employability:
To provide a platform of self-employability by developing professional skills in legal industry.

PO8. Leadership Skills:
To develop leadership qualities amongst students.

PO9. Lifelong Learning:
To make awareness about Constitutional legislative & societal transformation in society & to develop clinical abilities.

PO10. Lawyering Skills:
Every graduate will become skilled in legal research, written and oral communication, teamwork, advocacy, and problem-solving.

Programme Specifc Ourcomes (PSOs) for LLB:
PSO1. Should be able to demonstrate understanding of substantive and procedural law sufficient to enter the legal profession and professions in which legal knowledge is an advantage.

PSO2. Should be able to associate the learning from the courses related to Law and Management.

PSO3. Should be able to gather and interpret relevant facts and conduct legal research.

PSO4. Should have the capability to understand the laws at national and global level and to solve the client's problem.

PSO5. Should posses the skills to communicate in both oral and written forms and ability to formulate legal problems and using appropriate concepts and methods to solve them.

PSO6. Should use skills in specific areas (e.g. Criminal, industrial-organizational, clinical, counselling, social, community).

PSO7. Should be able to analyse social problems and understanding social dynamics.

Course Outcomes (COs) have been displayed on the College website and are also available in library for reference.

Communication of POs and COs:

- Cos, PSOs and POs are displayed on the College website and are available in the College Library. Link to POs and COs on Website:

https://lalacollegelaw.in/wp-content/uploads/POs-PSOs-COs-LLB.pdf

- Teachers orient students and parents about POs, PSOs and COs during orientation programme.
- Teachers also orient students about POs, PSOs and COs during the introductory lecturs at the begining of the session.

Attainment of POs and COs:

Teachers analyse attainment of POs and COs on the basis of:

- Result Analysis
- Students Progression to Higher Studies
- Placement and Self-employment
- Feedback on Syllabus

File Description	Document
Upload COs for all Programmes (exemplars from Glossary)	[View Document](#)
Upload any additional information	[View Document](#)
Past link for Additional information	[View Document](#)

2.6.2

Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

The College employs a variety of strategies to assess the achievement of program outcomes (POs) and course outcomes (COs), as well as program-specific outcomes (PSOs):

1. Program Outcomes (POs) and Program Specific Outcomes (PSOs) are accomplished through curriculum.
2. Course Outcomes (COs) are defined for each course and are mapped to POs and PSOs.

3. A set of performance evaluation criteria/parameter is used for quantitative assessment of the attainment of COs.

In addition to these measures, the College utilizes both direct and indirect methods to evaluate, assess, and measure POs, PSOs, and COs.

Direct Assessment Method:

1. **Continuous Assessment:** COs are assessed through Continuous Internal Assessment (CIA), which has a weigthage of 40%.
2. **Semester-end Theory Examinations:** Question papers, created by University-appointed teachers, are designed while considering colleges across diverse geographical regions that fall under the University's jurisdiction. Consequently, these questions may not consistently align with various difficulty levels according to Bloom's Taxonomy. In the absence of a standardized scientific foundation, the College relies on the following parameters to assess the attainment of POs, PSOs, and COs.

- Result Analysis
- Feedback on Syllabus

Indirect Assessment Method:

The College also employs several indirect methods to measure achivement of POs and COs.

Formative Evaluation:

1. Individual projects on various courses and PPT presentations for internal evaluation for all courses under the CBCS pattern.
2. Class Tests for all courses to the extent of 20% of the total marks under the CBCS pattern.

Result Analysis:

Learning outcomes are also evaluated though Result Analysis conducted at the end of each Semester. The overall pass percentage of students for each year is also taken into consideration.

Year	2022	2021	2020	2019	2018
Students Passed the Examination	64	63	60	59	54
Total number of Students Appeared for Final Yea Exam.	56	63	57	44	43
% per year	87.50	100.00	95.00	74.57	79.62

The avaerage success rate of the final year students of the College is 87.34% for the assessment period, which is much higher than the university of average of about 60-65%. This is the best indicator of the achievement of POs, PSOs and COs for theprogrammes offered by the College.

Feedback on Syllabus:

The College seeks feedback on syllabus from various stakeholders such as students, teachers, judges, employer and alumni. The feedback asses the course contents on the basis of 15 parameters, all of which are directly linked to POs and COs. The outcome of such feedback is conveyed to the Board of Studies to bring about suitable improvements in syllabus as per the expectations of the stakeholders.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for Additional information	[View Document](#)

2.6.3

Average pass percentage of Students during last five years

Response: 87.67

2.6.3.1 **Number of final year students who passed the university examination year-wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
56	63	57	44	43

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
64	63	60	59	54

File Description	Document
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View Document](#)
Upload any additional information	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response:

File Description	Document
Upload database of all currently enrolled students (Data Template)	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
List of endowments / projects with details of grants	[View Document](#)

3.1.2

Total Number of Seminars/conferences/workshops conducted by the institution during the last five years

Response: 8

3.1.2.1 **Total number of Seminars/conferences/workshops conducted by the institution year-wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1	2	2	1	2

File Description	Document
Report of the event	[View Document](#)
List of workshops/seminars during last 5 years (Data Template)	[View Document](#)

3.1.3

Funded Seminars/ Conferences /workshops

Response: 0

3.1.3.1 Amount received through funding from Government and Non-Government agencies for Seminars/Conferences and workshops during the last five years(Amount in lakhs*)*

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in prescribed format (Data Template)	[View Document](#)

3.2 Research Publications and Awards

3.2.1

Percentage of teachers recognized as research guides

Response: 33.33

3.2.1.1 **Number of teachers recognized as research guides**

Response: 1

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

3.2.2

Number of research papers per teachers in the Journals notified on UGC website during the last five years

Response: 1.59

3.2.2.1 **Number of research papers in the Journals notified on UGC website during the last five years.**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	3	3	1

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document
Any additional information	View Document

3.2.3

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.23

3.2.3.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	1

File Description	Document
Institutional data in prescribed format	View Document
Content page and first page of the article/research paper	View Document

3.3 Extension Activities

3.3.1

Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the last five years.

Response:

Lala Lajpatrai College of Law, Mahalaxmi believes in holistic development of its students and organizes a number of activities in this direction. Many of these activities are organized in association with local community and NGOs. Some of these activities are:

1. **Tree Plantation Drive:** Students planted a number of trees in the college campus and surrounding areas. This made our neighborhood greener and better for the environment. Students learned how important it is to take care of nature.

2. **Voting Awareness Campaign:** Students wanted to encourage people to vote. They taught the community about voting and helped more people register to vote. This made our democracy stronger, and students learned how voting works.

3. **Legal Aid Clinic:** College staff provided free legal help to people who couldn't afford it. They gave legal advice and helped solve legal problems. This made sure everyone got justice, and students learned about helping others.

4. **Voters Registration Camp:** Students set up camps to help people register to vote. Many people who couldn't vote before could now vote. This helped strengthen democracy and taught students about their role in it.

5. **Shikshan Pragati:** Students organized activities for kids in an orphanage. They helped with studies, did fun things, and made the kids' lives better. Students learned about helping children in need.

6. **Beach Cleaning Drive:** Students cleaned up the beach to keep it clean. They talked about how plastic is bad for the environment. The beach became cleaner, and students learned about taking care of our surroundings.

7. **Swachch Bharat Abhiyan - Cleanliness Drive:** Students didn't stop at the beach; they cleaned up the local area as well. This made our neighborhood cleaner and healthier. Students learned to keep their locality neat and tidy.

8. **Visit to Physically Handicapped Centre:** Students visited Physically Handicapped Centre, Mahalaxmi. They spent time with them, understood their problems, and gave emotional support. This visit taught students to care for others.

Impact on Students:

- Students learned about important issues.
- They became better leaders and team players.
- They understood how laws affect society.
- They became kinder and more responsible citizens.
- They gained real-life legal and community experience.

Impact on Society:

- More people registered to vote and participated in elections.
- Our environment became cleaner, and people learned about the harm of plastic.
- Those who couldn't afford legal help got it for free.
- Kids in the orphanage had better lives with education and fun activities.
- People with disabilities received support and care.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

3.3.2

Total Number of awards / recognitions /letters of appreciations/commendation for research, legal aid and legal extension activities by the institution/teachers/research scholars/students during the last five years

Response: 3

3.3.2.1 *Number of awards / recognitions /letters of appreciations/commendation for research, legal aid and legal extension activities by institution/teachers/research scholars/students year wise during the last five years*

2021-22	2020-21	2019-20	2018-19	2017-18
2	0	1	0	0

File Description	Document
List of innovation and award details (Data Template)	[View Document](#)
e- copies of award letters	[View Document](#)

3.3.3

Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 8

3.3.3.1 **Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1	0	3	4	0

File Description	Document
Reports of the event organized	[View Document](#)
Number of extension and outreach Programmes conducted with industry, community etc for the last five years (Data Template)	[View Document](#)

3.3.4

Average percentage of students participating in extension activities at 3.4.3. above during last five years

Response: 26.6

3.3.4.1 **Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
30	0	95	114	0

File Description	Document
Report of the event	[View Document](#)
Institutional data in prescribed format (Data Template)	[View Document](#)
Average percentage of students who participated in extension activities with Govt. or NGOs etc.,	[View Document](#)

3.4 Collaboration

3.4.1

The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-job training, research etc during the last five years

Response: 5

3.4.1.1 **Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year-wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
3	0	1	1	0

File Description	Document
e-copies of related Document	[View Document](#)
Details of Collaborative activities with institutions/industries for research, Faculty exchange, Student exchange/ internship	[View Document](#)

3.4.2

Total Number of functional MoUs with national and international institutions, universities, industries, corporate houses law-firms etc. during the last five years

Response: 7

3.4.2.1 **Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
6	0	0	1	0

File Description	Document
Institutional data in prescribed format (Data Template)	[View Document](#)
e-Copies of the MoUs with institution./ industry/ corporate houses	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

The College possesses the necessary infrastructure and physical amenities required for an efficient teaching and learning environment, in accordance with the guidelines set forth by both the University of Mumbai and the Government of Maharashtra for law colleges within the state. On an annual basis, the Local Inquiry Committee (LIC) appointed by the University of Mumbai conducts assessments at the college. They grant approval for extension based on the sufficiency of academic resources and the physical infrastructure in alignment with the University's statutes for law colleges.

Locational Advantage:

- The College is located at the prime location in South Mumbai off sea coast of Arabian Sea in the close proximity of Mahalaxmi Railway Station.
- The College is well connected to all types of transportation and stands on the Western Express Highway.

Total Plot Area:

- The College building stands on the land admeasuring **0.67 acre.** The administrative wing and library are housed on the second floor and the College is located on the fourth floor of the College building.
- The total built-up area of the College is **15277 sq. fts.**

Physical Facilities for Teaching:

The College has 5 classrooms, all of which are ICT enabled with a facility of Projector and Screen. The Classrooms are spacious and well lit and ventilated.

Class Room No.	Floor	Area (sq.ft.)	Capacity	Smart Board and ICT Facility
401	4	1377.50	80	Yes
402	4	907.50	80	Yes
403	4	881.72	80	Yes
406	4	1377.50	80	Yes

408	4	1095.47	80	Yes

Moot Court Hall:

The Moot Court Hall features a raised platform for judges, witness box, and designated spaces for both the prosecution and defense teams. The audience seating is thoughtfully arranged to ensure unobstructed views of the proceedings, with a capacity to comfortably accommodate up to 60 students.

Legal Aid Clinic:

Within the college premises, we have established a dedicated Legal Aid Clinic for assisting various stakeholders and people in the surroundings with legal guidance. The primary objective of a Legal Aid Clinic in law colleges is to provide law students with practical exposure to the legal profession while simultaneously offering valuable legal assistance to underserved individuals and communities.

Physical Facilities for Computing:

The College has a IT Lab with **27 computers**. The Lab is being utilised by students for preparing projects and accessing to the legal database (Digilegal) subscribed by the College, Students also access the database on their mobile phones.

Description	Floor	Area (sq.ft.)	Capacity	Facilities
IT Lab	4	415.63	27	27 Computers, Printer, LAN Connection, Wi-Fi (Speed 50 mbps), 1 AC and camera

Physical Facilities for Learning and Research:

- Library is partially automated **(e-granthalaya Version 3.0)** with **1878 books**, **7 journals, 17 newspapers** and **e-resources (Digilegal Database)**.
- The College has large reading hall which can accommodate 80 students. The library is fully air-coonditioned.

Description	Floor	Area (sq.ft.)	Capacity	Facilities
Library and Reading Hall	2	3628.64	80	Open Access, New Arrivals Section, E-journal Section &

				Reading Hall

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.2

The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Response:

The College has provided adequate infrastructure for organizing various co-curricular and extra-curricular activities in order to bring about the holistic development of its students.

Facilities for Cultural Activities: -

Facility	Area/Capacity & Location	Utility
Auditorium	8850 sq.ft. (650 persons) Ground floor	• The College auditorium is used for orientation of students and organsing degree distribution ceremony. • The College Annual Fest is organised in the college auditorium.
Seminar Hall	1436.87 sq.ft. 2 Floor (80 persons)	The College has a Seminar Hall which is used for organising various seminars, conferences and workshops.
Students' Council Room	60 sq. ft. 4th Floor	Students' Council meetings take place in the Council Room.

Facilities for Sports:

Physical Facilities for Sp

Description	Floor	Area (sq.m.)	Facilities
Outdoor Sports	Gr.	185.87	Badminton Court, Football, Swimming, Volley Ball (Cricket Pitch is rented at Shivaji Park, Prabhadevi)
Indoor Games	Gr.	138.00	Carom Board, Chess Boards & Table Tennis
Gymnasium	Mez.	22.29	Weight and Cardio

Indoor Games Facilities:

Following facilities are available for indoor games:

Items	Quantity
Table Tennis Table	01
Table Tennis Net	01
Table Tennis Net Stand	01
Table Tennis Balls	09
Table Tennis Bats	04
Carrom Boards	04
Carrom Stand	03
Carrom Coin Sets	03
Strikers	04
Boric Powder Boxes	06
Chess Board with Coins	05
Chess Clock	02

Outdoor Games Facilities: -

Following facilities are available for outdoor games:

Items	Quantity
Footballs	08
G.K. Gloves	04
Volleyballs	05
Volleyball Net	01
Handball	03
Throw Ball	03
Shot Put	02
Disc Throw	04
Relay Batons	12
Measuring Tape	02
Clapper	01

Weight Machine	01
Air Foot Pump	01
Cricket Batting Pads	02
Cricket Wicket Keeper Pads	02
Cricket Thigh Pad	01 pair
Cricket Elbow Guard	01 pair
Cricket Chest Guard	01 pair
Cricket Batting Gloves	03 pair
Cricket Wicket Keeper Gloves	05 pair
Cricket Balls	12
Cricket Bat	02
Cricket Stumps	03
Cricket Helmets	03

Physical Facilities for Co-curricular and Extra-curricular Activities:

Description	Floor	Area (sq.ft.)
Campus Area (Canteen, Photocopy Centre, Badminton Court, Garden and Security Cabins)	Gr.	25985.40
IQAC Cell	4th Floor	50.75
Girls' Common Room	2	309.375
Health & Counselling Centre	2	309.375
Guest Room	2	309.375

Facilities for Yoga:

Celebrated on 21stJune every year, maximum participation is encouraged from all students and staff. Yoga mats are made available in the premises for the same.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

4.1.3

Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. *(Data for the latest completed academic year)*

Response: 100

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 6

File Description	Document
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View Document](#)
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

4.1.4

Average percentage of expenditure, excluding salary for infrastructure augmentation during last five years(INR in Lakhs)

Response: 5.51

4.1.4.1 **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
0.28	0	0.76	1.28	1.74

File Description	Document
Upload Details of budget allocation, excluding salary during the last five years (Data Template)	[View Document](#)
Upload audited statements of accounts highlighting spending towards infrastructure augmentation	[View Document](#)

4.2 Library as a Learning Resource

4.2.1

Library is automated using Integrated Library Management System (ILMS)

Response:

Details of Integrated Library Management Software (ILMS):

- Name of ILMS software: e-Granthalaya
- Nature of automation (fully or partially): Partially Automated
- Version: 3.0

- Year of Automation: 2017

This library management software is a complete solution for library automation. It has been developed by the Library & Information Services Division, National Informatics Centre, Department of Information Technology, Ministry of Communications & Information Technology, Government of India, New Delhi. The software runs on windows platform in client/server mode.

The Library is fully air-conditioned with separate sections for books, journals, databases access (online centre) and Reading Hall.

	Capacity	**Facilities**
Books Section	1878 Books	Partial Open Access Library
E-resource Centre	5 Computers	Access to Online E-resources & Databases, Printing and Scanning
Reading Hall	80 Students	--

Library Resources:

Number of Books	1878
Journals	7
Newspapers	17
Databases	DigiLegal, EBSCO, JGATE and CMIE-Prowess (LLIM)
Timings	7.00 a.m. to 5.00 p.m.

The College has subscribed to DigiLegal database which provides access to Supreme Court Judgments, All High Court Judgments, Privy Council Judgments, all online resources of Bombay High Court, Banking Judgments, Criminal Judgments, Motor Accident Cases, cases pertaining to Dishonour of Cheques, cases of National Company Law Tribunal, cases of National Green Tribunal, cases of Real Estate Regulatory Authority (RERA), cases of Consumer protection and so on. The College provides free access to the database to all its students.

The library has full access to databases like **EBSCO, JGATE, CMIE-Prowess bibliographical** and **full text journals** through Lala Lajpatrai Institute of Management (our sister institute).

Amount Spent on Books & Journals

Particulars	2021-2022	2020-2021	2019-2020	2018-2019	2017-2018
Books (No.)	4	0	56	133	50
Value (Rs.)	23481	0	61866	12866	173512
Journals (No.)	7	7	10	7	7

Value (Rs.)	32145	79720	76379	50765	48340
Newspapers (No.)	17	Nill	21	22	22
Database	DigiLegal	DigiLegal	DigiLegal	DigiLegal	DigiLegal
Value	9439	9439	9439	9439	15000

Per Day Usage of Library (Number of Footfalls divided by number of working days in year):

Students (Offline Access)	11.1
Students (Online Access)	19.5
Staff (Offline Access)	1.5

File Description	Document
Upload any additional information	[View Document](#)
Paste link for Additional Information	[View Document](#)

4.2.2

The institution has subscription for the following e-resources

1. **e-journals**
2. **e-ShodhSindhu**
3. **Shodhganga Membership**
4. **e-books**
5. **Databases**
6. **Remote access to e-resources**

Response: C. Any 2 of the above

File Description	Document
Upload any additional information	[View Document](#)
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership , Remote access to library resources, Web interface etc (Data Template)	[View Document](#)

4.2.3

Average annual expenditure for purchase of books/e-books and subscription to journals/e- journals and legal databases during the last five years (INR in Lakhs)

Response: 1.46

4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
0.65	0.89	1.48	1.89	2.37

File Description	Document
• Details of annual expenditure for purchase of books and journals during the last five years (Data Template)	[View Document](#)
Audited statements of income expenditure highlighting the expenditure towards purchase of books, journals and databases	[View Document](#)

4.2.4

Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

Response: 16.75

4.2.4.1 Number of teachers and students using library per day over last one year

Response: 32

File Description	Document
Institutional data in prescribed format (Data Template)	[View Document](#)
Details of library usage by teachers and students (Library accession register, online accession details to be provided as supporting documents)	[View Document](#)

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities including Wi-Fi

Response:

Considering the rising importance of IT and other related technology in teaching-learning and evaluation

processes, the College has developed robust IT infrastructure. The IT infrastructure of the college is maintained effectively though annual maintenance contract and outdated systems are replaced with the latest ones.

Computers:

The College has a total of 28 computers of which 27 have been installed in the Computer Lab located on the fourth floor of the College building. Computers hardwares are replaced and softwares are updated on regular basis. The maintenance of computers in the computer lab is looked after by a company called 'Softlinks'.

Overhead Projectors:

The College has a total of 7 wall mounted overhead projectors, out of which 5 have been installed in the classrooms, 1 has been installed in the seminar hall and 1 in the video conferencing room.

Printers and Photocopier:

The College has total of 3 printers. Of these 1 printer has been installed in the Principal Chamber, 1 printer is in the computer lab and 1 printer in the examination hall. The photocopiers in the Examination Room have been purchased from the Trust account.

IT Accessories:

The College regularly purchases IT accessories, like keyboard, mouse, microphone, camera, external hard disk, pen drive, etc. as per the requirements.

Internet and Wi-fi Connectivity:

All computers in the college premises have 100% internet connectivity through 100 **mbps wired line connected with LAN**. Wi-fi connectivity is available at selected places in the College premises.

Website:

The College website is maintained by RB Tech Solutions, Mumbai. It is updated on regular basis to give latest information to students and other stakeholders about the College.

Annual Maintenance Contract (AMC) for Maintenance of IT Resources:

The College has AMC with Soft Link Computers since last 5 years for the up keeping and maintenance of IT resources and software updation. The AMC is renewed every year.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

4.3.2

Student - Computer/laptop ratio (Data for the latest completed academic year)

Response: 6.96

File Description	Document
Upload any additional information	[View Document](#)
Student – computer ratio	[View Document](#)
Institutional data in prescribed format (Data Template)	[View Document](#)

4.3.3

Bandwidth of internet connection in the Institution

Response: A. ?50 MBPS

File Description	Document
Upload any additional Information	[View Document](#)
Details of available bandwidth of internet connection in the Institution	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1

Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the last five years(INR in Lakhs)

Response: 9.74

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year-wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
1.03	3.28	4.24	2.51	0.88

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View Document](#)
Audited statements of accounts	[View Document](#)

4.4.2

There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The College has an established system of maintaining its physical and academic infrastructure to provide a perfect learning environment to its students. The College has hired sufficient staff for upkeeping and maintenance of its premises and classrooms, while certain services such as maintenance of air-conditioners, computers and printers and Xerox machine are outsourced. The detail of the same is as under:

1. **Cleanliness of Premises:** The College has appointed **3 full-time persons** for maintaining the cleanliness of all classrooms, moot court and common spaces.
2. **Electrical Fittings:** All electrical fittings are being looked after by **a licensed electrician.** The College gets the electrical fittings checked once a year by a licensed electrician.
3. **Hydraulic Fittings:** All hydraulic fittings are being looked after by **a licensed plumber**. The services of the plumber are available on call basis as per need.
4. **AC Fittings:** The College has AMC with **K.K. Kool Services** for maintenance of air-conditioners on the premises.
5. **CCTV Camera:** The College has CCTV Cameras installed at prominent places. CCTV cameras are being maintained by **SOFTLINK**.
6. **Pest Control:** It is necessary to keep the premises pest free. The College has AMC with **Pest Control of India (PCI)** for periodic pest control on the premises.
7. **Water Purifiers:** Water purifiers in the College preemies are being maintained by **Blue Star**.
8. **Water Tank Cleaning:** The College has 2 water tanks, which are periodically cleaned and maintained by **ENN Marketing Company**.
9. **Printers:** All printers and copiers in the College premises are looked after by **SOFTLINK** under the AMC contract.
10. **Computers:** All computers in the College premises are maintained by **SOFTLINK**.

11. **College Website:** The College website has been developed and maintained by **RB Tech Solution LLP.**

In short, the College premises and furniture, appliance and fittings within it are well maintained by the College Trust through the appointment of internal staff or outsourcing the required services.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Average percentage of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 0.21

5.1.1.1 **Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1	1	0	0	0

File Description	Document
upload self attested letter with the list of students sanctioned scholarship	[View Document](#)
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years (Data Template)	[View Document](#)

5.1.2

Capacity building and skills enhancement initiatives taken by the institution include the following

> **1.***Soft skills*
> **2.***Language, communication and advocacy skills*
> **3.***Life skills (Yoga, physical fitness, health and hygiene)*
> **4.***Awareness about use of technology in legal process*

Response: A. All of the above

File Description	Document
Details of capability building and skills enhancement initiatives (Data Template)	[View Document](#)
Any additional information	[View Document](#)
Link to Institutional website	[View Document](#)

5.1.3

Average percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 13.81

5.1.3.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
29	29	35	33	0

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	[View Document](#)
Any additional information	[View Document](#)

5.1.4

The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Upload any additional information	[View Document](#)
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View Document](#)
Institutional data in prescribed format (Data Template)	[View Document](#)
Details of student grievances including sexual harassment and ragging cases	[View Document](#)

5.2 Student Progression

5.2.1

Average percentage of placement of outgoing students during the last five years

Response: 2.97

5.2.1.1 **Number of outgoing students placed year - wise during the last five years.**

2021-22	2020-21	2019-20	2018-19	2017-18
7	0	0	0	1

File Description	Document
Self attested list of students placed	[View Document](#)
Details of student placement during the last five years (Data Template)	[View Document](#)

5.2.2

Percentage of Students enrolled with State Bar council

Response: 94.64

5.2.2.1 **Number of Students enrolled with State Bar council (data for last completed academic year)**

Response: 53

File Description	Document
Institutional data in prescribed format (Data Template)	[View Document](#)
Any Additional Information	[View Document](#)

5.2.3

Average percentage of students progressing to higher education during the last five years

Response: 13.21

5.2.3.1 **Number of outgoing students progressing to higher education**

2021-22	2020-21	2019-20	2018-19	2017-18
25	8	1	0	3

File Description	Document
Upload supporting data for student/alumni	[View Document](#)
Details of student progression to higher education (Data Template)	[View Document](#)

5.2.4

Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations)

Response: 60

5.2.4.1 *Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations) year wise during last five years*

2021-22	2020-21	2019-20	2018-19	2017-18
0	9	3	2	0

5.2.4.2 *Number of students appearing in state/ national/ international level examinations (eg:*

JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/ State government examinations) year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	9	3	2	0

File Description	Document
Upload supporting data for the same	[View Document](#)
Number of students qualifying in state/ national/ international level examinations during the last five years	[View Document](#)

5.3 Student Participation and Activities

5.3.1

Total Number of awards/medals won by students for outstanding performance in sports/literary/cultural activities/Moot court/arbitration competition/ Client counseling competition/Trail advocacy/Mediation and negotiation competition/ Judgment writing competitions/Legislative drafting Competition

Response: 23

5.3.1.1 *Number of awards/medals for outstanding performance in sports/ literary/cultural activities/Moot court/arbitration competition/Trial advocacy Client counseling competition/Mediation and negotiation competition/ Judgment writing competitions/ Legislative drafting Competition at university/state/ national / international level (award for a team event should be counted as one) year wise during the last five years.*

2021-22	2020-21	2019-20	2018-19	2017-18
13	2	1	1	6

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level during the last five year (Data Template)	[View Document](#)
e-copies of award letters and certificates	[View Document](#)

5.3.2

Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Response:

Students have been represented on various administrative committees and committees for co-curricular and extra-curricular activities. Students take active part in planning, organizing and implementing several institutional activities under the guidance of teacher in-charge.

1. **Student Council:** Student Council is the highest students' body. It is formed annually as per the guidelines of the University of Mumbai. At its helm is an elected student General Secretary, who is supported by Class Representatives. The Council plays a pivotal role in organizing various events such as the Annual Day, Degree Distribution ceremony, Prize Distribution Ceremony, Moot Courts, Field Visits, Cultural Fest, and Sports events.

2. **College Development Committee (CDC):** Established during the A.Y. 2018-19 as per the Government of Maharashtra Universities Act, 2016, the governing body of CDC comprises of representatives from the college management, the Principal, the General Secretary of the Council and members of the teaching and non-teaching staff. The General Secretary of the Council represents the student body within the CDC, which takes substantial decisions related to the college's administration and financial management. Notably, proposals for the installation of ICT facilities and the subscription to DIGILEGAL database were proposed by the Student Representative during a CDC meeting and subsequently approved by the college's governing body.

3. **Internal Quality Assurance Cell (IQAC):** The College has established the IQAC in accordance with the NAAC guidelines. Within the IQAC, both current students and alumni have representation and are actively invited to participate in IQAC meetings. Student representatives within the IQAC play a vital role in assessing feedback, formulating institutional development plans, creating awareness among various stakeholders about the IQAC's role, preparations for NAAC accreditation, and evaluations of Program Outcomes (POs) and Course Outcomes (COs).

4. **Anti-ragging Committee:** Student representatives on the Anti-ragging Committee serve as a crucial bridge between the college administration and the student body. Members of this committee, along with the Anti-ragging Squad, play a pivotal role in preventing the menace of ragging within the college premises. They act as vigilant observers, raise awareness, provide peer counseling and support, guide new students, and contribute to building their confidence.

5. **Grievance Redressal Committee and Internal Complaint Committee:** Students also have a representation on the Grievance Redressal Committee and the Internal Complaint Committee (ICC). These student representatives play a key role in raising awareness among students and resolving minor issues and grievances at the student level through mediation and counseling. They serve as a vital link between teachers and the larger student community.

6. **Women Development Cell (WDC):** The Women Development Cell (WDC) witnesses active involvement from both teachers and student volunteers. They undertake various activities related to gender equity, legal rights of women, the health and hygiene of girls, skill development, and career guidance sessions for girls. Student representatives within the WDC also oversee the management of the girls' common room.

7. **Cultural Committee and Sports Committee:** These committees, driven by students, are responsible for planning and organizing a wide range of cultural and sports events that contribute to the holistic development of students. Additionally, these committees collaborate with other colleges and universities to encourage student participation in inter-collegiate events.

Involvement in these committees offers students the opportunity to actively participate, develop leadership skills, and contribute to the overall growth and welfare of the college.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

5.3.3

Average number of sports and cultural events/competitions youth parliaments organised by the institution in which students of the Institution participated during last five years

Response: 31.6

5.3.3.1 *Number of sports and cultural events/competitions youth parliaments organised by the institution in which students of the Institution participated year wise during last five years*

2021-22	2020-21	2019-20	2018-19	2017-18
80	0	40	0	38

File Description	Document
Report of the event	[View Document](#)
Number of sports and cultural events/competitions in which students of the Institution participated during last five years (organised by the institution/other institutions (Data Template)	[View Document](#)

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial, teaching, mentoring and/or other support services

Response:

Lala Lajpatrai College of Law established its Alumni Association in the year 2018. This association plays an integral role in fostering connections among former students. The alumni come together annually to celebrate Independence Day and Republic Day, creating an atmosphere of camaraderie and patriotism. The College proposes to register Alumni Association post-NAAC Accreditation.

As a policy decision, the College does not accept any donations or philanthropy from external sources in cash.

The College takes immense pride in its distinguished alumni network, comprising accomplished individuals who have excelled in various fields. Our alumni include former Chief Secretaries and Police Chiefs of Maharashtra, directors of major state institutions, high-ranking officers in government agencies, top executives in leading banks, and professionals in fields such as finance, law, and technology. This diverse and accomplished group of alumni reflects the College's commitment to providing quality education and fostering excellence in multiple sectors.

Some of the Distinguished Alumni of the College:

Sr. No.	Name of Alumni	Designation
1	Ajoy Mehta	Former Chief Secretary, Government of Maharashtra
2	Sitaram Kunte	Former Chief Secretary, Government of Maharashtra
3	Krishna Prakash	Chief of Maharashtra Police (Force One)
4	Thotwe Chandrakant	Director, Maharashtra State Electricity Board, MSEB
5	Amit Naiksatam	Senior Assistant Director (Investigation) Serious Fraud Investigation Office, Government of India
6	Rosemary Sebastian	Executive Director, Reserve Bank of India
7	Rohit Asudani	Income Tax Commissioner
8	Sushil Poddar	Income Tax Commissioner
9	Sameer Agrawal	Senior Vice-president, HDFC Bank
10	Kiran Kakad	Assistant Commission of State Tax
11	Harshad Ahirrao	Superintendent, Thane Central Jail
12	Panjabrao Ugale	Superintendent of Police
13	Rawat Rakesh	Commander, Indian Navy
14	Saorabh Agarawal	Indian Naval Officer
15	Thomas Jayashri	Income Tax Inspector
16	Dr. Khan Sayyed	Medical Officer, Thane Jail
17	Amardeep Jadhav	Officer, MAHADA
18	Balkrishna Deshmukh	Police Inspector
19	Bhathena Huafrid Viraf	Founder of Animation Studio

20	Rajan Vaswani	IBM
21	Bhala Sandeep	Charter Accountant
22	Bahal Rajiv	Charter Accountant
23	Sudhir Chiraniya	Charter Accountant
24	Smita Shirsat	High Court Clerk
25	Chirag Vithlani	Agent, Max Life Insurance
26	Chandrakant Dedhia	Government Clearance Agent

Main Activities of the Association:

1. **Engagement as Chief Guests and Motivational Speakers:** Alumni play a pivotal role in our college community by gracing various programs as esteemed chief guests or guest of honor. Their presence serves as a source of guidance and inspiration for our students.
2. **Enriching Academic Discourse:** Our alumni actively contribute to the academic discourse by delivering guest lectures on contemporary economic and social issues aligned with the curriculum. These insightful lectures provide students with real-world insights and knowledge.
3. **Facilitating Career Opportunities:** Many of our alumni extend a helping hand in facilitating the placement of our students. They leverage their industry connections to create career opportunities, both within their own organizations and in other firms.
4. **Annual Alumni Reunion:** College alumni enthusiastically participate in flag hoisting ceremonies on Independence Day and Republic Day, coming together to celebrate these patriotic events and strengthen their connection with their alma mater.
5. **Financial Support for Underprivileged Students:** Several alumni exemplify their commitment to the community by providing financial support to economically disadvantaged students.

Our alumni's active involvement and contributions underscore the strong bond between the college and its graduates, creating a supportive ecosystem that empowers current students and fosters a sense of pride in our institution.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

5.4.2

Alumni contribution during the last five years (INR in lakhs)

Response: E. <1 Lakhs

File Description	Document
Upload any additional information	[View Document](#)
Link for any additional information	[View Document](#)

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The governance of the institution is reflective of and in tune with the vision and mission of the institution

Response:

Lala Lajpatrai Memorial Trust, officially registered on July 13, 1959, secured a government-leased plot of land upon which they constructed a seven-story building. **The Trust is committed to provide quality education to masses in the city of Mumbai at an affordable cost. Lala Lajpatrai College of Law was founded in the year 2004** with the following vision, mission and objectives:

VISION, MISSION AND OBJECTIVES

Since its inception, the College has been driven by its institutional vision and mission, which serve as the compass for all its activities. **The vision, mission and objectives of the institution are displayed on the college website at the following link:**

https://lalacollegelaw.in/about-llcl/

Students are oriented about the vision, mission and objectives during the orientation programme.

NATURE OF GOVERNANCE

1. The College **trustees are highly educated and belong to a family of industrialists**, who founded several institutions of higher education and learning under the umbrella of Lala Lajpatrai Institute (LLI), the governing body of the institution.
2. The governing body of the institution does not interfere in the day-to-day functioning of the institutions operating under it. **All major financial decisions and decision pertaining to infrastructural development are taken in the meetings of College Development Committee (CDC).**
3. In spite of deficit in financial statements of the college, **the management has provided ICT facilities in all class rooms and an independent computer lab. Subscription to Digilegal database for all students is another progressive step of the management** towards creating right learning environment.
4. The College has **lowest staff turnover rate in comparison to the other colleges in the region**, which is a testament to the management's positive stance towards its employees and the creation of a nurturing work environment within the institution.
5. As a commitment to affordable higher education for all, **the College charges fees strictly in accordance with the approval received from the Fee Regulatory Authority (FRA) of the State Government.** The College does not charge any capitation fees from the students.

NATURE OF LEADERSHIP

1. The **Principal is the academic, administrative and financial head**. She holds a vast **teaching experience of 25 years** and **administrative experience of 16 years**. She has been **Ph.D. guide** and **12 students have completed their Ph.D degree** under her guidance.
2. Even after superannuation, **the college management has continued her as the Principal as per her wish to complete the NAAC Accreditation and retire**. Her vast experience in academic field and ability to create team spirit has expedite the accreditation process post-NAAC accreditation.
3. She plans and implements academic, co-curricular and extra-curricular activities with the help of various committees consisting of teachers, managements representatives, representatives from society and students, where possible.

COLLEGE COMMITTEES

1. The Principal constitutes statutory and non-statutory committees for the smooth implementation of teaching, learning and evaluation activities. The following is the link for college committees for the A.Y. 2022-23.

   https://lalacollegelaw.in/wp-content/uploads/Committee-List-2022-2023.pdf

   2. The committee list is published at the beginning of every year and is displayed on the college website. The committee heads plan and

   implement various activities as per the Academic Calendar.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.1.2

The effective leadership is visible in various institutional practices such as decentralization and participative management

Response:

Lala Lajpatrai Institute (LLI), which oversees the operations of the Lala Lajpatrai College of Law, is deeply committed to the principles of decentralization and participative management.

Decentralization:

1. The College's Governing Body convenes regular meetings to assess the performance and operations of the various educational institutions under its purview.
2. As a single faculty institution, **the Principal assumes the roles of academic, administrative and financial leader**. Academic decision-making authority lies with the Principal, who collaboratively designs and executes academic initiatives through consensus-building in staff meetings.
3. The **Principal is authorized to make decisions concerning day-to-day expenses**, which are subsequently submitted to the Management for approval and payment.
4. The **College's Bank Account is jointly managed by the Principal and the trustees of the Trust**.
5. Significant financial **decisions concerning infrastructure development are** deliberated and decided upon in the meetings of the **Local Advisory Committee (LAC) or the College Development Committee (CDC)** and submitted to the governing body for the approval.

College Committees:

Administrative and co-curricular/extracurricular activities are planned for the academic year by the Principal with the help of committees comprising of teaching and non-teaching staff, as well as student representatives. These committees play a pivotal role in planning and implementing various co-curricular and extra-curricular activities of the college.

1. College Development Committee (CDC)
2. Internal Quality Assurance Cell (IQAC)
3. Internal Complaint Committee (ICC)
4. Women Development Cell (WDC)
5. College Grievance Redressal Committee
6. Anti-ragging Committee
7. Students Council
8. Academic Committee (Admission, Attendance & Time-Table)
9. Examination Committee (Examinations, Result & Unfair Means Enquiry)
10. Sports Committee
11. Cultural Committee
12. Committee for Welfare of SC, ST & PWD Students
13. Parents Teachers Association
14. Health Care and Counselling
15. Library Committee
16. Career Guidance and Placement Cell
17. Alumni Cell
18. Research Committee

Operational Autonomy to Teachers:

1. **The Principal is present on the College premises throughout working hours on all weekdays**, offering guidance to both teaching and non-teaching staff.
2. At the commencement of each semester, **the Principal organizes meetings to strategize the timely completion of syllabi** across various courses.
3. **She monitors the lectures of individual teachers on random basis**, while actively participating in teaching alongside her administrative duties.
4. **Teachers enjoy full autonomy in planning and executing academic activities** with respect to their courses.
5. **The Principal provides feedback to teachers** concerning their strengths and areas for improvement, derived from student input gathered during her interactions with them.
6. **Teachers are encouraged to utilize a wide range of teaching aids**, including LCD projectors, the internet, lecture notes, PowerPoint presentations, industrial and field visits, as well as nature trails, to enhance their teaching methods.

Participative Management:

The institution purely functions on the principles of participative management. **The various levels of participative managements** are:

1. Decisions at the level of the Management in consultation with the Principal
2. Decisions at the level of the Principal in consultation with teaching and non-teaching staff.
3. Decisions pertaining to students in consultation with the Students' Council.
4. Decisions pertaining to Class III and IV employees in consultation with the Senior Clerk.
5. Decisions pertaining to admissions, examinations, etc. in consultation with their respective Committees.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1

The institutional Strategic / Perspective plan is effectively deployed

Response:

The College makes use of strategic plans (for annual goals) and perspective plan (for long-term objectives to be achieved over a period of 5 years or more).

Strategic Plan:

The College has constituted various committees, statutory as well non-statutory, for the formulation of strategic plans in various functional areas and achieve them in a systematic manner over the period academic year under the supervision and guidance of the Committee Head and the Principal. Some of these strategic plans are:

A. Strategic Plan for Teaching and Learning:

1. **Academic Calendar:** Academic Calendar is the reflection of various academic, co-curricular and extra-curricular activities to be undertaken during the academic year. It is displayed on the college website.
2. **Time-table:** Time-table committee prepares time-table for each class ensuring that lectures are conducted for each course as per the University guidelines. It is displayed on the website and notice board.
3. **Lecture Plans:** Teachers prepare lecture plans as per the broad guidelines set by the University ensuring that a minimum of 15 hours of teaching is conducted per credit for each course.

B. Strategic Plan for Assessment and Evaluation:

1. **Examination Time-table:** Tentative schedule of **Continuous Internal Assessment (CIA)** and **Semester End Examinations** as proposed by the Examination Committee is reflected in **Academic Calendar**.
2. **Evaluation Plan:** The assessment of all external examinations is carried out along with the examination and it is ensured that the results of all college level examinations are declared within a period of 30 days from the conclusion of the examinations.

C. Strategic Plan for Co-curricular & Extra-curricular Activities:

1. Various **co-curricular activities such as Moot Courts, Field Visits, Project Work, Presentations, Quiz and Debates** are planned and executed by the concerned teachers at their levels.
2. **Independent Committees for extra-curricular activities, such as cultural committee, sports committee, etc.** plan and implement their respective activities and submit report to the Principal and IQAC.
3. **Career Guidance and Placement Cell** organises guidance lectures for various competitive examinations and career options for law graduates. Placements are provided to desirous students in law firms on requests.

D. Strategic Plan for Quality Sustenance and Enhancement Initiatives:

1. **IQAC** chalks out Action Plan for each academic year and reviews its progress at regular interval to ensure its compliance. It also plans and organises several capacity building programmes for teaching and non-teaching staff of the College.

2. IQAC conducts periodic meetings of the committee and plans and executes various quality sustenance and quality enhancement activities with the approval of the Principal and the Management.

Perspective (Development) Plan:

Perspective Plan is a long-term plan prepared by the Management in consultation with the Principal, CDC and IQAC every five years. The Perspective Plan of the College for the period of 5 years from 2021 to 2025 has been uploaded on the college website at the following link:

https://lalacollegelaw.in/wp-content/uploads/Institutional-Perspective-Plan-2021-25.pdf

File Description	Document
strategic Plan and deployment documents on the website	[View Document](#)
Paste link for additional information	[View Document](#)

6.2.2

The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

Response:

The College adheres to the guidelines, procedures, and policies established by the Higher Education Department, Government of Maharashtra, University of Mumbai, UGC and BCI. These guidelines encompass various aspects such as appointments, service rules, and procedural matters, and are subject to updates as mandated by the respective authorities.

Institutional Organogram:

It is displayed on the college website at the following link:

https://lalacollegelaw.in/wp-content/uploads/Institutional-Organogram.pdf

Governing Body:

Lala Lajpatrai Institute (LLI), the governing body of the college, is the apex decision-making authority.

The governing body is responsible for making significant decisions related to institutional development and financial allocations. These decisions are made through a collaborative process, involving input from the CDC, IQC and the Principal.

College Development Committee (CDC):

CDC is composed of representatives from various stakeholders, including the Management, the Principal, teaching and non-teaching staff, and student representatives. The CDC serves as a pivotal decision-making body. It plays an important role in the comprehensive discussion, approval and documentation of all college activities, with detailed records minutised in the minutes of its meetings.

Internal Quality Assurance Cell (IQAC):

IQAC has been established in the year 2018 with the primary objective of completing the NAAC Accreditation for the College and further the process of quality sustenance and quality enhancement in the post NAAC period. Regular meetings of IAC are conducted and proceedings are minutised and documented for undertaking various activities.

Principal:

The Principal is the Academic, Administrative and Financial Head of the Institution. All major decisions related to the functioning of the College, especially teaching, learning and evaluation are taken by the Principal in consultation with teaching and non-teaching staff and the committee concerned.

Teachers and Library Staff:

Principal being the academic and administrative head, all teachers and Librarian and Library Staff directly report to the Principal.

Office Administration – Senior Clerk and Other Staff

Senior Clerk takes care of the administrative functions. Salary, University and government related matters, maintenance of campus, and other routine matters are taken care of by the Office.

Committees:

Various statutory and non-statutory committees have been constituted with a teacher as its chairperson. Some committees also include non-teaching staff and students.

Appointments and Service Rules:

- Appointments of the staff are made by the Management as per the guidelines of the Joint Director, Higher Education, Mumbai Region, purely on merit basis.
- Due to the non-availability of qualified teachers in law stream in the city like Mumbai, the Management encourages its staff to appear for NET/SET and/or complete their Ph.D.
- The statues of University of Mumbai are strictly followed with respect to service rules, appointment procedures, promotions under CAS, etc.

Policy Document:

The College has formulated several policies in consultation with the committees concerned and external experts, where necessary. Some of these policies are:

(a) Faculty Retention Policy

https://lalacollegelaw.in/wp-content/uploads/Faculty-Retention-Policy.pdf

(b) Policy Document on Learners with Different Learning Abilities

https://lalacollegelaw.in/wp-content/uploads/Policy-Document-Learners.pdf

(c) Policy Document on Continuous Internal Assessment

https://lalacollegelaw.in/wp-content/uploads/Policy-Document-on-Continous-Internal-Assessment.pdf

(d) Policy Document on Ethical Code of Conduct

https://lalacollegelaw.in/wp-content/uploads/Policy-Document-on-Ethical-Code-of-Condcut.pdf

(e) Green Campus, Energy and Environment Policy

https://lalacollegelaw.in/wp-content/uploads/Green-Campus-Energy-and-Environment-Policy.pdf

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)
Link to Organogram of the Institution webpage	[View Document](#)

6.2.3

Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces	[View Document](#)
ERP (Enterprise Resource Planning) Document	[View Document](#)
Details of implementation of e-governance in areas of operation, Administration etc	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1

The institution has effective welfare measures for teaching and non-teaching staff

Response:

The College Management is dedicated to provide a sense of job satisfaction to all its staff members, teaching as well as non-teaching, by implementing a range of welfare initiatives. A few examples of these measures include:

Welfare Measures for Teaching Staff:

The Society strives to ensure welfare of its teaching staff in the following ways:

1. The salary is deposited into the bank accounts of teaching staff members on the first day of each

month, except when the first day of the month is a bank holiday.

2. All categories of leave, including maternity leave, are granted to all employees in accordance with the UGC guidelines.
3. Teaching staff members are provided with duty leave to facilitate their participation in seminars and conferences.
4. Teachers and students are reimbursed registration fees for seminar and conferences and publication fees on the basis of claims submitted by them.

Welfare Measures for Non-teaching Staff:

The Society strives to ensure welfare of its non-teaching staff in the following ways:

1. Salary is credited to bank account of all members of teaching staff on first of every month, except when the first is a bank holiday.
2. Provident Fund benefit is given to all the members of non-teaching staff as per the government norms.
3. Mediclaim to the extent of Rs. 1 Lakh is provided to the member of non-teaching staff by the College.
4. All the members of non-teaching staff are provided with two pairs of uniform by the College every year.
5. Staff appointed for cleaning the premises is provided with safety materials like hand-gloves, face mask and other accessories.

Welfare Measures for Teaching Staff and Non-teaching Staff:

1. Birthday of all members of teaching staff and non-teaching staff is celebrated in the College.
2. Students eligible to work in office are given employment in the College as per the need.
3. Teaching and non-teaching staff participates in the cultural and sports activities organised by the College.
4. Festivals like Independence Day, Republic Day, Gandhi Jayanti etc. are celebrated together as a family by all staff members.
5. Hygienic canteen facility is provided to staff members and students at a highly subsidised rate.
6. College gymkhana and gymnasium are permitted for use by the staff members.

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.3.2

Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies publication and other academic incentives during the last five years

Response: 24

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	1	0	0

File Description	Document
Institutional data in prescribed format (Data Template)	[View Document](#)
Details of the teachers provided with financial support to attend conferences, workshops etc., during the last five years (Data Template)	[View Document](#)

6.3.3

Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0.2

6.3.3.1 **Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	1	0	0	0

File Description	Document
Upload any additional information	[View Document](#)
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff	[View Document](#)

6.3.4

Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).

Response: 13.33

6.3.4.1 **Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course year-wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
2	0	0	0	0

File Description	Document
Upload any additional information	[View Document](#)
Details of teachers attending professional development programmes during the last five years	[View Document](#)

6.3.5

Institutions Performance Appraisal System for teaching and non-teaching staff

Response:

The College has a transparent performance appraisal system for teaching staff. Teaching staff is evaluated on the basis of Self Assessment Form developed by the University of Mumbai and Confidential Report suggested by the Management.

Self Assessment Report as per the University of Mumbai Format:

Self assessment Report suggested by the University of Mumbai mainly focuses on the evaluation of teachers on the basis of the following criteria:

1. Personal Data and Academic Work
2. Co-curricular and Extra-curricular Activities
3. Teaching Method and Innovations
4. Suggestions for Improvement
5. Addressing Disillusionment
6. Impact on Stakeholders

Self-assessment Report is filled by teachers on annual basis and submitted to the Principal. The Principal put her remark on the report and submits further to the management.

Confidential Report as per the Management Format:

The Confidential Reports suggested by the Management contains the following criteria for the evaluation of the performance of a teacher during the year:

1. Teaching and Class Work
2. Research and Academic Contributions
3. Extra-Curricular Activities
4. Administrative Skills
5. Integrity and Character
6. Regularity and Responsibility
7. Communication and Collaboration
8. Career Progression
9. Continuous Improvement

The Confidential Report submitted by the teachers is reviewed by the Principal and submitted to the Management. The remarks of the Principal on the confidential report form the basis for the continuation of the teachers in the next academic year and career progression.

Students Satisfaction Survey (SSS):

- The College started conducting Students Satisfaction Survey (SSS) through online mode from A.Y. 2021-2022, as per the guidelines of the NAAC.
- The Survey provides important inputs for conducting SWOC Analysis of the College in a realistic manner.

Feedback through Questionnaire:

Feedback on 'Curriculum', collected from various stakeholders, is forwarded to the respective BoS for consideration during syllabus revision.

The College does not have formal system of performance appraisal for non-teaching staff. The Senior Clerk in the offices supervises and controls the non-teaching staff and reports the performance of staff operating under him to the Principal on day-today basis.

File Description	Document
Upload any additional information	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1

Institution conducts internal and external financial audits regularly

Response:

The College Accounts undergo an annual audit conducted by a duly approved auditor appointed by the Governing Body of the Trust. This audit encompasses a thorough examination of the receipts and payments of the Trust, as well as all educational institutions operating under its umbrella. The accounts of both the Trust and Lala Lajpatrai College of Law are up-to-date and have been audited upto the accounting year 2022-2023. C.B. Pokale & Co., Mumbai, is the official auditor of the Trust.

Auditor of the College: C.B. Pokale & Co., Mumbai.

1. **Financial Year 2017-18:** Audit Report was submitted on 27.09.2018.
2. **Financial Year 2018-19:** Audit Report was submitted on 03.10.2019.
3. **Financial Year 2019-20:** Audit Report was submitted on 31.12.2020.
4. **Financial Year 2020-21:** Audit Report was submitted on 18.11.2021.
5. **Financial Year 2021-22:** Audit Report was submitted on 14.10.2022.

Audit Objections – Compliances:

There are no major audit objections from the auditor during the last five years.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.4.2

Funds / Grants received from non-government bodies, individuals, philanthropers during the last five years (not covered in Criterion III)

Response: 0

6.4.2.1 Total Grants received from non-government bodies, individuals, Philanthropers year wise during the last five years (INR in Lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the last five years	View Document

6.4.3

Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

The College employs the Annual Budget as a strategic tool to plan and optimize the utilization of funds.

Preparation and Approval of Annual Budget:

The Principal and Senior Clerk jointly draft an Annual Budget for each financial year, which is then presented to the management for their approval. The Annual Budget undergoes a comprehensive discussion within the meetings of the College Development Committee (CDC) and is subsequently approved, with or without modifications. All financial decisions related to income and expenditure for the given financial year are executed in accordance with the approved budget.

Sources of Funds:

As the financial head of the College, the Principal is responsible for formulating strategies for resource mobilization in consultation with the Governing Body of the Society. The primary sources of funds for the College include:

1. Students' Fees.
2. Advance from Society.
3. Scholarship received from the State Government (DBT).
4. Interest earned on savings bank accounts and fixed deposits.
5. Other Income sources (For example: Sale of Scrap)

The College does not accept any donation or philanthropy from any external agency. CSR support in kind may be accepted on the basis of joint decisions taken in the meeting of CDC subject to the approval from the governing body of the college.

Utilisation of Funds:

1. The major part of the revenue generated from fees is spent on the salary of teaching and non-

teaching staff.

2. Library Fees and Gymkhana Fees are fully used for the purposes for which they are collected.
3. Development Fees is used for the maintenance of infrastructure and the development of the new ones.
4. Scholarship amounts are directly credited to the accounts of beneficiaries under the DBT system.
5. Major infrastructural developments such as building extension, development of ground, purchase of computers, printers, etc. are funded by the Society.
6. All assets acquired by the institution are recorded on the Stock Register. At the same time, old and outdated assets are disposed off periodically.
7. The accounts of the College and the Society are audited externally on annual basis

File Description	Document
Upload any additional information	View Document
Paste link for additional information	View Document

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

Since its inception in 2018, IQAC has been instrumental in several qualitative improvements in teaching-learning processes and infrastructural developments. Of them, two suggestions of IQAC which have been approved and implemented by the Principal and governing body of the College have been described here:

(A) ICT Facility in All Classrooms:

The IQAC took the initiative to propose a comprehensive ICT infrastructure to the college's management. The justification was the imperative need for law students to stay updated with the latest developments in the legal field, including High Court and Supreme Court cases. The college management approved the proposal, supporting the installation of ICT facilities like projector, white screen, CPU and internet connectivity in all classrooms and also subscription to Digilegal Database for the benefit of the Law College.

The integration of ICT tools has resulted in dynamic and interactive learning environments within the college. The success of this initiative is evident in several ways:

1. **Enhanced Learning:** ICT tools have elevated teaching and learning experiences, fostering collaboration and preparing students for the digital age.
2. **ICT Enabled Teaching:** Traditional teaching tools are minimally used, with all teachers incorporating ICT in their daily teaching.

3. **PPT Presentations:** Mandatory PPT presentations for all courses have given students hands-on training in utilizing ICT facilities.
4. **Improved Skills:** The use of ICT for presentations has improved communication and presentation skills among students.
5. **Digilegal Database Access:** All students have access to Digilegal database, ensuring easy and updated legal references.
6. **Online Resources:** Students can access online legal databases, digital libraries, e-books, facilitating self-learning.
7. **Simplified Legal Concepts:** ICT-based teaching aids in easier comprehension of complex legal terms and concepts.

(B) Subscription to DigiLegal Database:

Subscription to DigiLegal Database is the another suggestions which was mooted by IQAC and accepted by the Principal and the Management. Law as a discipline is ever-evolving and new developments take place in the field on day-to-day basis and therefore, students as well as teachers should be well aware of such developments. Access to DigiLegal database is provide to all students free of cost and students can access the same from anywhere using log-in ID and password.

Some of the benefits of the DigiLegal database are as under:

1. DigiLegal databases provide access to a vast repository of legal documents, including case law, statutes, regulations, and legal literature which can be used by students for assignments, projects, and coursework.
2. It offers comprehensive and up-to-date legal information, ensuring that law students have access to the latest developments in the legal field.
3. Law students can analyze past cases and court decisions, helping them understand legal precedents and the reasoning behind judgments. This is crucial for building a strong foundation in legal principles.
4. Searching through physical law libraries can be time-consuming. DigiLegal database streamlines the research process, enabling students to find relevant information quickly and efficiently.
5. It also provides citation tools that help students properly format and cite legal sources in their academic work, ensuring accuracy and adherence to legal citation standards.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.5.2

The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the

incremental improvement in various activities

(For first cycle - Incremental improvements made for the preceding five years with regard to quality

For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives   )

Response:

Since its establishment in 2018, the Internal Quality Assurance Cell (IQAC) has made significant contributions to the enhancement and sustainability of quality within our institution.

(A) Institutionalization of Quality Assurance Strategies and Processes:

1. **Academic Calendar:** The IQAC has institutionalized the process of preparing the Academic Calendar, with a clear distinction between curricular, co-curricular, and extra-curricular activities. This was achieved by seeking inputs from all stakeholders.
2. **Standardization of Documents:** Various documents such as Lecture Plans, Student Feedback, Mentoring Reports, Programme Reports, and Memorandums of Understanding (MoUs) have been standardized to ensure consistency and quality in documentation.
3. **Talent and Skill Development:** An ecosystem for nurturing student talents and skills through MoUs with external agencies has been established. Over the past five years, the institution has signed a total of five MoUs to facilitate this endeavor.

Review of Teaching-learning Processes, Structures, and Methodologies over the Last Five Years:

1. **Diversified Courses:** The IQAC has encouraged faculty to introduce certificate, value-added, skill-based, short-term courses, resulting in the offering of two Certificate Courses during the assessment period.
2. **Faculty Development:** Workshops have been organized to empower teachers with advanced learning tools and innovative teaching methodologies.
3. **Outcome Measurement:** Program Outcomes (POs) and Course Outcomes (COs) have been identified for various programs and courses to objectively measure learning outcomes.
4. **Lecture Monitoring:** A mechanism for daily monitoring of lectures has been implemented to ensure the smooth conduct of classes.
5. **Mentoring Sessions:** A system for reviewing and reporting mentoring activities and sessions has been developed.
6. **Feedback Improvement:** The feedback mechanism has been standardized, and appropriate actions are taken based on the feedback received.

Assessment of Learning Outcomes:

1. **Objective Measurement:** Learning outcomes are objectively measured at the end of each

academic year using multiple methodologies.

2. **Annual Assessment:** POs and COs are assessed and evaluated annually based on university examination results and progression of students.

3. **Result Analysis:** Result analysis is conducted to monitor and assess incremental improvements across all programs. The College has result has shown incremental improvement during the assessment period.

Other Quality Enhancement Initiatives:

Several recommendations put forth by the IQAC have been accepted and implemented, including:

1. ICT-enabled Classrooms
2. Subscription to DIGILEGAL Database
3. Gender Audit
4. Energy Audit
5. Green Audit
6. Subscription to E-granthalaya ILMS

The IQAC prepares a comprehensive Plan of Action at the end of each academic year for the subsequent year. These plans are executed with the active involvement of various committees, ensuring the continual enhancement of quality across the institution.

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

6.5.3

Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. *Collaborative quality intitiatives with other institution(s)*
3. **Participation in NIRF**
4. *Academic and Administrative Audit*
5. *Disability/gender/diversity audit*
6. **Any** *other quality audit recognized by state, national or international agencies (ISO Certification, NBA)*

Response: C. Any 2 of the above

File Description	Document
Upload details of Quality assurance initiatives of the institution(Data Template)	View Document
Upload any additional information	View Document
Paste web link of Annual reports of Institution	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Measures initiated by the Institution for the promotion of constitutional values and gender equity during the last five years.

Response:

The College is dedicated to the cause of professional/higher education for girl students. The College staff consists of **67% female staff members**, with female to male ratio among students is **1.2:1 (2021-22)**.

Gender Sensitization in Curricular Activities:

Course curriculum includes and highlights many issues pertaining to women. In LLB programme various courses such as Constitutional Law, Family Law - I & II and Law Relating to Women and Children highlight various issues pertaining to women and constitutional laws.

Gender Sensitization in Co-curricular Activities:

Students conduct surveys prepare presentations and participate in debates and discussions on various issues pertaining to rights of women and the provisions of the Indian Constitution.

Constitution of Women Development Cell and Internal Complaint Committee:

The College has constituted Women Development Cell and Internal Complaint Committee (ICC) for the promotion of gender equity and creating awareness about the rights of women and constitutional remedies available for the same.

The College has organised several workshops and seminar on the issues pertaining to women and their rights and constitutional remedies, viz.:

- Workshop on Self Defense
- Workshop on Women Empowerment
- Workshop on Health is Wealth

Facilities for Women Safety:

A - Provisions for Safety and Security:

- Girls' Common Room.
- CCTV Surveillance in Campus and Building.
- Security at the Entry Gate.
- Peons to monitor the discipline.
- Sanitary napkin facility in Girls Common Room / Girls Washroom.
- Separate washrooms for boys and girls.
- Code of conduct for stakeholders.
- Presentable Dress Code.
- Compulsory wearing of I-Card.
- Regular Meetings with Parents.

B - **Internal Complaint Committee (ICC)**

- Internal Complaint Committee (ICC) has been constituted as per the guidelines of the Government of Maharashtra.
- Regular meetings of the Committee are conducted and students' sensitisation campaigns are organised.
- No grievance has been received by the ICC so far.

C - Gender Audit

- Gender Audit has been conducted in the year 2017-18 and 2021-22 by an independent social worker and suggestions thereof are being implemented in a phased manner for the welfare of female students and teachers.

File Description	Document
Specific facilities provided for women in terms of: a. Safety and security b. Counselling c. Common Rooms d. Sanitary Napkin dispenser and incinerator e. Day care center for young children f. Any other relevant information	View Document
Annual gender sensitization action plan	View Document

7.1.2

The Institution has facilities for alternate sources of energy and energy conservation measures

1. **Solar energy**
2. **Biogas plant**
3. **Wheeling to the Grid**
4. **Sensor-based energy conservation**
5. **Use of LED bulbs/ power efficient equipment**

Response: C. 2 of the above

File Description	Document
Institutional data in prescribed format (Data Template)	[View Document](#)
Geotagged Photographs	[View Document](#)
Any other relevant information	[View Document](#)
Any other relevant information	[View Document](#)

7.1.3

Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**

Response:

Solid Waste Management:

Lala Lajpatrai College of Law adheres to a Three Bin System for the purpose of categorizing the solid waste that originates within the college premises. The task of collecting the solid waste generated on the college premises is carried out by the housekeeping personnel, who then store the waste in a designated garbage yard. This waste is subsequently collected by the Municipal Garbage Van daily.

The college employs the Three Bin System to effectively segregate waste, which entails the use of different bins for specific waste types:

- The "Green" bin is designated for degradable waste.
- The "Blue" bin is allocated for non-degradable waste.
- The "Black" bin is reserved for non-recyclable waste.

Liquid Waste Management:

The liquid waste produced at Lala Lajpatrai College of Law is safely channeled into the Municipal Corporation's drainage system. The pipes utilized for the conveyance of liquid waste are diligently kept in good condition, with any leaking pipes promptly replaced. Prior to its release into natural water sources, the Corporation ensures that the wastewater undergoes proper treatment.

E-waste Management:

The College disposes off e-waste to the licensed vendors of the Government as per the E-waste Policy of the Government.

Institutional Strategies for Waste Recycling:

The College follows the policy of recycling resources, especially papers and envelops in the following ways:

- Reuse of printed papers on both sides for printing.
- Reuse of envelops using pasted addresses.
- Newspapers are using for packing.
- Used papers are sold out as scrape
- For vivas, the use of Power Point Presentations is made compulsory and the submission is strictly online.

File Description	Document
Relevant documents like agreements/MoUs with Government and other approved agencies	View Document
Geotagged photographs of the facilities	View Document

7.1.4

Water conservation facilities available in the Institution:

1. **Rain water harvesting**
2. **Borewell /Open well recharge**
3. **Construction of tanks and bunds**
4. **Waste water recycling**
5. **Maintenance of water bodies and distribution system in the campus**

Response: B. 3 of the above

File Description	Document
Institutional data in prescribed format (Data Template)	[View Document](#)
Geotagged photographs / videos of the facilities	[View Document](#)
Any other relevant information	[View Document](#)
Link for any other relevant information	[View Document](#)

7.1.5

Green campus initiatives include:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

Response: A. Any 4 or All of the above

File Description	Document
Various policy documents / decisions circulated for implementation	[View Document](#)
Institutional data in prescribed format (Data Template)	[View Document](#)
Geotagged photos / videos of the facilities	[View Document](#)
Any other relevant documents	[View Document](#)
Link for any other relevant information	[View Document](#)

7.1.6

Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

1. **Green audit**
2. **Energy audit**
3. **Environment audit**
4. **Clean and green campus recognitions / awards**
5. **Beyond the campus environmental promotion activities**

Response: A. Any 4 or all of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	[View Document](#)
Institutional data in prescribed format (Data Template)	[View Document](#)
Certification by the auditing agency	[View Document](#)
Certificates of the awards received	[View Document](#)
Any other relevant information	[View Document](#)
Link for any other relevant information	[View Document](#)	

7.1.7

The Institution has friendly, barrier free environment

- *Built environment with ramps/lifts for easy access to classrooms.*
- *Divyangjan friendly washrooms*
- *Signage including tactile path, lights, display boards and signposts*
- *Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment*
- *Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading*

Response: B. Any 3 of the above

File Description	Document
Policy documents and information brochures on the support to be provided	[View Document](#)
Geotagged photographs / videos of the facilities	[View Document](#)	

7.1.8

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

Lala Lajpatrai College of Law has taken several measures to cultivate an inclusive educational environment for its students. Inclusivity is a vital pillar of education, fostering diversity, equity, and a profound sense of belonging among all learners. Here are some of the initiatives that the College has taken in order to promote inclusive environment:

Inclusiveness in Administrative Processes:

1. **Admission Process**: The institution's merit-based admission system ensures that students are admitted solely on the basis of their academic achievements, eliminating any form of discrimination and promoting a fair and equitable entry process.
2. **Committees**: Diverse representation in all committees is a testament to the institution's commitment to incorporating a wide array of perspectives, encompassing gender, culture, community, language, and socioeconomic diversity. This approach enriches decision-making processes and leads to more well-rounded and inclusive policies.

Integrating Socially Backward Classes:

1. **Reservation of Seats**: The College admits students from socially and economically weaker section as per the CET policy of the state. Being a minority institution, the College give preference to students belonging to Punjabi Minority who mix and gel with students from other socio-economic and cultural backgrounds due to inclusive institutional policy.
2. **Committee for Welfare of Backward Classes**: The institution's dedicated committee plays a pivotal role in educating students about various government scholarship programs. This support ensures that students from marginalized backgrounds receive the necessary financial assistance to pursue their education.

Integrating Vernacular Medium Students:

1. **Mentoring Sessions**: Regular mentoring sessions cater to the diverse personal and emotional needs of students, providing a supportive network that extends beyond academic concerns.
2. **Language Inclusivity**: The incorporation of local languages such as Hindi and Marathi within the classroom environment bridges linguistic divides and enhances comprehension of complex subjects for students with vernacular language backgrounds.
3. **Cultural Celebrations**: The institution's celebration of events like Marathi Bhasha Diwas serves a dual purpose: it not only promotes local culture but also provides a platform for students to showcase their talents and cultural heritage.

Promotion of an Inclusive Environment:

1. **National Festivals and Cultural Events**: By commemorating national festivals and the anniversaries of great leaders like Mahatma Gandhi and Swami Vivekananda, the institution instills a profound sense of unity and patriotism among its students, fostering cultural inclusivity.
2. **Constitution Day**: The celebration of Constitution Day is a valuable educational opportunity that raises awareness about constitutional values, specifically emphasizing equality and fraternity, thereby promoting a just and inclusive society.
3. **International Women's Day**: The institution's recognition of International Women's Day, along with activities like poster competitions on gender equity, contributes to the cause of gender inclusivity and the protection of women's rights.
4. **Yoga and Meditation**: The introduction of yoga and meditation serves the purpose of nurturing mindfulness among students. This mindfulness, in turn, equips them with the capacity for tolerance and inclusivity, enriching various aspects of their lives.

5. **Camps and Workshops**: Initiatives such as legal aid awareness and cleanliness drives serve as platforms for inculcating care and compassion among students. These activities contribute significantly to the cultivation of an inclusive and socially responsible student body.

Incorporating these multifaceted initiatives collectively results in a nurturing and inclusive educational environment. Here, students from diverse backgrounds can thrive, engage in mutual learning, and evolve into responsible and empathetic global citizens. Continuously monitoring and enhancing these practices will ensure the sustained success of your institution's commitment to inclusivity.

File Description	Document
Link for supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View Document
Link for any other relevant information	View Document

7.1.9

Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

The College organises various events to sensitize the students, teaching and non-teaching staff towards the constitutional obligations, human values and rights, duties and responsibilities of citizens.

Celebration of Important Days:

Independence Day (15 August)	The College celebrates Independence Day by hoisting national tri-colour to celebrate the independence of our nation.
Republic Day (26 January)	Republic Day is celebrated every year to mark the enactment of the India Constitution.
Constitutional Day (26 November)	On the Constitutional Day, the Preamble to the Constitution is read out by all students and staff and take oath to owe their loyalty to the same.

Activities Organised to Promote Constitutional Values:

Following are some of the activities conducted to promote human values, rights, duties and responsibilities of the citizens:

Voters' Awareness Programme	The College organises **Voter's Awareness Program,** whereby the eligible college students are encouraged to apply for **Voters' Card**
Awareness about Environment	**Tree Plantation Drives, Cleanliness Drive and Beach Cleaning Drives** have been conducted to sensitise students to environment.
Visit to Centre for Physically Challenged	The College organises visits to centre for physically challenged in order to sensitise students about their rights and duties under the PWD Act.
Legal Aid Centre (Free Legal Counselling)	The College has a functional Legal Aid Centre which provides free counselling services to its stakeholders and people in the neighbourhood society as a part of its constitutional responsibility.
Anti-ragging Campaign	**Anti-ragging Committee** organizes anti-ragging campaigns and ensure support of students by take **"No Ragging" Pledge**. Ragging is strictly prohibited.

File Description	Document
Link for details of activities that inculcate values necessary to render students in to responsible citizens	[View Document](#)
Link for any other relevant information	[View Document](#)

7.1.10

The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. **The Code of Conduct is displayed on the website**
2. **There is a committee to monitor adherence to the Code of Conduct**
3. **Institution organizes professional ethics programmes for students, teachers, administrators and other staff**
4. **Annual awareness programmes on Code of Conduct are organized**

Response: B. 3 of the above

File Description	Document
Institutional data in prescribed format (Data Template)	View Document
Details of the monitoring committee composition and minutes of the committee meeting number of programmes organized reports on the various programs etc in support of the claims	View Document
Code of ethics policy document	View Document

7.1.11

Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

At Lala Lajpatrai College of Law, we celebrate various national and international commemorative days, events and festivals. It is a journey that involves fostering a sense of unity, and creating awareness about significant milestones. Some of these events are as under

1. A notable event in our annual calendar is the celebration of Dr. A. P. J. Abdul Kalam's Birth Anniversary on the 15th of October. Known as India's "Missile Man," Dr. Kalam's life serves as a profound source of inspiration for students and teachers.
2. On the 26th of November, we observe Constitution Day, marking the adoption of the Indian Constitution. It encourages students to contemplate the fundamental rights and duties enshrined in the constitution, underlining the critical role of law in upholding justice and equality.
3. The 1st of August brings the commemoration of Lokmanya Tilak's Death Anniversary, a prominent freedom fighter and social reformer. His unwavering dedication to India's freedom continues to inspire our students.
4. National Voters Day on the 25th of January is another significant event, emphasizing the importance of voting and active participation in the democratic process. Through this celebration, we aim to instill a deep sense of responsibility and civic duty in our students.
5. National Youth Day, observed on the 12th of January, aligns with the birth anniversary of Swami Vivekananda. This day offers a unique opportunity for our students to reflect upon the teachings of Swami Vivekananda, which highlight self-improvement and the realization of one's potential.
6. The 8th of March marks International Women's Day, dedicated to celebrating the achievements and contributions of women to society. It serves as a platform for meaningful discussions on gender equality and women's empowerment.
7. On the 8th of September, we observe International Literacy Day, spotlighting the transformative power of education. Through diverse activities and programs, we underscore the pivotal role of education in eradicating illiteracy and promoting societal development.
8. The 23rd of January is dedicated to the celebration of Netaji Subhas Chandra Bose Jayanti, paying tribute to one of India's most charismatic and fearless leaders. His life story encourages our students to be courageous and determined in their pursuit of justice and freedom.
9. Gandhi Jayanti on the 2nd of October hold immense significance for our institution. This day

serve as poignant reminders of the values of non-violence, truth, and social justice that Mahatma Gandhi stood for.

10. Independence Day, celebrated every year on the 15th of August, is a grand occasion at Lala Lajpat Rai College of Law. The day commences with a flag hoisting ceremony followed by skits that vividly portray the immense bravery and sacrifices of our freedom fighters. It also provides an opportunity for alumni to revisit our campus, cherishing their memories.

11. Lastly, on the 28th of January, we commemorate the Birth Anniversary of Lala Lajpat Rai. His dedication to the freedom struggle and unwavering commitment to social reform continue to inspire us. By celebrating his birth anniversary, we pay homage to his enduring legacy and reinforce the significance of social justice and equality.

In conclusion, these national and international commemorative days, events, and festivals at Lala Lajpat Rai College of Law extend far beyond mere observance. They are a journey that fosters unity among our students and creates awareness about significant milestones in our history.

File Description	Document
Link for Geotagged photographs of some of the events	[View Document](#)
Link for any other relevant information	[View Document](#)
Link for Annual report of the celebrations and commemorative events for the last five years	[View Document](#)

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

Best Practice – 1

Title of the Practice:

ICT-Based Teaching-Learning Infrastructure and Methodologies

Objectives of the Practice:

The objectives of incorporating Information and Communication Technology (ICT) into the teaching and learning process at Lala Lajpatrai College of Law are as follows:

1. To enhance student engagement and interactivity through the use of ICT presentations and online educational resources.
2. To personalize learning experiences for students by making use of adaptive presentations, online platforms and educational apps.

The Context:

Law as a programme and professional field is ever-evolving with development taking place in the field on day-to-day basis. Various judgments of Supreme Court, High Courts, District Courts, Tribunals and other organs of judiciary and various developments at legislature level have bearing on the legal field. Therefore, teachers need to be updated and students are required to be well informed of the latest developments in the field. From this perspective, Lala Lajpatrai College of Law has initiated several measures for the integration of ICT in teaching-learning process.

The IQAC took the initiative to propose a comprehensive ICT infrastructure to the college's management. The justification was the imperative need for law students to stay updated with the latest developments in the legal field, including High Court and Supreme Court cases. The college management approved the proposal, supporting the installation of ICT facilities like projector, white screen, CPU and internet connectivity in all classrooms and also subscription to Digilegal Database for the benefit of the Law College.

The Practice:

Upon receiving approval from the college management, Lala Lajpatrai College of Law implemented an extensive ICT infrastructure, including:

1. **Projector and White Screen:** All 5 classrooms and one seminar hall were equipped with Projectors, White Screen, CPU and Internet Connectivity.
2. **Computer Labs:** The Computer lab has 27 computers, all of which have internet connectivity. It is used by students for preparing projects and presentations for internal assessments.
3. **PPT Presentation:** Students prepare projects as a part of their internal assessment and give presentations in the class. This helps students develop ICT skills and communication/ presentation abilities.
4. **Digilegal Database:** The college has subscribed to Digilegal daabase, providing 24x7 access to court judgments, orders, statutes, regulations, case laws, legal opinions, legal commentary, and legal forms and templates to all students.
5. **Training:** Specialized trainings are provided to both teachers and students to effectively utilize the Digilegal Database in their daily classroom activities, aiding them in their exam preparation.

Evidence of Success:

The integration of ICT tools has resulted in dynamic and interactive learning environments within the

college. The success of this initiative is evident in several ways:

1. **Enhanced Learning:** ICT tools have elevated teaching and learning experiences, fostering collaboration and preparing students for the digital age.
2. **ICT Enabled Teaching:** Traditional teaching tools are minimally used, with all teachers incorporating ICT in their daily teaching.
3. **PPT Presentations:** Mandatory PPT presentations for all courses have given students hands-on training in utilizing ICT facilities.
4. **Improved Skills:** The use of ICT for presentations has improved communication and presentation skills among students.
5. **Digilegal Database Access:** All students have access to Digilegal database, ensuring easy and updated legal references.
6. **Online Resources:** Students can access online legal databases, digital libraries, e-books, facilitating self-learning.
7. **Simplified Legal Concepts:** ICT-based teaching aids in easier comprehension of complex legal terms and concepts.

Thus, the college's ICT initiatives equip students with essential skills and knowledge for practicing law, administering justice, and contributing to the legal system's development.

Problems Encountered:

The adoption of ICT-based teaching faced two main challenges: convincing the management to invest significantly in IT resources and changing the mindset of teachers and students towards ICT-based teaching and learning. To address these challenges, the IQAC organized multiple training sessions for both faculty and students. These sessions covered the use of ICT and Digilegal database, ensuring comprehensive utilization of these facilities.

Resources Required:

1. Projector
2. White Boards
3. Digilegal Daabase
4. Internet Connectivity

Best Practice – 2

Title of the Practice:

Managing Students with High Public Profile & Professional Commitments

Objectives of the Practice:

Lala Lajpatrai College of Law is one of the most reputed institutions imparting legal education in the city of Mumbai. As a result, the enrolment ratio of the College for the assessment period is almost 100%. Also, many of the students admitted to the College thorough the process of Common Entrance Test conducted by the CET Cell of Government of Maharashtra belong to high public office or reputed professions or those employed with private organisations. Admitting such students and developing their skills and talents in legal field is a learning experience for the college teachers and sometimes a tough job too.

The Context:

Due to the popularity of the College among residents of Mumbai city, many high profile persons employed on public posts or those from professional field or holding responsible position at private companies seek admission to the college. Handling such students is a challenge for teachers as well as administration. Admitting such accomplished students presents both an opportunity and a challenge for the college. While it offers a chance to work with exceptionally talented individuals and help them develop their legal skills and talents, it can also be demanding due to the high expectations and potential complexities associated with such students.

Given this backdrop, the college has adopted a proactive approach by regarding its students as valuable resources. The college acknowledges the importance of nurturing and enhancing these students' capabilities, not only for their benefit, but also as a means of continuous learning and growth for its teaching staff.

The Practice:

Handling students who occupy high government office while pursuing a law degree can be challenging due to their unique circumstances and responsibilities. The College takes the following steps to handle such students:

1. Offering academic flexibility by offering flexible class schedules and providing access to online courses to effectively balance their professional responsibilities with their academic pursuits.
2. Working closely with each student to craft customized study plans that accommodate their unique job responsibilities. These tailored plans may involve adjustments to deadlines, additional support, or special arrangements for internal exams.
3. The Principal herself maintains direct communication with such students to know their problems and provide amicable solution to the same. Even subject teachers are in direct contact with such students to assist them balance two ends.
4. Such students are provided necessary support through student mentoring and peer learning. Seniors act as mentor to such students and share necessary information about lectures and exams with them.

Evidence of Success:

The above proactive approach of the College has resulted in several positive outcomes as described below:

1. High Enrolment Rate (Almost 100%)
2. Low Drop Out Rate (Almost Negligible)

In addition to that **the college results had been about 87% during the last five years, which is much higher than the university average of 60-65%. Of the first 10 toppers in the University Exam during the year 2020-21, 8 students were from Lala Lajpatrai College of Law.**

Sr. No.	University Ranking	Name of the Students	Marks Obtained	Out of	%
1	Rank 1	LAD PRACHI VIDHYADHAR VINAYA University Topper and Stood first in the subject "Law Relating to Women and Children")	774	800	96.75%
2	Rank 2	KAPADIA KEYURI MUFAZZAL RENUKA	735	800	91.88%
3	Rank 3	KESHARIA VARUN NITISH UMA	734	800	91.75%
4	Rank 4	D'SILVA NIKITA FRANCIS DORIS	729	800	91.13%
5	Rank 5	AMIN ARJUN ASHIR MADHURI	723	800	90.38%
6	Rank 6	SHAH JAHNAVI KETAN KANAN	722	800	90.25%
7	Rank 7	DHANAWADE PRASAD	716	800	89.50%

		SANJAY SUSHMA			
8	Rank 8	SHAH NIDHI RAJESH PUNITA	715	800	89.38%

Problems Encountered:

Admitting students with commitment towards their job post many challenges for the institution, administration, teachers as well as other students. Some of these problems are balancing their job responsibilities and academics, adapting internal examination schedules, pressure from outside forces, demands for some favours and so on.

Resources Required:

Nil

File Description	Document
Link for Best practices in the Institutional web site	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Institutional Distinctiveness

Lala Lajpatrai Memorial Trust (LLMT) was registered on July 13, 1959, with a vision to establish, oversee, and manage schools, institutes, academic institutions, and colleges dedicated to advancing education across all domains, tailored to the diverse needs of individuals, regardless of their caste, religion, or creed. This noble endeavour aimed to not only foster educational growth, but also promote cultural, literary, and social welfare among the people. **The Trust secured the current parcel of land, strategically situated on the Western Coast of Mumbai city, through a government lease. Subsequently, a seven-story building was erected on this land.** On February 10, 1972, the Trust leased this building to the Lala Lajpatrai Institute (LLI) for educational purposes. **The Institute, in honour of the esteemed freedom fighter and revered figure, Shri Lala Lajpatraiji, inaugurated a college specializing in Commerce and Economics in 1972.** Recognizing the increasing demand for management education, the **Lala Lajpatrai Institute of Management (LLIM) was established in 1995.** Furthermore, **in 2005, the institute introduced the Lala Lajpatrai College of Law (LLCL).** It's

worth noting that the college obtained the status of Punjabi linguistic minority on November 14, 2007, cementing its commitment to diversity and education.

Lala Lajpatrai College of Law was established with a vision to provide legal education to aspiring students from South Mumbai. The College is housed on the fourth floor of the seven storied building. The College has excellent infrastructure with **five classrooms and seminar, all of which have ICT facilities and a video conferencing centre. The computer lab has 27 computers**, which are used by students for preparing projects and presentations for internal assessment. **The College library has 1878 books with partial open access facility. The library has section of online access of educational resource with five computers and facility of scanning and printing. The library reading hall has seating capacity of 80 students. College auditorium is fully air-conditioned and located on the ground floor which has a capacity of 650 persons. Seminar Hall is located on the second floor of the college building and can accommodate 80 persons.** The College has excellent **canteen facility, gymnasium, facility of indoor games and selected outdoor games.**

The College believed in making extensive use of ICT in teaching learning process. **All five classrooms and seminar hall have ICT facility.** Teachers make use of online resources in teaching-learning process. **The College has subscribed to DigiLegal database, which is made available to all students free of cost and can be accessed 24X7 from anywhere.** Students make presentations as a part of internal assessment. Special training sessions are organised for teachers and students to train them to make effective use of Digilegal database.

As a part of social obligations, the College has organised several extension programmes such as **tree plantation drive, beach cleaning drive, visit to centre for differently-abled children** and so on. The College has a **Legal Aid Centre, which provides legal assistance free of cost to its staff, students and residents around the college free of cost.**

The College results have always been above university average at about 87% during the assessment period with number of students securing position at the university level examinations. **During the year 2020-21, of the first 10 university toppers, 8 were the students of Lala Lajpatrai College of Law.** Not only this, the college students had been subject toppers at the University examinations. **The achievement was lauded by the Hon. Governor, Maharashtra State, for this magnificent achievement.**

The Principal of the college is a **recognised Ph.D. guide from Jagdishprasad Jhabermal Tibrewala University, Rajasthan. A total of 12 students have completed Ph.D. under her guidance. She has presented a total of 7 research papers in journals of national and international repute and these 7 papers have been published in research journals.** She has been guiding and encouraging law students

to pursue career in research filed. She superannuated in the year 2020, but her passion for teaching and ambition to complete NAAC Accreditation process forced her to continue post superannuation. Her experience and determination paved the way for NAAC Accreditation of the college. The process began in 2018 with the establishment of IQAC, but received a setback due to pandemic. She revived the process in 2021 and Dipak Pawar (IQAC Co-ordinator) and Neeta Rajani gave direction to go for NAAC accreditation in the year 2023. **With this the College became one among very few Law Colleges under the purview of University of Mumbai to go for NAAC Accreditation.**

The College has constituted several **statutory committees as per the provisions the UGC and Government of Maharashtra guidelines** to facilitate education without any discrimination and providing adequate support to slow learners and weak students. The college has conducted **Gender Audit, Environment Audit, Green Audit and Energy Audit** to assess its present stature in all these fields and further suggestions for improvement. The College has **solar panels to supplement traditional energy supply, rain water harvesting and installation of LED lights as a commitment to clean and green environment.** The College **organises and celebrates the national and international commemorative days and events to make its students aware of unity in diversity and develop the quality of tolerance.**

The Law College was founded in the year 2004 and since then it could not grow due to space constraints in the city of Mumbai. However, with the advent of National Education Policy, 2020, the College proposes to run classes in shifts and capitalise on online teaching methodologies as contemplated the policy to introduce five-years LLB programme and LLM programme post-NAAC accreditation. The College also contemplates to start several certificate courses and diploma courses related to the legal education in the post-accreditation period as per the demand of local society. This small step in the direction of expanding the scope of programmes related to legal education offered by the institution will transform into a big leap and will pave ways for the full-fledged legal education in near future.

File Description	Document
Link for appropriate web in the Institutional website	[View Document](#)

5. CONCLUSION

Additional Information :

Nil

Concluding Remarks :

The college has undeniably created an exceptional and exclusive learning environment for its students, a fact underscored by the consistently impressive results, with nearly 87% pass rates at the final year level. This remarkable academic performance has attracted a talented and motivated student body from not only the city, but also its surrounding areas. Furthermore, the pursuit of NAAC Accreditation serves as a testament to the college's commitment to quality education and its aspirations for national recognition through a potential ranking in the National Institutional Ranking Framework (NIRF).

In line with its vision for the future, the college is gearing up to start LLM and university approved certificate and diploma courses, demonstrating a clear dedication to expand its educational offerings. This expansion is a strategic move to cater to the evolving needs of students and align its programs with emerging trends in the legal field. Additionally, the college is actively seeking opportunities for collaboration, aiming to enter into Memorandums of Understanding (MOUs) with other colleges, universities, law firms, and non-governmental organizations (NGOs). These collaborations will not only enrich the educational experience, but also provide valuable exposure to real-world legal scenarios.

Lastly, the college has set its sights on seeking autonomy under the National Education Policy, 2020, if permitted by the BCI. This step towards autonomy aims to provide the college with greater academic flexibility, enabling the institution to offer a wider array of courses and programmes that align with the aspirations of students seeking to develop their careers in the legal profession. These forward-looking initiatives signify the college's commitment to excellence and its dedication to shaping the future of legal education.